



Town of Southwick

Master Plan Advisory Committee



MINUTES

August 3, 2023, 7:00 p.m.

“Hybrid” Meeting of the Master Plan Advisory Committee: In-person at the Southwick Town Hall, 454 College Highway, Southwick, MA, and also open for participation via Zoom (Per the Chapter 20 Acts of 2021)

Written Minutes

(Not verbatim - comments can be heard on recordings available at www.southwickma.org)

MEMBERS IN ATTENDANCE:

MPAC MEMBER Marcus Phelps
SELECT BOARD MEMBER Doug Moglin
DPW MEMBER Randy Brown
PARKS & RECREATION COMMISSION MEMBER David DeiDolori
CONSERVATION COMMISSION MEMBER Dave MacWilliams
LAKES MANAGEMENT COMMITTEE MEMBER Norm Cheever
FINANCE COMMITTEE MEMBER Aleda DeMaria
OWNER OF TOWN BUSINESS Scott Lamon, Tynic Landscaping
RESIDENT Jessica Whitmore Parker
RESIDENT Dorrie Boyd
RESIDENT Roz Terry
RESIDENT Maryssa Cook-Obregón
RESIDENT Cori Rolland

TOWN STAFF:

TOWN PLANNER Jon Goddard

ABSENT:

PLANNING BOARD CHAIR & MPAC MEMBER (*ex officio*) Michael Doherty
PLANNING BOARD MEMBER & MPAC MEMBER David Spina
PLANNING BOARD MEMBER Richard Utzinger
PLANNING BOARD MEMBER David Sutton

PLANNING BOARD MEMBER Jessica Thornton
PLANNING BOARD SECRETARY Meghan Lightcap
AGRICULTURAL COMMISSION MEMBER Burt Hansen
SCHOOL COMMITTEE MEMBER Patrick Jubb
ECONOMIC DEVELOPMENT COMMITTEE MEMBER Michael McMahon
STUDENT REPRESENTATIVE MEMBER Lucas Caron
STUDENT REPRESENTATIVE MEMBER Maria Michael

Also attending the meeting were several people identified on Zoom.

The “hybrid” meeting of the Southwick Master Plan Advisory Committee (hereinafter referred to as the MPAC) was scheduled to take place via Zoom and was called to order at 7:00 p.m. by Mr. Phelps. He stated that the meeting was being recorded, asked if anyone else was recording the meeting, and asked if everyone could hear via Zoom.

1. Roll call for attendance of Committee Members
Mr. Phelps noted that there was no quorum of the Planning Board.
2. Public Comment and Dialogue
None
3. Old Business
 - a. Review Master Plan Draft Chapters – Mr. Comia explained that the committee has prepared their drafts over the past few weeks and they will discuss any questions and comments that have come up. These comments will be moved into a formal plan. Ms. Cook-Obregón asked what method would be used to add the information each group worked on into the final mark-up and Mr. Comia said they may change some of the formatting but they would use the work of each member.
4. New Business
 - a. Discuss Images for Master Plan – Mr. Phelps introduced Jason Giguere and said he does a lot of aerial imagery in the community. He would like to utilize his services for the final document. Mr. Comia said they could incorporate more images into the final plan if needed. Mr. Giguere showed his photos to the group and they discussed the ones they liked.
 - b. Mr. Cheever’s Chapter Gap Analysis – Mr. Cheever said he sorted through the items to identify the issues and broke those down for the group. The members discussed how this analysis fits into the master plan theme and how to utilize this data. Mr. Phelps told the members that Mr. Jubb had resigned from the committee.
5. Routine Business

- a. Approval of July 6, 2023, meeting minutes.

A **MOTION** was made by Mr. Cheever and **SECONDED** by Mr. Moglin to approve the meeting minutes of July 6, 2023. The motion passed by a majority vote.

- b. Committee Member Comments – Mr. Phelps asked the members if they thought it was worthwhile to replace Mr. Jubb with another school committee member. Mr. Goddard will contact the school committee to see about appointing a new person.

Mr. Goddard stated that the members needed to be sworn in by the Town Clerk.

Mr. MacWilliams asked who is appointing the Implementation Committee and how long the committee will function. Mr. Comia said in other towns it's usually a joint effort between the different boards and it is an ongoing conversation.

*Being no further business to be brought before the committee, A **MOTION** was made by Ms. Terry and **SECONDED** by Mr. Moglin to close the meeting at 8:46 p.m. The motion passed unanimously.*

The Next Scheduled Meeting is August 17, 2023.

Marcus Phelps

Jessica Whitmore Parker

David Spina

Doug Moglin

Randy Brown

David DeiDolori

Burt Hansen

Dave MacWilliams

Norm Cheever

Aleda DeMaria

Scott Lamon

Dorrie Boyd

Roz Terry

Cori Rolland

Maryssa Cook-Obregon

Lucas Caron

Maria Michael