

Filing procedure: consists of the completion of a Notice of Intent (NOI) form [see 310 CMR 10.05 (4).]

(a)

Three hard copies and one electronic digital pdf file on a CD, DVD, or thumb drive of the Notice of Intent and accompanying plans and data including digital shapefile locations with longitude and latitude shall be sent by certified mail (return receipt requested) or by hand delivery to:

[Amended 6-20-2011]

Southwick Conservation Commission
Town Hall
454 College Highway
Southwick, MA. 01077

(b)

Two copies of the Notice of Intent and accompanying plans and data shall be sent by certified mail (return receipt requested) or by hand delivery to:

DEP Western Regional Office
Division of Wetlands and Waterways Regulation
State House West, 4th Floor
436 Dwight Street
Springfield, MA 01103

(c)

At the time of filing a non-refundable fee shall be paid to the Commission as specified below. This Local Bylaw filing fee is in addition to the fees required by the Wetlands Protection Act.^[2]

[Amended 6-20-2011]

[1]

Notice of Intent: See WPA Appendix B, Wetland Fee Transmittal Form.

[a]

Category 1 (fee for each activity is \$55).

[b]

Category 2 (fee for each activity is \$250).

[c]

Category 3 (fee for each activity is \$525).

[d]

Category 4 (fee for each activity is \$725).

[2]

Notice of Intent when work is proposed in a Southwick Bylaw resource area not under jurisdiction of the Wetlands Protection Act:

[a]

Category 1 (fee for each activity is \$55).

[b]

Category 2 (fee for each activity is \$250).

[c]

Category 3 (fee for each activity is \$525).

[d]

Category 4 (fee for each activity is \$725).