



Town of Southwick

Master Plan Advisory Committee



MINUTES

October 5, 2023, 7:00 p.m.

“Hybrid” Joint Meeting of the Master Plan Advisory Committee and Planning Board: In-person at the Southwick Town Hall, 454 College Highway, Southwick, MA, and also open for participation via Zoom (*Per the Chapter 20 Acts of 2021*)

Written Minutes

(*Not verbatim - comments can be heard on recordings available at www.southwickma.org*)

MEMBERS IN ATTENDANCE:

MPAC MEMBER Marcus Phelps
PLANNING BOARD MEMBER & MPAC MEMBER David Spina
PLANNING BOARD CHAIR & MPAC MEMBER (*ex officio*) Michael Doherty
PLANNING BOARD MEMBER David Sutton
PLANNING BOARD MEMBER Jessica Thornton
SELECT BOARD MEMBER Doug Moglin
DPW MEMBER Randy Brown
AGRICULTURAL COMMISSION MEMBER Burt Hansen
LAKES MANAGEMENT COMMITTEE MEMBER Norm Cheever
OWNER OF TOWN BUSINESS Scott Lamon, Tynic Landscaping
RESIDENT Dorrie Boyd
RESIDENT Roz Terry
RESIDENT Jessica Whitmore Parker
RESIDENT Cori Rolland
RESIDENT Maryssa Cook-Obregón
RESIDENT Dave MacWilliams

TOWN STAFF:

TOWN PLANNER Jon Goddard

ABSENT:

PLANNING BOARD MEMBER Richard Utzinger
PLANNING BOARD SECRETARY Meghan Lightcap
PARKS & RECREATION COMMISSION MEMBER David DeiDolori

FINANCE COMMITTEE MEMBER Aleda DeMaria
RESIDENT Patrick Jubb
STUDENT REPRESENTATIVE MEMBER Lucas Caron
STUDENT REPRESENTATIVE MEMBER Maria Michael

Also attending the meeting were people identified on Zoom.

The “hybrid” meeting of the Southwick Master Plan Advisory Committee (hereinafter referred to as the MPAC) was scheduled to take place via Zoom and was called to order at 7:00 p.m. by Mr. Phelps. He stated that the meeting was being recorded, asked if anyone else was recording the meeting, and asked if everyone could hear via Zoom.

1. Roll call for attendance of Committee Members

Mr. Phelps noted that there was a quorum for the Planning Board and Master Plan Advisory Committee.

2. Public Comment and Dialogue

Inga Hotaling of 45 Kline Road and Chair of the Economic Development Committee said that her committee is willing to support the 2040 initiative of the Master Plan moving forward and to help bring the Town of Southwick into the future.

3. Presentation of Final Draft of Master Plan - Mr. Comia shared the presentation on his screen. He explained what a Master Plan is, the elements of a Master Plan and the Vision Statement. The plan includes the themes, trends and each element broken into strategies and actions. The Master Plan finishes by describing the next steps which is to have the Planning Board adopt the Master Plan and then identify strategies for the Implementation Committee.

Mr. Moglin thanked Mr. Comia for all his hard work. Mr. Doherty thanked the Committee members for all of their hard work on behalf of the Planning Board. Mr. Spina thanked everyone for putting all of this together and all of their hard work. Mr. Hanson asked what the next steps would be. Mr. Comia said they would see a more expansive version once the plan is fully finished and ready for approval by the Planning Board.

4. Old Business

- a. Discuss Implementation Committee Membership – The members concurred on recommending a five-member committee with a Planning Board member, Select Board member and three resident members. Mr. Doherty suggested that it be a Town appointed committee.
- b. Future Public Outreach Events – Mr. Hansen will coordinate having a table on the Master Plan at the Special Town Meeting to be held in December and Ms. Cook-Obregon suggested doing an article in the Southwoods Magazine. Mr.

Doherty expected that the Planning Board will have a public hearing on the Master Plan in December.

5. New Business

- a. Discuss Release of Master Plan – Mr. Phelps said this would be in the hands of the Planning Board.

6. Routine Business

- a. Approval of September 7 and 21, 2023, meeting minutes.

A **MOTION** was made by Mrs. Terry and **SECONDED** by Mr. Cheever to approve the meeting minutes of September 7, 2023. The motion passed unanimously.

A **MOTION** was made by Mr. Brown and **SECONDED** by Mrs. Terry to approve the meeting minutes of September 21, 2023. The motion passed unanimously.

- b. Committee Member Comments- Mr. Moglin said he would like to have a report on the Master Plan finances at the next meeting.

*Being no further business to be brought before the committee, A **MOTION** was made by Mr. Moglin and **SECONDED** by Mrs. Terry to close the meeting at 8:36 p.m. The motion passed unanimously.*

The Next Scheduled Meeting is October 19, 2023.

Marcus Phelps

Jessica Whitmore Parker

David Spina

Doug Moglin

Randy Brown

David DeiDolori

Burt Hansen

Dave MacWilliams

Norm Cheever

Aleda DeMaria

Scott Lamon

Dorrie Boyd

Roz Terry

Cori Rolland

Maryssa Cook-Obregon

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