



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

Cemetery Commission

454 COLLEGE HIGHWAY, SOUTHWICK, MA 01077
Town Website: www.southwickma.org

MINUTES July 28, 2020

Commission Members in attendance: Veronica Connolly, Chairperson Present
Gene Theroux, Commissioner Present
Norman Boucher, Commissioner Present

Also, in attendance were Bud Phillips, Cemetery Sexton and Sue St. Sauveur, Cemetery Commission Secretary.

A Zoom Meeting of the Cemetery Commission was called to order at approximately 5:41 p.m. by Chairperson Roni Connolly and seconded by Mr. Norman Boucher.

Mr. Gene Theroux, the new Commissioner to our Cemetery Commission was shown the paperwork used by the Cemetery Commission and told about how things are done selling cemetery plots, how to tell who is buried in the current cemetery plots, the rules regarding putting in trees or shrubs and decorations at the cemetery, buying back lots, Pontem entry work being done, surveying to be done very soon, etc.

We don't want commissioners' phone numbers listed for the public so we are going to put the Cemetery Commission Office phone number on the cemetery building door so the public will call the Cemetery Commission Office at the Town Hall rather than an individual commissioner's home. The Commission Secretary or Mr. Phillips, when he is on-site, will direct the person to the appropriate contact depending on what they need.

The Commission members briefly discussed the fact that there are only 2 cemetery plots available to sell, if needed, as we recently completed the Michael Losito cemetery plot buyback for Sec 6, Row K, Plots 29 & 30.

The copy of the Minutes for the May 21, 2020 meeting, which had previously been emailed to the Commission members for their review, was discussed and approved. A Motion was made by Mr. Theroux to approve the Meeting Minutes, seconded by Mr. Boucher and approved by Ms. Connolly.

The cemetery building addition will have to be put on hold for this year since there is spending freeze this year due to the Covid Pandemic and the addition will have to be done another year.

There was also a discussion about getting the retaining wall repaired up in the back of the cemetery and also what needs to be done with the old wooden shed up in back in the old cemetery.

The Ronald Gibbons issue was discussed. Ms. St. Sauveur, the Cemetery Secretary, has looked in the Town Hall archives and found nothing of use. Next, Ms. St. Sauveur will go back to the Clerk's Office and look for information there.

A Motion was made by Commissioner Theroux and seconded by Commission Boucher to adjourn the meeting at approximately 6:40 p.m. All were in favor.

Due to the Covid Pandemic and the Town Hall being closed to visitors, the next Cemetery Commission meeting was not scheduled at this meeting.

Respectfully submitted,

Susanne St. Sauveur, Secretary


VERONICA CONNOLLY, CHAIRPERSON


NORMAN BOUCHER, COMMISSIONER


GENE THEROUX, COMMISSIONER