



COMMONWEALTH OF MASSACHUSETTS

# Town of Southwick

Office of the Treasurer, Tax Collector, & Town Clerk

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## Michelle L. Hill

Treasurer, Tax Collector & Town Clerk

## Jessica M. Menzone

Asst Treasurer, Tax Collector & Town Clerk

To: Town Employees and Boards/Committee Members

From: Michelle L. Hill, Town Clerk

Re: Annual Ethics Law Requirements- **2017**

Governor Patrick signed into law Chapter 28 of the Acts of 2009, which made important changes to General Law c. 268A and c. 268B, the state's conflict of interest law and the State Ethics Commission's enabling act. Among those changes are new **MANDATORY** education and training requirements for public employees at every level of government.

In accordance with Section 101 of the Bill, every state, county, and municipal employee be provided a "summary of the conflict of interest law for municipal employees" prepared by the state ethics commission, (this was given to you when you first became a member/employee) and to file a written acknowledgement with the Town Clerk **ANNUALLY**.

The summary is also available at the Town Hall Clerk's Office and on line at the following websites:

<http://www.southwickma.org/clerk> and <http://www.mass.gov/ethics>

I, \_\_\_\_\_, on board/committee/department \_\_\_\_\_  
(signature)

hereby acknowledge that I have received notice of the summary of the conflict of interest law to municipal employees and that it was revised on November 14<sup>th</sup>, 2016, and signed this annual written acknowledgement on \_\_\_\_\_.

PRINT NAME: \_\_\_\_\_

*Pursuant to G.L. c. 268A § 27, an executed copy of this certificate shall be retained annually, by the appointing authority, city or town clerk, or the executive director or other appropriate administrator of a state or regional body, or their designee.*