

**TOWN OF SOUTHWICK  
FINANCE COMMITTEE  
Minutes  
April 18, 2024  
Hybrid**

**MEMBERS PRESENT:** Joseph Deedy, Chairman  
Aleda DeMaria, Vice Chair  
Karen Demaio  
Paul Connolly  
Robert Horacek  
Dr. Richard Zalowski  
David Methe

**ASSOCIATE MEMBER:** Sheri Knowlton

**OTHER:** Laura Fletcher, Town Accountant  
Melissa Bridges, Assistant Town Accountant  
Elizabeth Smolen, Secretary - absent

**The meeting was being recorded.**

The Finance Committee was called to order at 6:08 p.m.

Attendance Roll Call: **J. Deedy: Yes, A. DeMaria: Absent, K. Demaio: Yes, P. Connolly: Absent, R. Horacek: Yes, R. Zalowski: Yes, D. Methe: Yes, S. Knowlton: Yes**

**Public Comments:** There were no public comments.

**Reserve Fund Transfer:** The Committee discussed the Reserve Fund Transfers listed in the below Reserve Fund Transfer Requests.

A request was made for \$21,000.00 for Gas and Oil for additional cost of gas for fleet vehicles.

**A MOTION** was made R. Zalowski, seconded by R. Horacek (Vote: 6/0/0) to approve the Reserve Fund Transfer request of \$21,000.00 for Gas and Oil. **J. Deedy: Yes, A. DeMaria: Absent, P. Connolly: Absent, K. Demaio: Yes, R. Horacek: Yes, D. Methe: Yes, R. Zalowski: Yes, S. Knowlton: Yes.**

A request was made for \$20,000.00 for Veterans Cash for additional cost due to unforeseen burial costs, supplementals and changes in monthly amounts.

**A MOTION** was made R. Zalowski, seconded by R. Horacek (Vote: 6/0/0) to approve the Reserve Fund Transfer request of \$20,000.00 for Veterans Cash. **J. Deedy: Yes, A. DeMaria: Absent, P. Connolly: Absent, K. Demaio: Yes, R. Horacek: Yes, D. Methe: Yes, R. Zalowski: Yes, S. Knowlton: Yes.**

**A MOTION** was made by R. Zalowski, seconded by R. Horacek (Vote: 6/0/0) for the Chairman of the Finance Committee to reconcile any remaining differences in the budget with the Chairman of the Select Board. **J. Deedy: Yes, A. DeMaria: Absent, P. Connolly: Absent, K. Demaio: Yes, R. Horacek: Yes, R. Zalowski: Yes, D. Methe: Yes, S. Knowlton: Yes.**

**Agenda:** Fiscal Year 2024 Budget Review and Discussion.

**New Business:** There was no new business.

**Old Business:** There was no old business.

**Note:** R. Zalowski left the meeting at 8:33 p.m.

**A MOTION** was made by K. Demaio, seconded by R. Horacek (Vote: 5/0/0) to close the meeting. **J. Deedy: Yes, A. DeMaria: Absent, P. Connolly: Absent, K. Demaio: Yes, R. Horacek: Yes, D. Methe: Yes, R. Zalowski: Absent, S. Knowlton: Yes**

The meeting was adjourned at 8:45 p.m.

Respectfully submitted by,  
Elizabeth Smolen, Finance Committee Secretary

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J. Deedy, Chairman