

Select Board
Meeting Minutes
Town Hall - Select Board's Conference Room
Monday, April 8, 2024 @ 6:00 p.m.
All meetings of the Select Board are recorded

Roll Call Attendance:

ATTENDANCE: Chairman, Doug Moglin – In person
Vice-Chairman, Jason Perron – In person
Clerk, Diane Gale – In person
Acting Chief Administrative Officer, Robert D. Landis – In person
Chief Administrative Officer Assistant, Nadine Cignoni –In person
Select Board Secretary, Lisa A. Anderson- In person

Diane Gale led the Pledge of Allegiance.

Public Comment: None.

6:05 p.m. Fire Chief Rich Stefanowicz, request for increase to the current Ambulance Billing Rates for the Town's Ambulance Service. The Chief discussed with the Board the Ambulance rates and where he believes they should be to be sustainable. The Board and the Chief agreed that the recommendation for the Ambulance Service rates be as follows 37 mileage rate, \$1200.00 BLS, \$2,000.00 ALS Level 1, \$3,000.00 ALS Level 2 and the intercept ALS will be \$300.00.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote Unanimously) approved to raise the Ambulance rates as stated above effective June 1, 2024.
Roll Call Vote: Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes

6:10 p.m. Ethan Davidson, regarding Eagle Scout bench project approval for Prifti Park.
Ethan Davidson did not call the office to say he would not make it to the meeting.

Payables, Payroll, and Minutes:

- The Board acknowledged the Payables Warrant #2423B, dated 4/01/2024, in the amount of \$449,575.65.
- The Board approved 3/25/2024 open session meeting minutes.
- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the open session minutes from 3/25/2024.
Roll Call Vote: Doug Moglin – Yes, Jason Perron – Yes, Diane Gale - Yes
- The Board approved the 4/01/2024 open session meeting minutes.
- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the 4/01/2024 open session meeting minutes.
Roll Call Vote: Doug Moglin – Yes, Jason Perron – Yes, Diane Gale - Yes

Meeting Discussion Items, Action Items, Bills, Mail, Correspondence, Vendor and/or Personnel Contracts, Personnel Decisions, Policy Adoptions:

- The Board discussed the early voting process. If you delete the option to have early voting, the people can still choose mail in voting and or absentee ballot voting. The Board will place this under old business and get Jessica Menzone's opinion on the matter.
- The Board signed the Proclamation for "Donate for Life" for April 2024.
- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote Unanimously) approved and signed the Proclamation for "Donate for Life" for April 2024.
Roll Call Vote: Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes
- The Board acknowledged that April is Autism Awareness Month. The Town Building is lit up blue for the month.
- The Board acknowledged the invitation to the Memorial Day Parade starting across from the summerhouse at 10:00 a.m. on May 27th, 2024, proceeding to the Town Green and then to the Southwick Cemetery.
- The Board acknowledged the resignation of Hollie Hamelin from the Board of Assessors.
- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote Unanimously) approve the library cash donation of \$8.00 into their Gift Account.
Roll Call Vote: Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes
- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the Chair to sign the FY2022/FY2023 Southwick CDF #00977 – Southwick Community Development Program Special Conditions letter to Boston.
Roll Call Vote: Doug Moglin – Yes, Jason Perron – Yes, Diane Gale - Yes
- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve a donation from the American Legion Auxiliary for \$200.00 to the Emergency Management for an informational class.
Roll Call Vote: Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes
- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve to re-appoint Nancy M. Zdun to the Board of Registrars for a 3-year term 4/1/2024 to 3/31/2027.
Roll Call Vote: Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes

New Business:

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the Warrant Article to move the Opioid Settlement Money from Free Cash to Special Revenue Account and put it on the STM.
Roll Call Vote: Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes
- Authorize DPW to submit FY25 DER Culvert Replacement Grant Application. Jon Goddard explained the Culvert Replacements.

- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the Chair to sign the DPW FY25 DER Culvert Replacement Grant Application.
Roll Call Vote: Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes

Any Other New Business:

- Mr. Moglin would like the Board to approve Mr. Moglin to write a letter to Senator Warren in support of the Fire Departments Safer Grant
- **A MOTION** was made by Jason Perron. **Seconded by** Diane Gale (Vote-Unanimous) to approve the chair to compose and sign a letter to Senator Warren supporting the Southwick Fire Department application for the Safer Grant.
Roll Call Vote: Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes

Old Business:

COA Director Internal Posting: Deadline was April 5th, 2024, we received one application from the acting COA Director. Nadine will reach out to the Chair of the C.O.A. for their recommendation or formal request.

High Speed Internet Sub Intermunicipal Agreement: No news.

Marijuana Dispensary Webpage posting HC Process template RFI value TR scoring: Diane Gales stated that she will get communication from Attorney Ben Coyle then wrap up the documents and bring them back to this board for a vote.

Hunting Bylaw Reminder the meeting is set for April 16th at 6:00 p.m. in the Town Hall Auditorium.

Land License Agreement with the American Legion: Mr. Moglin will reach out to Attorney Ben Coyle who put it in the draft warrant.

61A, 61B: We will get a date for all the involved departments after the town meeting.

C.A.O. recruitment process: The second Interviews were on Saturday April 6th, and a candidate was chosen. The Board chose Nicole Parker from the Town of Hardwick.

T-Mobile Hometown grants: Mr. Perron stated that he is waiting on Cara Cartello and information from Mr. Shiel. Once Mr. Perron has that information he can finish putting the grant together.

Town Clerk: Posting deadline was April 5th, 2024. We received two applicants. The interviews will be scheduled for 4/22/2024 meeting.

Master Plan Implementation Committee: Mr. Moglin gave an update from his meeting with Mr. Dougherty. One Select Board member, a Planning Board member, one resident Select Board appointee, one Planning Board appointee and then one more, not sure if it's a joint appointment. Mr. Moglin would also like to give the committee a mission. To report to the town annually, report to the Select Board and Planning Board bi-annually, identify successful strategies and barriers to progress. Diane Gale suggested that maybe EDC picks a person, and the group could be an ad hoc to the Select Board. Mr. Moglin will bring back the information to Mr. Dougherty.

Any other Old Business:

Diane Gale: Diane is happy to report that the Boards, Committee, Commission Handbook is published today.

Doug Moglin: Mr. Moglin would like to carry on agenda for our next meeting 4/22/2024, the appointments that are coming due and try and get them as close as possible to their actual dates. Be proactive in advertising for the vacant positions.

Celeste St. Jacques asked if she could also put something on the next meeting agenda regarding setting a time for the STM and ATM. Celeste suggested the STM start at 6:15 p.m. and the ATM at 6:45 p.m.

Diane Gale asked if we received any information on the Liquor License fees from other communities. We were asked by Tucker's Restaurant if we are comparable with surrounding towns.

Chairman Deedy asked that when you go over the budget that you look at the C.O.A. duties and then also the Park n Rec job description before it was combined. The Board needs to look at both those line items.

- **A MOTION** was made by Jason Perron. **Seconded** by Diane Gale (Vote-Unanimously) to go into executive session and to not reconvene into open session at 7:18 p.m.

Roll Call Vote: Doug Moglin – Yes, Jason Perron – Yes, Diane Gale – Yes.

Respectfully submitted,

Lisa A. Anderson