



TOWN OF SOUTHWICK Annual Town Report



2013

Front Cover:

The cover of this year's 2013 Annual Town Report is a photo of the Town of Southwick's new Animal Control Facility.

Bob and Barbara Polverari, residents of the Town of Southwick, approached the Town in April, 2013 and offered to build and donate a new Animal Control Facility. With the help of a lot of people on the planning, design and building of the facility, the first shovel dug a hole in July, 2013.

Within 93 days, the Town had a beautiful 2500 sq. foot facility, moved into it in October and it is now called the Polverari - Southwick Animal Control Facility.

The Town is very grateful to have such a donation from the Polverari family and can't begin to thank them enough for their generosity.

*Special thanks to:
Cindy Pendleton
for preparing this report*

(who would also like to thank Dennis Clark, all the Departments, Boards, Committees, and Commissions and any other individuals who aided me in the preparation of this report. You know who you are!)

Town of Southwick Website is:
www.southwickma.org

ANNUAL TOWN REPORT

of the

TOWN OFFICERS

of the Town of



SOUTHWICK Massachusetts

for the year

2013

INDEX

Town Accountant..... 68
 Animal Control..... 23
 Appeals, Board of..... 42
 Appointed Officials..... 9
 Assessors, Board of..... 48
 Auxiliary Police..... 33
 Building Department..... 30
 Capital Expenditures Committee..... 52
 Cemetery..... 31
 Channel 15..... 51
 Chief Administrative Officer..... 18
 Comm. Emergency Response Team..... 36
 Community Preservation Comm..... 47
 Conservation Commission..... 46
 Council on Aging..... 22
 Cultural Council..... 31
 Department of Public Works..... 42
 -Highway Div..... 42
 -Sewer Division..... 43
 -Solid Waste..... 43
 -Water Department..... 43
 Dickinson School Trust..... 32
 Economic Development..... 30
 Emergency Management Agency..... 35
 Finance Committee..... 53
 Fire Department..... 25
 Glossary..... 17
 Health, Board of..... 37
 Historical Commission..... 46
 Lake Management Committee..... 20
 Local Emer. Planning Committee..... 33
 Memoriams..... 6
 Moderator..... 51
 Open Space Committee..... 49
 Park and Recreation Commission..... 44
 Planning Board..... 50
 Police Department..... 27
 Public Library..... 24
 Radio Amateur Civil Emer. Service..... 34
 Registrars, Board of..... 102
 Selectmen, Board of..... 18
 Sewer Implementation Committee..... 49
 Schools
 -Southwick Tolland Regional High School..... 64
 -Granville Village School..... 62
 -Powder Mill Middle School..... 63
 -Secretary to School Committee..... 61
 -Special Education..... 67
 -Superintendent of Schools..... 60
 -Woodland Elementary School..... 61
 Town Directory..... 3
 Town Meetings and Elections..... 103
 Town Clerk, Treasurer, Collector..... 54

Business Hours: Monday – Friday
 8:30 a.m. – 4:30 p.m.

- Accounting
- Assessors
- Board of Selectmen
- Building Department
- Conservation Commission (P/T Hours)
- Department of Public Works
- Park and Rec. Commission (P/T Hours)
- Planning Board (P/T Hours)
- Town Clerk Treasurer & Collector
- Health Department

All Town Business Offices are closed on the following holidays:

- | | |
|-----------------|-----------------------|
| New Years Day | Marin Luther King Day |
| President’s Day | Patriots Day |
| Memorial Day | Fourth of July |
| Labor Day | Columbus Day |
| Veterans Day | Thanksgiving Day |
| Christmas Day | |

Fire Department:
 Monday – Friday
 8:00 a.m. – 4:00 p.m.

Senior Center:
 Monday – Friday
 9:00 a.m. – 2:00 p.m.

Board of Assessors:
 Monday Nights
 7:00 p.m. – 9:00 p.m.

TOWN DIRECTORY

Animal Control	569-5348
Assessors	569-0565
Births, Deaths, Marriages	569-5504
Board of Health	569-1212
Board of Selectmen	569-5995
Building Inspector	569-1211
Chief Administrative Officer.	569-5995
Community Center	569-5701
Conservation Commission	569-6907
Council on Aging	569-5498
Department of Public Works	569-3375
Dog Licenses	569-5504
Economic Development	569-5995
Electrical Inspector	569-1211
Emergency Management	569-0308
Fire Department	569-6363
Fishing & Hunting Licenses	569-5504
Historical Commission	569-5995
Lake Management	569-0515
North Pond Boat Ramp	569-0513
Our Comm. Food Pantry Inc	569-9876
Park & Recreation	569-5701
Planning Board	569-6056
Plumbing Inspector	569-1211
Powder Mill Middle School	569-5951
Police Department	569-5348
Southwick Housing Authority	569-3161
Southwick Public Library	569-1221
School Bus Garage	569-6896
South Pond Boat Ramp	569-0514
South Pond Beach	569-1213
Southwick Family	
Support Coalition	569-3456
Southwick/Tolland Reg.	
High School	569-1723
Superintendent of Schools	569-5391
Taxes	569-5504
Tree Warden	569-3040
Town Accountant	569-5286
Town Treasurer	569-5504
Veterans Services	786-0400
Visiting Nurses Association	781-5070
Water Division	569-6772
Woodland Elementary School	569-6598
Zoning Information	569-1211

TRANSFER STATION

569-0160

Transfer stickers can be purchased at the Town Hall/Collectors Office:

Annual Sticker = \$90.00
Prorated Half Year Sticker = \$45.00
Sr. Citizen 60 and Older Sticker = \$45.00
Sr. Citizen Prorated Half year Sticker = \$22.00
Second Sticker = \$25.00
Replacement Sticker = \$25.00
One Day Pass = \$20.00
Recycling Only Sticker = \$10.00

Separate Fees for Depositing of:
Televisions, Computers, Large Appliances,
Mattresses, Tires and Propane Tanks.

Waste Oil, Oil Filters, Used Antifreeze,
Small Electrical Devices, Batteries, and Bulbs
Accepted Free of Charge

HOURS OF OPERATION

Sunday Closed
Monday Closed
Tuesday 11:30 a.m. – 7:20 p.m.
Wednesday 8:00 a.m. – 4:20 p.m.
Thursday Closed
Friday 8:00 a.m. – 4:20 p.m.
Saturday 8:00 a.m. – 3:50 p.m.

CHURCH DIRECTORY

Christ Lutheran Church	569-5151
Pastor Jeffrey King	
Southwick Congregational Church	569-6362
Reverend Bart Cochran	
Christ Church United Methodist	569-5206
Pastor Ron	
Our Lady of the Lake Church	569-0161
Roman Catholic Pastor Henry L. Dorsch	
Southwick Assembly of God Church	569-1882
Pastor Earl Quirk	
Southwick Community	
Episcopal Church	569-9650
Pastor Taylor Albright	
Southwick Baptist Church	569-4187
Pastor Alexander Brover	

RETIREES

It is always my pleasure to pay tribute to anyone that has retired from the Town of Southwick. This year we had four such individuals:

Mark J. Krynicki



Mark J. Krynicki retired after 9 years of service as the Town of Southwick's Chief of Police and many more years of service as a dedicated Law Enforcement Officer. He will be missed however the Town of Southwick wishes him many years of a long and fulfilling retirement.

Linda D. Carr



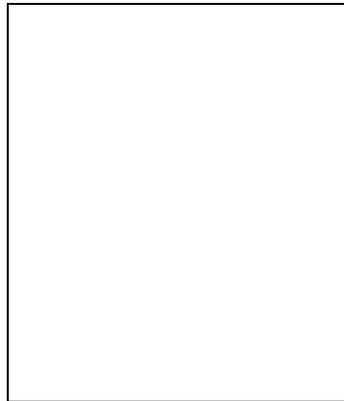
Linda D. Carr retired after serving as Town Accountant for 28 years. Her leadership efforts in running her department and the services she provided are well acknowledged. We wish you the best of luck in her future endeavors.

Jeannie Margarites



Jeannie Margarites retired as Council on Aging Director after many years of great service to our seniors. May she enjoy her retirement to the fullest!

Mike Demko



Picture Unavailable

Mike Demko, DPW Supervisor, retired after many years of service to the Town. Best of luck in his retirement!

May they all enjoy their retirement to the fullest

Memoriams

Raymond Reardon

1929 – 2013

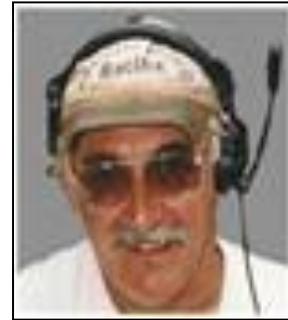
Ray was a member of the Planning Board and Conservation Commission for several years. However, Lake Management Committee was a large part of his life for many years and the townspeople will continue to benefit from all of Ray's hard work on that Committee for years to come.



Clovis G. Goyette, Jr.

1944 - 2013

You could always see Clovis at the American Legion as he was involved in the Motocross 338 for many years, however he was elected to the Board of Assessors and served in that capacity for 15 years.



Kenneth W. Strong

1949 – 2013

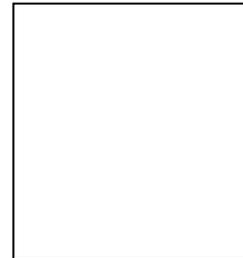
A lifelong resident of Southwick Kenny owned and operated his own welding company. He served on the Planning Board for many years and was a member of the Southwick Rotary. He had a passion for drag racing and his "64 Chevy Nova".



George L. Nicoletta

1916 – 2013

George served on the Fire Commission for many years. He was a former member of the American Legion Post 124, was an avid walker, and loved to play golf.



No Photo Available



Dorothy M. Leavitt

1932 – 2013

Dottie was a member of the Southwick Senior Center. She enjoyed crocheting, crossword puzzles and ceramics in her spare time.



Peter Jakobowski

1931 - 2013

Peter served the Town as a Volunteer Fireman, a Planning Board Member, Fire Commissioner, Selectman, Water Commissioner and at the cemetery. Pete will be missed by many residents.



No Photo Available

Roderick H. Fletcher

1914 - 2013

Rod was a member of the Southwick American Legion #38, Southwick VFW Post 872, and a charter member of the Southwick Fire Department.



Dante L. Molta

1931 - 2013

Past President of Motocross 338, Past Commander of the American Legion Post 338, a member of the VFW and active in state, local and national politics



The Town of Southwick would like to offer our sympathy to the family and friends for following individuals who volunteered at the Southwick Senior Center. They were all very dedicated to helping at the center in various ways, with faces that would brighten the center on a daily basis. We thank them for their years of service.

Dominic DiClementi – 1931-2013
Bread Program Distributor

Roy Johnson – 1924-2013
Bread Program Driver

Richard (Dick) Young – 1930-2013
Bread Program Distributor

John Sak – 1939-2013
Volunteer Van Driver

Once again, I would like to thank any and all individuals who provided me with pictures and any other miscellaneous information on the aforementioned, without your help it would have been difficult to pay tribute to these individuals.

Respectfully submitted,
Cindy Pendleton

ELECTED AND APPOINTED TOWN OFFICIALS

NAME	Appointed/Elected	Length of Term	Year Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
Board of Assessors	Elected Officials				
David Recoulle		3 Year	2014	May 10, 2011	
Robert K. Johnson		3 Year	2016	May 14, 2013	
Paul Connolly		3 Year	2015	May 8, 2012	
Cemetery Commission	Elected Officials				
Roy Benson		3 Year	2014	May 10, 2011	
Diane L. Mason-Arnold		3 Year	2015	May 8, 2012	
Sharon Horacek		3 Year	2016	May 14, 2013	
Constables	Elected Officials				
Kelly Magni		3 Year	2016	May 14, 2013	
T. J. Welch		3 Year	2016	May 14, 2013	
Dickinson School Trustees	Elected Officials				
Gene Theroux		3 Year	2014	May 10, 2011	
Dean Rankin		3 Year	2015	May 8, 2012	
Kenneth R. Haar		3 Year	2016	May 14, 2013	
Board of Health	Elected Officials				
Susan Brzoska		3 Year	2014	May 10, 2011	
Dr. Jerome Azia		3 Years	2015	May 8, 2012	
Casimir Tryba		3 Year	2016	May 14, 2013	
Southwick Housing Authority	Elected Officials				
Brian P Houlihan		5 Years	2018	May 14, 2013	
Joanne E Horacek		5 Years	2017	May 8, 2012	
Elizabeth G. Malone		5 Years	2014	May 12, 2009	
Karen F. Reed		5 Years	2015	May 11, 2010	
Kenneth R. Haar		3 Year	2016	May 14, 2013	
Library Trustees	Elected Officials				
Michael J. McMahon		3 Year	2014	May 10, 2011	
Suzanne Davis		3 Year	2015	May 8, 2012	
Tammy L. Ciak		3 Year	2014	May 10, 2011	
Christopher J Grabowski		3 Year	2016	May 14, 2013	
Carol A. Geryk		3 Year	2016	May 14, 2013	
Richard R Hauff		3 Year	2015	May 8, 2012	
Moderator	Elected Official				
James Putnam II		3 Year	2014	May 10, 2011	
Park & Rec.	Elected Officials				
Kelly Magni		3 Year	2014	May 10, 2011	
Susan Grabowski		3 Year	2014	May 10, 2011	
Daniel D Call		3 Year	2015	May 8, 2012	
Michelle Ackerman		3 Year	2016	May 14, 2013	
Li-Ling Waller		3 Year	2015	May 8, 2012	Mar. 26, 2014
Planning Board	Elected Officials		MGL 41 S81A		
Richard Utzinger		5 Years	2016	May 10, 2011	
Rosalyn Terry		5 Years	2017	May 8, 2012	
Doug Moglin		5 Years	2018	May 14, 2013	
Robert M. Johnson		5 Years	2015	May 11, 2010	
Joseph Deedy		5 Years	2014	May 8, 2012	Jul. 3, 2013
Alan Slessler	Town Planner	1 Year	2014	Oct. 15, 2012	

NAME	Appointed/Elected	Length of Term	Year Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
T J Welch		1 Year	2014	Aug. 12, 2013	
David Sutton	Associate Member	1 Year	2014	Aug. 12, 2013	
Board of Selectmen	Elected Officials				
Joseph Deedy		3 Year	2016	May 14, 2013	
Russell Fox		3 Year	2014	May 10, 2011	
Tracy Cesan		3 Year	2015	May 8, 2012	
STGRSD School Committee	Elected Officials				
James L. Vincent		3 Year	2016	May 14, 2013	
George A. Leblanc Jr		3 Year	2016	May 14, 2013	
Darrell E Cass		3 Year	2015	May 8, 2012	
Jeffrey T. Houle		2 Years	2014	May 8, 2012	
Jean McGiveny-Burelle		2 Years	2014	May 8, 2012	
Water Commissioners	Elected Officials				
Luther Hosmer		3 Year	2014	May 10, 2011	
Peter Jakobowski		3 Year	2015	May 8, 2012	Deceased
Edward Johnson		3 Year	2016	May 14, 2013	
David Meczywor		3 Year	2014	June 17, 2013	
Town Accountant	Appointed Official				
Carol DellaGuistina		3 Year	2016	July 29, 2013	
Animal Inspector	Nominated Officials				
Charles B. Colson		1 Year	2014	July 29, 2013	
Board of Appeals	Appointed Officials				
Paul A. Gregoire		3 Year	2016	July 29, 2013	
David Methe		1 Year	2014	July 29, 2013	
Thomas Stapleton		3 Year	2014	July 11, 2011	
William Lis	Alternate Member	1 Year	2014	July 2010	
Judith Bernath		3 Year	2014	July 11, 2011	Jan. 27, 2014
Director of Assessment	Appointed Official				
Sue Gore		1 Year	2014	July 29, 2013	
Building Inspector	Appointed Official				
Denis Gaido	Feb. 15, 2006	1 Year	2014	July 29, 2013	
Sealer Weights & Measures	Appointed Official				
Dennis Clark		1 Year	2014	July 29, 2013	
Deputy Building Inspector	Appointed Official				
Robert Sullivan		1 Year	2014	July 29, 2013	
Gas & Plumbing Inspector	Appointed Official				
Saverio Santaniello		1 Year	2014	July 29, 2013	
Michael Day	Asst. Plumbing Inspector	1 Year	2014	July 29, 2013	
Illia Olbrys		1 Year	2014	July 29, 2013	
Wiring Inspector	Appointed Officials				
Lester Smith	Head Inspector	1 Year	2014	July 29, 2013	
Robert Johnson	Assistant	1 Year	2014	July 29, 2013	
Chief Administrative Officer	Appointed Official				
Karl J. Stinehart		3 Year	2016	July 29, 2013	
Town Clerk, Treasurer & Collector	Appointed Official				
Michelle L. Hill		3 Year	2015	Aug.13,2012	
Department of Public Works Director	Appointed Official				
Randal Brown		1 Year	2014	Nov. 12, 2013	
Tree Warden & Moth Inspector					
Randal Brown		1 Year	2014	Nov. 12, 2013	

NAME	Appointed/Elected	Length of Term	Year Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
Special Assistant DPW	Appointed Official				
Richard Grannells		1 Year	2014	July 29, 2013	
Agricultural Committee					
Michael Demko		2 Years	2015	July 29, 2013	
Ana Demko	Alternate Member	1 Year	2014	July 29, 2013	
Tracy Root		1 Year	2014	July 29, 2013	
Jocelyn Linnekin		2 Years	2015	July 29, 2013	
Stan Choiniere		1 Year	2014	July 29, 2013	
Animal Control	Appointed Officials				
Tracy Root	FULL TIME	1 Year	2014	July 29, 2013	
Charles Brett Colson		1 Year	2014	July 29, 2013	
Donald W Gane	Assistant Animal Control	1 Year	2014	July 29, 2013	
Krisanne L Quinne Keene	Kennel Personnel	1 Year	2014	July 29, 2013	
Royal Bridges		1 Year	2014	July 29, 2013	
Michelle Garrett		1 Year	2014	June 27, 2013	Oct. 21, 2013
Robert Capell	Assistant Animal Control	1 Year	2014	Sept. 30, 2013	
Capital Projects Expend Committee	Appointed Officials				
Joseph Deedy	BOS Appt.	3 Year	2016	June 17, 2013	
Robert Horacek	FinCom Appt.	3 Year	2013	Oct. 26, 2010	
Karl J. Stinehart, CAO	Permanent Member				
James Vincent	School Committee	3 Year	2013	Oct. 26, 2010	
Arthur Pinell	BOS Appt.	3 Year	2016	Aug. 26, 2013	
Linda Bathel	FinCom Appt.	3 Year	2013	Oct. 26, 2010	
William H Baildon	FinCom Appt.	3 Year	2015	Mar. 14, 2012	
Community Preservation Commission	Appointed Officials				
John Whalley	BOS Appt.	3 Year	2015	July 15, 2013	
Dennis Clark	BOS Appt.	3 Year	2015	July 15, 2013	
Robert M Johnson	Planning Board	3 Year	2016	June 18, 2013	
Christopher J Pratt	Conservation Commission	3 Year	2012	Jan. 5, 2009	
Robert K Johnson	BOS Appt.	3 Year	2014	Aug. 1, 2011	
Kelly Magni	Park & Rec	3 Year	2012		
Conservation Commission	Appointed Officials				
Dennis Clark, Coordinator		1 Year	2014	July 29, 2013	
Mehmet Mizanoglu		1 Year	2014	July 29, 2013	
Christopher Pratt		3 Year	2015	July 2, 2012	
Seth Kellogg		3 Year	2015	July 15, 2013	
David Stansbury		3 Year	2015	July 15, 2013	Mar 12, 2013
Jeremy Cigal		3 Year	2014	July 11, 2011	
James A. Parent		1 Year	2014	July 29, 2013	
Robert R Baribeau		1 Year	2014	July 29, 2013	Dec. 3, 2013
Matt Wzorek		3 Year	2015	Mar. 11, 2013	
Marcus Phelps		1 Year	2014	Dec. 3, 2013	
Council on Aging	Appointed Officials				
Lorraine Lawrence		3 Year	2014	July 11, 2011	
Mary Alice Martin		3 Year	2016	July 29, 2013	
Harriet Fischer		3 Year	2016	July 29, 2013	
Joan Plancon		3 Year	2015	July 15, 2013	
Herbert Pace		3 Year	2015	July 15, 2013	
Roy Benson		3 Year	2015	July 15, 2013	
Mary Jane Connolly		2 Year	2015	July 29, 2013	
Rebecca Perron	Associate Member	3 Year	2014	July 11, 2011	

NAME	Appointed/Elected	Length of Term	Year Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
Cultural Council	Appointed Officials				
Patricia McMahon		3 Year	2015	July 2, 2012	
Joan Perkins-Smith		3 Year	2015	July 1, 2012	
Marcia E. Capuano		3 Year	2016	Jan. 11, 2013	
Karen Deyo		3 Year	2016	April 26, 2013	
Joyce Bannish		3 Year	2015	July 2, 2012	Resigned
Susan Kochanski		3 Year	2016	Feb. 24, 2013	
Ellen C. Miles		3 Year	2016	Sept. 8, 2013	
Lisa Pentz		3 Year	2014	March 15, 2011	
Jennifer Bruno		3 Year	2014	April 20 2011	Resigned
Laura Zides-Lucier		3 Year	2015	Aug. 28, 2012	
Darlene Utzinger		3 Year	2015	Sept. 17, 2012	
Maria Gallo		3 Year	2016	Nov. 4, 2013	
Economic Development	Appointed Officials				
Richard Hauff III		1 Year	2013	July 2, 2012	
Craig Samuelson		1 Year	2014	July 29, 2013	
Kenneth Haar		1 Year	2014	July 29, 2013	
Michael McMahon		1 Year	2014	July 29, 2013	
Janice LaFrance		1 Year	2014	July 29, 2013	
Election & Registration	Appointed Officials				
Shirley Morris		3 Year	2015	July 2, 2012	
John "Jack" Sinico		3 Year	2016	July 29, 2013	
Don Morris		3 Year	2015	April 2012	
Fence Viewer	Appointed Officials				
Herbert Pace		1 Year	2014	July 29, 2013	
Finance Committee	Appointed Officials				
Richard Buley	Moderator Appt.	3 Year	2015	Sept. 19, 2012	
Patricia Dunn-O'Connell	Associate Member	2 Year	2013	Oct. 24, 2011	
Robert Horacek	Moderator Appt.	3 Year	2014	Oct. 12, 2011	
Linda Bathel	Moderator Appt.	3 Year	2016	Sept. 2013	
Sheila T. Chamberlin	Moderator Appt.	3 Year	2015	Sept. 19, 2012	
Terrence D Mish	Moderator Appt.	3 Year	2014	Aug. 30, 2011	
Thomas Witham	Moderator Appt.	3 Year	2016	Sept. 2013	
Nancy Beaman	Moderator Appt.	3 Year	2014	Oct. 12, 2011	April 3, 2013
Charles Condron	Moderator Appt.	3 Year	2014	April 26, 2013	
Fire Department	Appointed Officials				
Richard Anderson	Chief	1 Year	2014	July 15, 2013	
Scott Bradbury	Lt, EMT	1 Year	2014	July 15, 2013	
William K Frazer	Lt, EMT	1 Year	2014	July 15, 2013	
Keith A Parent	Lt.	1 Year	2014	July 15, 2013	
Marco Andrade	FF	1 Year	2014	July 15, 2013	
Aaron Bannish	FF	1 Year	2014	July 15, 2013	
Jessica Bishop	FF	1 Year	2014	July 15, 2013	
Carolyn Bradbury	FF,EMT	1 Year	2014	July 15, 2013	
Eric M Brogan	FF,EMT	1 Year	2014	July 15, 2013	
Christopher Brown	FF,EMT	1 Year	2014	July 15, 2013	
John F Cain	FF	1 Year	2014	July 15, 2013	
Gregg Condon	FF	1 Year	2014	July 15, 2013	
Christopher Conroy	FF/EMT	1 Year	2014	Mar.25, 2013	
Dennis Day	FF	1 Year	2014	July 15, 2013	
Michael Demko, III	FF	1 Year	2014	July 15, 2013	

NAME	Appointed/Elected	Length of Term	Year Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
Michael J Dennis	FF	1 Year	2014	July 15, 2013	
Ian Dudek	FF	1 Year	2014	July 15, 2013	
Michael Ferraraccio	FF	1 Year	2014	July 15, 2013	
Matthew A Gaugh	FF	1 Year	2014	July 15, 2013	
David Gay	Captain	1 Year	2014	July 15, 2013	
Darren Goddard	FF,EMT	1 Year	2014	July 15, 2013	
Frederick J Gore	Support Personnel	1 Year	2014	July 15, 2013	
Hannah Griffen	FF	1 Year	2014	July 15, 2013	
Adam Hart	FF,EMT	1 Year	2014	July 15, 2013	
David Humphrey	FF	1 Year	2014	July 15, 2013	
Brandon P Johnson	FF	1 Year	2014	July 15, 2013	
Paul A Johnson	LT	1 Year	2014	July 15, 2013	
William Kelly	FF,EMT	1 Year	2014	July 15, 2013	
Michael Kennedy	Captain	1 Year	2014	July 15, 2013	
Beverly LaBombard	EMT	1 Year	2014	July 15, 2013	
Sean Leahy	FF	1 Year	2014	July 15, 2013	
Sarah Leavy	FF	1 Year	2014	July 15, 2013	
Timothy Mannion	FF	1 Year	2014	July 15, 2013	
John McKay	FF	1 Year	2014	July 15, 2013	
Timothy Nehmer	FF	1 Year	2014	July 15, 2013	
Katie O'Meara	EMT	1 Year	2014	July 15, 2013	
Brian Schneider	Lt/Emt	1 Year	2014	July 15, 2013	
Andrew Scott	FF	1 Year	2014	July 15, 2013	
Brendan Shea	FF/EMT	1 Year	2014	July 15, 2013	
Christine Shore	EMT	1 Year	2014	July 15, 2013	
Gregory Skop	FF,EMT	1 Year	2014	July 15, 2013	
David R Smith	FF	1 Year	2014	July 15, 2013	
Kathleen S Sobczyk	EMT	1 Year	2014	July 15, 2013	
Ralph Vecchio	FF,INSPECTOR	1 Year	2014	July 15, 2013	
John Wackerbarth	FF	1 Year	2014	July 15, 2013	
Christopher Patenaude	EMT	1 Year	2014	Sept. 16, 2013	
Ian Dipietro	EMT	1 Year	2014	Sept. 16, 2013	
Nathan Collier	EMT	1 Year	2014	Sept. 16, 2013	
Michael Gibbs	Support Personnel/Photo	1 Year	2014	Dec. 16, 2013	
Tyler Buscemi	FF	1 Year	2014	Jan. 27, 2014	
Forest Fire Warden	Appointed Official				
Richard Anderson		1 Year	2014	July 29, 2013	
Graves Officer	Appointed Official				
John H. Andrews		1 Year	2014	July 29, 2013	
Health Inspector					
Thomas FitzGerald					
Historical Commission	Appointed Officials				
Ellen C. Miles		2 Year	2014	Feb. 13, 2012	
John Bannish		1 Year	2014	July 29, 2013	June 30, 2013
Patricia McMahon		3 Year	2015	Feb. 13, 2012	June 30, 2013
Susan Kochanski		2 Year	2014	Feb. 13, 2012	
David Gunn		1 Year	2014	July 29, 2013	
Lee Hamburg		1 Year	2014	July 29, 2013	
Kevin Towle		3 Year	2015	June 10, 2013	
Sean Bissailon		1 Year	2014	March 10, 2014	

NAME	Appointed/Elected	Length of Term	Year Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
Lake Management	Appointed Officials				
Tom Fabian	Assoc. Member	1 Year	2014	July 29, 2013	
Richard Grannells		1 Year	2014	July 29, 2013	
Scott Graves		1 Year	2014	July 29, 2013	
Norman Stolzenberg	Assoc. Member	1 Year	2014	July 29, 2013	
Gerald Crane		1 Year	2013	July 2, 2012	July 15, 2013
Chris Sears		1 Year	2014	July 29, 2013	
W.K. Phillips Jr		1 Year	2014	July 29, 2013	
Malcolm DeBay		1 Year	2014	July 29, 2013	
Steven Legault		1 Year	2014	July 29, 2013	
Michael DeBay		1 Year	2014	July 29, 2013	
E. Michael Coombs		1 Year	2014	July 16, 2013	
Deborah Herath		1 Year	2014	July 1, 2013	
Lake Mgt Canal Commission	Appointed Official				
Malcomb Debay		1 Year	2014	July 29, 2013	
Michael Debay		1 Year	2014	July 29, 2013	
Dennis Clark		1 Year	2014	July 29, 2013	
Thomas Fitzgerald		1 Year	2014	July 29, 2013	
Richard Grannells		1 Year	2014	July 29, 2013	
Deborah Herath		1 Year	2014	July 29, 2013	
Scott Graves		1 Year	2014	July 29, 2013	
W.Ken Phillips		1 Year	2014	July 29, 2013	
Chris Sears		1 Year	2014	July 29, 2013	
Steve Schmid		1 Year	2014	July 29, 2013	
Earl "Mike" Coombs		1 Year	2014	July 29, 2013	
Ch. 148A Municipal Hearing Officer	Appointed Official				
Karl J. Stinehart		1 Year	2013	July 2, 2012	
Open Space Planning Committee	Appointed Official				
Dennis Clark	Vice Chairman	1 Year	2014	July 29, 2013	
John Stadnicki	Chairman	1 Year	2014	July 29, 2013	
Mehmet Mizanoglo		1 Year	2014	July 29, 2013	
Craig Samuelsen		1 Year	2014	July 29, 2013	
Albert DeLoretto		1 Year	2014	July 29, 2013	
Jocelyn Linnekin		1 Year	2014	July 29, 2013	
Christopher Pratt	Associate Member	1 Year	2014	July 29, 2013	
Thomas Lane	Associate Member	1 Year	2014	July 29, 2013	
J Patrick Ayotee	Associate Member	1 Year	2014	July 29, 2013	
Parking Ticket Hearing Officer	Appointed Official				
Michelle L Hill		1 Year	2014	July 29, 2013	
Pioneer Valley Planning Commission					
Alan Slessler		1 Year	2014	July 29, 2013	
Police Dispatch	Appointed Officials				
Keith N. Stromgren		1 Year	2014	July 15, 2013	
Peter W. Coe		1 Year	2014	July 15, 2013	
James R. Frenette		1 Year	2014	July 15, 2013	
Robert Eak		1 Year	2014	July 15, 2013	
Police Dispatch Part Time	Appointed Officials				
Wendy Cordeiro		1 Year	2014	July 15, 2013	
Andrea Rowley		1 Year	2014	July 15, 2013	
David LaBombard		1 Year	2014	July 15, 2013	

NAME	Appointed/Elected	Length of Term	Year Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
Police Department	Appointed Official				
David Ricardi		1 Year	2014	July 15, 2013	
Police Officers	Appointed Officials				
Lt Kevin Bishop		1 Year	2014	July 31, 2013	
Sgt.		1 Year			
Sgt./Detective Robert Landis		1 Year	2014	July 15, 2013	
Sgt Kirk Sanders		1 Year	2014	July 15, 2013	
Roger P. Arduini		1 Year	2014	July 15, 2013	
Rhett Bannish		1 Year	2014	July 15, 2013	
Gregory L Burt		1 Year	2014	July 15, 2013	
Donald Day		1 Year	2014	July 15, 2013	
Bradford Fisk		1 Year	2014	July 15, 2013	
Thomas Krutka K-9 Officer		1 Year	2014	July 15, 2013	
Jax (K-9)		1 Year	2014	July 15, 2013	
Paul Miles		1 Year	2014	July 15, 2013	
Daniel Ryan		1 Year	2014	July 15, 2013	
Marc S. Siegel		1 Year	2014	July 15, 2013	
Michael Taggert		1 Year	2014	July 15, 2013	
Michael Westcott		1 Year	2014	July 15, 2013	
Reserve Police Officers	Appointed Officials				
Jeremiah Cain		1 Year	2014	July 15, 2013	
Robert DeLuca		1 Year	2014	July 15, 2013	
Michel A. Girard		1 Year	2014	July 15, 2013	
Paul A Laflamme		1 Year	2014	July 15, 2013	
Kenneth Laxton		1 Year	2014	July 15, 2013	
Ernest Malone		1 Year	2014	July 15, 2013	
David P Massai		1 Year	2014	July 15, 2013	
Gregory Priest		1 Year	2014	July 15, 2013	
Jessie Rizzo		1 Year	2014	July 15, 2013	
Kyle Sanders		1 Year	2014	July 15, 2013	
Daniel Scibelli		1 Year	2014	July 15, 2013	
Keith Stromgren		1 Year	2014	July 15, 2013	
Ross Henke		1 Year	2014	July 15, 2013	
Adam Roberts		1 Year	2014	July 15, 2013	
Provisional Police Officer	Appointed Officials				
Kyle Sanders		1 Year	2014	Feb. 10, 2014	
School Crossing Guard	Appointed Officials				
JoAnne Browne		1 Year	2014	July 15, 2013	
Susan Porter		1 Year	2014	July 15, 2013	
Sewer Implementation Committee	Appointed Officials				
Gerald Patria		1 Year	2014	July 29, 2013	
Freda Brown		1 Year	2014	July 29, 2013	
Brian J. Pranka		1 Year	2014	July 29, 2013	
Southwick Emergency Mgt Agency (SEMA)	Appointed Officials				
Charles H. Dunlap, Director		1 Year	2014	July 15, 2013	
Keith N. Stromgren, Asst. Director		1 Year	2014	July 15, 2013	
Robert Miller		1 Year	2014	July 15, 2013	
Pauline Dunlap		1 Year	2014	July 15, 2013	
Aaron DeWinkleer		1 Year	2014	July 15, 2013	
Jeffrey Stenberg		1 Year	2014	July 15, 2013	
Peter F Jakobowski Jr		1 Year	2014	July 15, 2013	

NAME	Appointed/Elected	Length of Term	Year Due for Reappointment/ Reelection	Date Appointed/ Reappointed/ Reelected	Date of Resignation
Daniel Vierno		1 Year	2014	July 15, 2013	
Charles F Darling Asst. Director		1 year	2014	July 15, 2013	
Joseph G Ballard		1 Year	2014	July 15, 2013	
Community Emergency Response Team	Appointed Officials				
Charles H. Dunlap, Coordinator		1 Year	2014	July 15, 2013	
Robert Miller		1 Year	2014	July 15, 2013	
Pauline Dunlap		1 Year	2014	July 15, 2013	
Aaron DeWinkleer		1 Year	2014	July 15, 2013	
Keith Stromgren		1 Year	2014	July 15, 2013	
Peter F Jakobowski Jr		1 Year	2014	July 15, 2013	
Daniel Vierno		1 Year	2014	July 15, 2013	
Charles F Darling		1 year	2014	July 15, 2013	
Joseph G Ballard		1 Year	2014	July 15, 2013	
Jeffrey Stenberg		1 Year	2014	July 15, 2013	
Radio Amateur Civil Emergency Service	Appointed Officials				
Charles H. Dunlap, Director		1 Year	2014	July 15, 2013	
Keith N. Stromgren		1 Year	2014	July 15, 2013	
Pauline Dunlap		1 Year	2014	July 15, 2013	
Eric Carroll, Radio Officer		1 Year	2014	July 15, 2013	
Daniel Vierno		1 Year	2014	July 15, 2013	
Charles F Darling		1 Year	2014	July 15, 2013	
Auxillary Civil Defense Police	Appointed Officials				
Charles H. Dunlap, Director		1 Year	2014	July 15, 2013	
Keith Stromgren, Supervisor Non Activation		1 Year	2014	July 15, 2013	
Peter F Jakobowski Jr		1 Year	2014	July 15, 2013	
Aaron DeWinkleer		1 Year	2014	July 15, 2013	
Local Emergency Planning Committee	Appointed Officials				
Russell Fox		1 Year	2014	June 17, 2013	
Karl J. Stinehart, Chairperson		1 Year	2014	July 29, 2013	
Charles H. Dunlap		1 Year	2014	July 29, 2013	
Richard Anderson		1 Year	2014	July 29, 2013	
Thomas FitzGerald		1 Year	2014	July 29, 2013	
Kirk Sanders		1 Year	2014	July 29, 2013	
Randal Brown		1 Year	2014	July 29, 2013	
Roy Benson		1 Year	2014	July 29, 2013	
Arthur Boissonnault		1 Year	2014	July 29, 2013	
John Barry		1 Year	2014	July 29, 2013	
Stephen Presnal		1 Year	2014	July 29, 2013	
Dennis Clark		1 Year	2014	July 29, 2013	
Brian Houlihan		1 Year	2014	July 29, 2013	
Bruce Bussiere	Noble Hospital Rep	1 Year	2014	July 29, 2013	
Karen Wzorek		1 Year	2014	July 29, 2013	
Trail Stewardship Council					
Dan Call		1 Year	2014	July 29, 2013	
Veterans Services	Appointed Official				
Richard Girard, Director	WHVD	1 Year	2014		

GLOSSARY

Available Funds: Free cash reserves and unexpected balance for appropriation.

Budget: A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. A budget may be "preliminary" the Financial plan presented to the town meeting or "final" the plan approved by that body.

Estimated Receipts: Estimated money to be received by the town from various sources such as licenses state reimbursement etc. The estimate is deducted by the Assessors from the gross amount to be raised by taxation when the tax rate is set.

Excess and Deficiency: Same as Surplus Revenue.

Free Cash: Surplus revenue less outstanding taxes of prior year.

Overlay: Amount of money raised by Assessors for purpose of creating a fund to cover abatements and uncollected taxes.

Overlay Surplus: Unused accumulated amount of the Overlay from various years which may be voted for extraordinary or unforeseen purposes.

Reserve Fund: Amount transferred from Overlay Surplus and/or appropriated for unforeseen or emergency purposes controlled exclusively the Finance Committee.

Road Machinery Fund: A fund which the accumulated town charge for certain uses for the town equipment and which maybe appropriated for maintenance and repair of that equipment.

Stabilization Fund: A special reserve account created to provide for capital improvements, which is invested until used. Towns may appropriate into this fund in any year an amount no more than ten percent of the prior year's tax levy. The outstanding balance in the account cannot exceed 10% of the town's equalized valuation. Generally it requires a 2/3 vote of town meeting to appropriate money from the Stabilization Fund.

Surplus Revenue: The amount by which the cash accounts receivable and other floating assets exceed the liabilities and reserves.

Special Town Meeting: A meeting of the registered voters of a town called by the Board of Selectmen at their discretion or by written request of one hundred registered voters.

Tax Rates: The amount of tax slated in terms of a unit of the tax base, for example \$15.01 per \$1000 of assessed valuation of taxable property.

Town Meeting Warrant: A written order calling an annual or a special town meeting and containing a list of the subjects to be acted upon. The SELECTMEN shall insert in the warrant for the annual meeting all subjects which are requested in writing by ten or more registered voters and in the warrant for the special town meeting all subjects requested by one hundred voters.

TOWN INCORPORATED

November 7, 1770

Population: (2010 Federal Census): 8,141

FY2013 Tax Rate: \$17.06 per \$1,000.00 of Valuation

BOARD OF SELECTMEN

2013 has brought a great number of changes to our community. We have a new Chief of Police, Town Accountant, DPW Director and Council on Aging Director. Although we have lost many years of experience, this new management team is up to the task of providing the citizens of Southwick the services they expect. They also share the Board of Selectmen's concern for the taxpayers during these difficult times. Our department heads and their staff continue to look for cost savings and any grant opportunities, which could benefit our Town.

Many projects began this year with the three year School Building Project being one of the largest undertakings in the history of Southwick. We are happy to report that the project is going well and remains within its' budget. Once completed the Board of Selectmen will work with the Regional School Committee to make sure all the Town of Southwick's buildings are maintained to the highest standard and provide a safe and healthy environment for both students and staff.

Other projects include the sewer parallel interceptor, which when completed will allow us to consider phase II of sewerage in schools; addressing A.D.A. Requirements on the Town Green for the Veterans War Monument; the new Town Crier sign, which will help with informing Southwick's Citizen's, especially during times of emergency and the weir gates installment to help address and prevent flooding in the Congamond Lakes area.

Work has also begun on completing Whalley Park and the Board of Selectmen would like to thank John and Kathy Whalley once again for donating additional monies to address issues not covered within the Town's budget. The Board of Selectmen would also like to again thank Bob and Barbara Polverari for their generous donation of Southwick's new animal shelter. The time and monies that the Polverari's have given have produced a shelter which is the envy of most communities.

The Board of Selectmen and the Chief Administrative Officer, along with our entire staff have worked very hard on the finances of our

Town. Their hard work has paid off with recovering monies from the October storm of 2011 from both state and federal agencies. In addition, with the Finance Committee, we worked to produce a FY14 budget for Town Government with a modest tax rate increase and no decrease in services.

As usual the Board of Selectmen would like to thank, the Boards, Committees, Commissions, staff and volunteers whose hard work makes Southwick such a great place to work and live in.

A special thanks to Karl, Cindy, Robin and Gail. We would also like to recognize Art Pinell for his many dedicated years of service to our Town. His knowledge and experience will be missed on the Board. The Board welcomed Joe Deedy as a new member.



*Bottom Row: Chairman, Russell S. Fox, Vice-Chairman, Joseph J. Deedy, Clerk, Tracy L. Cesan
Top Row: Administrative Assistant, Cindy Pendleton, Chief Administrative Officer, Karl J. Stinehart, Board of Selectmen's Secretary, Robin Solek*

CHIEF ADMINISTRATIVE OFFICER

2013 was a productive year responding to the needs facing town government in addressing many continuing capital needs and maintaining service levels within limited resources. A considerable amount of time and effort was expended by dedicated volunteers on town boards as well as the staff throughout the town.

- The Parallel Interceptor Project in Westfield is almost complete. The Project completion will meet a requirement under our Inter-Municipal Agreement with the City of Westfield to tie-into the Wastewater Treatment Plant and move off of city owned pipes that

are needed for Westfield effluent flow needs. It also allows the Town to commence planning for Phase II line extensions including the school(s) campus. The USDA has assisted with a low interest loan and grant toward the \$2.4 million dollar project.

- The lakes received an annual evaluation and chemical treatment to keep non-native invasive plant life in check. The program is paid for in equal thirds by Southwick, Suffield, CT and CRC which continues to be a successful venture.
- The Town continued to use energy audit results by Siemen's Corporation on all its buildings to make improvements. Some recommendations have been set in motion related to lighting improvements. Other measures will be considered as capital budget requests through town meeting.
- The Town received final reimbursements of \$582,417.09 from the Federal Highway Administration (FHWA) and Mass D.O.T. for the 10/29/11 storm clean up. The funds will be applied against short-term borrowings used to pay for storm expenses. Any remaining funds will close out to Free Cash.
- Construction commenced at Whalley Park to install sidewalks, some lighting for field and parking lots, landscape improvements, fencing, wooden guardrails, safety signage, and site amenities. The Park and Recreation Commission and R. Levesque Associates are overseeing the project.
- The old DPW Garage behind the Police Station was demolished. The site will be evaluated for re-use in the future.
- A new large multi-use dump truck was acquired to replace an old one. A new Animal Control Facility was donated and built on the Town's behalf. It was made possible by a generous donation by Robert and Barbara Polverari. Other townspeople and businesses helped with the effort too. It is a beautiful facility and will serve the Town well for many years.
- The Town with assistance from the PVPC and a Community Development Block Grant Committee applied for a \$898,000.00 Federal FY14 Joint Block Grant with the Town of Granville. The grant application seek housing

rehabilitation, road improvements and social services programs.

- The new Council on Aging Senior Center 1,800 square foot addition was completed and became operational. Punch list items were being addressed into the new calendar year. The space is being used for many senior related activities.
- The Old Town Crier sign at the Gristmill Plaza was replaced with a new electronic sign board with the latest technology. It is remotely controlled from Town Hall. It will be used for public announcements, civic club messages, and emergency notifications.
- The Library HVAC Project commenced to secure an architect and develop bid specifications to undertake improvements to the building insulation. Bids were released and a vendor was being selected to complete the work authorized by Town Meeting.
- The School Campus Renovation and Rehabilitation Project got underway with 2 general contractors working on the buildings. The project(s) will increase the high school size to accommodate the relocation of grades 7 and 8 from Powder Mill School and to enhance learning space for the high school needs. Renovations and code updates will take place in all 3 schools. The first debt exclusion payment for the project was assessed to member communities and Southwick's share was \$1,009,390.00.

Aside from regular funds to the town received from the state through its cherry sheet aid, other sources of grants and monies were pursued in order to offset the costs of projects and services.

- An estimated \$63,495.29 in interest was collected from overdue tax bills.
- There was approximately \$363,730.00 received from the State Highway Department to help pay for eligible improvements to the Town's road network.
- State government problems continue to make planning a town budget somewhat difficult due to the uncertainty of local aid/school aid dollars. The Town received minimal increases in aid levels. The STRSD increased its assessment to the Town by \$308,958.00.

- The Town Tax Rate was set at \$17.06 per thousand dollars of valuation under a single tax rate for all classes of property and it was approved by Mass D.O.R. This was necessary to accommodate for the debt exclusion in school assessment.

- Insurance rebates and credits totaling more than \$27,400.00 were obtained from Massachusetts Interlocal Insurance Association (MIIA) for instituting insurance related cost containment measures including municipal board training sessions, safety reviews, webinars, and employee attendance at seminars all of which were free to the Town.

Personnel related activities for the year encompassed:

- A new collective bargaining contract was successfully negotiated with the new Firefighter/EMT Unit.
- Linda D. Carr retired after many years as a dedicated and professional Town Accountant. We wish her an enjoyable retirement. Carol DellaGiustina was selected as a new Town Accountant. She brings many years of experience to the important role.
- Mark J. Krynicki retired after 9 years of service as Chief of Police and many more years as a dedicated Law Enforcement Officer. David A. Ricardi was promoted to the Chief position.
- Mike Demko, DPW Supervisor, retired after many years of service. Best of luck Michael! Chris Faria was promoted to be new DPW Supervisor.
- Jeff Neece, DPW Director, left to become DPW Director for the City of Chicopee. Mr. Randy Brown, P.E. was appointed as new Director.
- Jeanne Margarites retired as Council on Aging Director after many years of great service to our seniors. Best of Luck in your retirement endeavors. Cindy Sullivan came aboard as the new Director in July.
- Christina Czczepanski was hired in the Town Clerk, Treasurer, Collector Office to backfill Melinda Wingate who was appointed as the new Assistant Town Accountant. Kim Ross was hired in the Accounting Office part time to fill a vacancy.
- Reserve Officers Ernie Malone and David Massai were appointed Full-Time Officers in the Police Department to fill vacancies.

A word of thanks is due for many individuals and groups for their help in making the year a productive one. This includes our citizens for supporting their town meeting form of government; The Board of Selectmen for sorting out priorities and projects to best reflect the townspeople's needs; The Finance Committee for helping to fund and develop a balanced budget that maintains adequate services levels; The legislative delegation of Senator Don Humason and Representative Nicholas Boldyga, their staff who strongly advocated for the Town's needs while at the statehouse and; our volunteer board and commission members, department heads and staff who performed the many services that town government provides for its people. Special thanks to Cindy Pendleton, Robin Solek, Randy Brown, Dick Grannells and Gail Cigal.

Respectfully submitted,

Karl J. Stinehart

LAKE MANAGEMENT COMMITTEE

The Lake Management Committee (LMC) consists of 7 regular members and 4 associate members appointed annually by the Selectman. The LMC's charter includes promotion of lake safety, management of the two Massachusetts Office of Fishing & Boating Access (OFBA) owned boat ramps, the public fishing pier and parking areas on Middle Pond. The LMC also works with Citizens Restoring Congamond (CRC), Conservation Commission, Department of Public Works (DPW), OFBA and the Pioneer Valley Planning Commission (PVPC) on lake improvement projects.

In accordance with the Town's agreement with the FBA, a \$5.00 per boat launch fee is charged at both boat ramps. The contractual agreement between the Town and the Commonwealth requires that all launch fees collected at these ramps be used only at the ramps for general maintenance, sanitary facilities, security lighting, phones, attendants, and improvements. The thousands of visitors to these facilities patronize many area businesses. In addition, several bass tournaments benefit local organizations like DARE, Town Library, Food Shelf, Family Coalition and Disabled American Veterans.

OFBA's contractor replaced the individual concrete pads at the North Ramp launch with a continuous pad system during the fall. In

addition, a 40' dock, walkways and abutment were added to accommodate loading and unloading passengers without disrupting the launch and load operations. The OFBA has a similar reconstruction project planned for the South Ramp, hopefully for 2014.

The LMC Canal Restoration Subcommittee has been working on a plan and seeking funding to restore Canal Brook, which is currently the only viable outlet for Congamond. In addition, a pair of stainless steel sliding weir gates were procured and installed to replace the existing wood batter boards that were used to maintain lake level.

LMC volunteers began installation of lake and canal level sensors, along with data loggers and a full weather station at the north ramp and plans to complete installation work this spring. Data from this web-based system will help the LMC, Conservation Commission and Southwick Emergency Management make decisions during periods of heavy rainfall and/or flood conditions. As more sensors are added, the system will also provide invaluable data on lake water quality.

Con Com, LMC and the Harbormaster continue to work together on the Local Permitting Program (LPP) for water structures (docks, moorings, swim floats & buoys) on Congamond in accordance with the DEP Chapter 91 as approved by the Board of Selectmen and the DEP in 2010. All LPP fees received are required to go into a fund for lake patrols and residents again noted an increase in lake patrols during 2013.

The LMC also seasonally installs, maintains and removes the handicap-accessible boarding docks at the North Ramp and the 25 navigational buoys set for the Harbormaster in accordance with United States Coast Guard recommendations. The Southwick Police Dive Team and the Conservation Commission also use LMC's service boat for diver training, LPP & waterfront inspections, rescue and recovery.

While LMC members continue to volunteer many hundreds of hours annually, we would also like to thank the following people and organizations for donations of labor and/or materials that have made many of these improvements possible:

- Jerry Crane, who retired from the LMC in 2013, for his many years of service to the LMC.
- Southwick DPW for plowing of the two boat ramps and public parking areas during winter storms so that the public has parking for ice fishing, skating, etc.

- CRC & LMC volunteers for Canal Brook cleanup during the Annual Lake Cleanup Day.
- Southwick Police Department Dive Team for installing the lake level sensor and recovering boarding dock parts.
- Southwick Rotary Club for planting and maintaining the North Ramp planter at the base of the flagpole by the pier.
- Matt Merchant and the Eagle Scouts for refurbishing the South Ramp Contact with new siding and trim along with a fresh coat of stain.
- Westfield Vocational Technical High School for refurbishing the North Ramp large storage shed with new doors and vinyl siding that matches the Visitor Center.

The Canal Restoration Subcommittee meets on the 4th Thursday of each month at 6:15 p.m. while the Lake Management Committee meets on the 2nd and 4th Thursday of each month at 7:00 p.m. in the Land Boards Meeting Room at Town Hall. Meetings are open the public and anyone with interest in lake safety/water quality, ramp operations, or any of the LMC's various lake, canal and ramp betterment projects is encouraged to attend. Volunteers are always welcomed to assist in implementing projects.

Respectfully submitted,

Lake Management Committee

Dick Grannells, Chair
Scotty Graves, Vice-Chair
Sue Hepburn, Secretary
Mike Coombs, Member
Malcolm DeBay, Member
Mike DeBay, Member
Tom Fabian, Associate
Deb Herath, Associate
Steve Legault, Associate
Ken Phillips, Member
Chris Sears, Member
Norm Stolzenberg, Associate

Canal Restoration Subcommittee

Mike DeBay, Chair
Chris Sears, Vice-Chair
Sue Hepburn, Secretary
Dennis Clark, Advisor
Mike Coombs, Member
Malcolm DeBay, Member
Tom FitzGerald, Advisor
Scotty Graves, Advisor

Deb Herath, Member
Ken Phillips, Member
Steve Schmid, Member

SENIOR CENTER/COUNCIL ON AGING

The Senior Center is located at 454 College Highway.

The center is a wonderful meeting place for the elderly population to socialize and interact with their peers.

Director: Cindy Sullivan
Clerical Staff: Denise Seibert & Andrea Holmes

Monday – Thursday 8:00 AM - 2:00 PM
Friday 8:00 AM - 1:00 PM
COA Office 413 569-5498
Fax 413 569-5327

E-Mail councilonaging@southwickma.net

Dining Center Monday – Friday 9:00AM-1:00PM
Nancy Cortesi 569-0410
The Council on Aging Board Members:

Chairman Mary Jane Connolly
Vice Chairman Roy Benson
Secretary Joan Plancon
Members: Herbert Pace Jr.
Lorraine Lawrence
Mary Alice Martin
Harriet Fischer
Associate Members: Rebecca Perron

The Senior Center had some changes to staff this year. We said farewell to Retiring Director, Jeanne Margarites and welcomed new Director Cindy Sullivan. We hosted a 4th of July Picnic, a Summer Luau, a Halloween Costume Party, Ice cream socials, Holiday gatherings, Birthday celebrations, spectacular entertainment, and educational lectures were also held during the year. The Volunteer Recognition was held in June.

TRANSPORTATION:

Transportation is made possible through Franklin Regional Transit Authority with a van being provided by Hulmes Transportation. The Hulmes van is available during the following hours.

Monday & Thursday 8:30 AM to 3:00 PM
Tuesday, Wednesday, Friday
8:30 AM to 2:00PM

The Town owned van is manned by many gracious volunteers who enjoy helping the elderly during the hours when there is no van service available. The volunteers also drive day trips that are enjoyed by all who have attended. During the past year approximately 1500 rides have been booked through the center.

CLASSES:

The following classes are offered at the center weekly with some having small fees to cover the cost of instructors. Aerobics, Water Aerobics, Yoga, Chair Yoga, Tai-Chi, Writers Workshop, Painting, Line Dancing, Chi-Gong, and Quilting/Needlework have returned this year. Beginner Tai-Chi, Zumba, French class, Spanish Class, and a Beginner Line Dancing class have been added to our busy schedule. Bingo is played for fun on Tuesday mornings. Men's Poker is played on Tuesday and Thursday afternoons. Ladies poker is played on Wednesday afternoon. We are still trying to form pool leagues for men and women.

DINING CENTER:

The Dining Center served close to 18,000 meals during the year. Many of the frail who are not able to attend the congregate dining center have their noon meal delivered by very caring volunteer drivers who also check on their daily wellbeing. Meals are served Monday – Friday at 11:45 AM. Donations are always welcomed to help defray the cost of the meals that are delivered from Northampton. In turn all donations are forwarded to Highland Valley Elder Services, Inc.

NEWSLETTER:

Eight issues of the newsletter were printed during the year and delivered to residents who are seniors and are listed on the town census. All functions that are held at the center are listed with dates and the time they will be held. The newsletter is mailed or hand delivered to one thousand homes. The newsletter is made available through Donations, State and Federal Grant monies.

TRIPS:

The following trips were held: Bernie's, Maine Seafood, Titanic Museum, Pomeroy Sugar House, Northfield Mountain, Magic Wings, Yankee Candle, Bright Nights, Apple Picking, Mystic Aquarium, Norman Rockwell Museum, Quilting store in Vermont, The Big E, Festival of Trees, Mount Greylock, and several Casino trips.

HEALTH & EDUCATIONAL PROGRAMS:

Monthly Blood Pressure
Bi-Monthly Foot Care
Bi-Monthly Hearing Clinics
Nutritional Information
3 Free Flu Clinics

SERVICES:

Most programs are income eligible. Check with staff.

Fuel assistance & Food stamps
Income Tax Preparation (AARP)
SHINE (Insurance Information)
Veteran's Representative
Brown Bag & Bread Program
Health Care Proxy & Homestead Protection Act
Speakers on Legal & Elder Issues

In closing I would like to thank everyone for welcoming me into the Southwick community. I would also like to recognize the hard work of the volunteers who help us to provide the wonderful programs that are available to the elderly population. At this time, we have approximately 50 volunteers who help in many different venues. I would also like to thank my staff and the following Boards, and Organizations for their continued support during the year.

- Board of Selectmen
- Council on Aging Board
- Senior Citizen's Club Inc.
- Park & Recreation
- Executive Office of Elder Affairs
- Highland Valley Elder Services, Inc.

Respectfully submitted,

Cindy Sullivan-Director

ANIMAL CONTROL

What an exciting year for the Animal Control Department. We have had a lot of things happen here this year. First we start with over 352 calls that we've had. Many of the calls were for wandering livestock, lost dogs, and unknown wildlife. We worked hard to get animals back to their rightful owners and safely off the streets. We had our rabies clinic in March with our wonderful and local VCA Southwick Animal Hospital supplying us with a veterinarian for it. Thanks to Dr. Cosgiff and her staff we vaccinated 200 dogs and cats. While our timing of some of the advertising was off, we did manage to reach out to about 15 low income towns people with free rabies vaccines for 2 pets

per household. We will be offering that again for the 2014 clinic. We worked hard on our trap-neuter-release program for feral (wild) cats, getting another 27 trapped, fixed, tested, vaccinated and returned to where they came from. The TNR program has been a blessing for many people not knowing what to do with the feral population in their neighborhoods. Then we had lots of adoptions, mostly cats, with over 100 cats being adopted and close to 40 dogs. We were blessed this year with Bob and Barbara Polverari from town who came to us in April and offered to build the town a new animal control facility. With the help of a lot of people on the planning, design and building of the facility the first shovel dug a hole in July. Within 93 days we had a beautiful 2500 sq. foot facility now called the Polverari – Southwick Animal Control Facility. We are very grateful to have such wonderful friends in the Polverari family. We moved into the new shelter October 22, 2013 bringing a whole new life to all of us here in animal control. With a new larger facility we were able to help when the call came in of extra cats needing housing. In a matter of 2 days the facility was over loaded with 15 more cats than we had as well as 2 dogs that came from one of the situations. We could never have been able to do this in the old shelter. It was amazing to find just how many people came and went without us knowing, but now that our office is in the same building we see a large number of people weekly. We have with us 5 animal control officers that work per-diem so that we may serve the town 24 hours a day. Our kennel staff is phenomenal at keeping the kennels clean and helping with showings and adoptions if we are not available. We here at animal control and the shelter keep our hopes high for the continuing show of support that the towns people have shown us this year. We've had many children and adults from town that have given up their birthday gifts and asked that people bring gifts for the animals. We've had friends of the shelter put on fundraising events for us so that our medical account stays full and we are able to continue our ability to feed and entertain our animal guests while they await adoption, and we've made many great new friends. Thank you from the tips of our noses to the bottom of our paws... and from the staff here at the Polverari – Southwick Animal Control Facility. We hope 2014 will bring us a good volunteer base as well as some weekend hours.

Respectively submitted,

Tracy Root – Animal Control Officer

SOUTHWICK PUBLIC LIBRARY

The library was pleased to support, along with the Sarah Gillett Services for the Elderly, a four-part workshop last summer geared to teaching Seniors how to operate computers. The 16-member class was under the direction of former Western Mass Regional Library System Specialist Shirley Keech. Besides the computer workshops devoted specifically to those over 55 years old, the library conducted 15 other activities for all adults during 2013. These included eight book discussions involving 56, and seven adult programs involving 304 individuals. The programs ranged from one facilitated in May by Sherlock Holmes expert Jeff Bradway which was supported by the Library's Friends Association and entitled "Sherlock Holmes Fact & Fiction." This was followed by a September Cabaret Concert featuring Mary Jo Maichack and her keyboardist which was made possible by a grant from the Southwick Cultural Council, a part of the Massachusetts Cultural Council. Then in November, Richard Clark's dramatic portrayal of John Barrymore, which was library supported, was a memorable event for the 29 persons present.

By far the largest number of participants were tallied with the Suntime Reading Program. The adult version saw 68 participants, while the children's sign-ups reached 258, and YA (Young Adult) sign-ups reached 51 for the six-week annual summer program. Some 353 students were encouraged to sign up during an outreach in June at the Woodland School, and the informative session was also shared with another 395 students at Powder Mill Middle School during the same month. Thursdays were Craft Days for the youngsters during the program with 111 participating in them, while 460 older kids took part in problem-solving Trivia Questions which were changed weekly. Another popular event was a fossil Scavenger Hunt involving 77 participants. Also during the summer program, a Felt Making Workshop supported by the Southwick Cultural Council was enjoyed by 10 children and 4 YAs, and a Beading Workshop supported by the Library Friends Assn. was a big hit with the 5 participants. John Westcott's fossil program drew 34 children and 17 interested adults.

The Suntime activities culminated with a family program sponsored by the Library's Friends Assn. from "Alex the Jester" who

entertained 63. Librarians also conducted book discussions featuring required reading materials, and 17 participated in these.

A huge box of non-perishable items was donated by library staff and patrons after a month-long drive for the local Food Pantry which saw children and YAs receiving a Suntime Reading bonus chance whenever they brought in an item for the box.

Storytimes were another big draw for children. The Children's Librarians conducted nine, three-session monthly storytimes involving 530 children and the adults who accompanied them, and seven Saturday storytimes involving 75. Two storywalks were conducted at the Library by Pathways for Parents and involved 17 enthusiastic youngsters. Also, a family program, which saw Actor/Director Rob Clark read Dr. Seuss selections, attracted 26 children and 13 adults for the March celebration commemorating Seuss' birthday.

As always Ed Popielarczyk staged his kindergarten initiation program in October. Ninety-two children were treated to his brand of magic followed by a tour of the Children's Room.

A total of 192 youngsters during 2013 participated in crafts that centered on seasonal or holiday themes and 11 children received Birthday pencils. Also, eight Baby Kits were given out to Southwick residents for their newborns.

A popular on-going program begun in the fall and called LEGO Club, saw 28 enthusiastic young builders take part in three sessions.

Another popular on-going program called Teen Lounge saw 68 teens enjoying their time in the Community Room over the eight sessions conducted in 2013. During this time they played board or Wii games, cooked, did crafts or chatted on the phone or with one another. Then, the problem-solving skills of 51 YAs were honed during Trivia Contests that were part of their Suntime Reading experience.

The Teen Poetry Contest received five entrants during April and a June Rainforest and Reptile Program sponsored by Shurtleff Children's Services interested 18.

We recorded 56,661 circulations in 2013, and noted 9658 patrons and 51,462 volumes of materials. An additional 2615 References and 2338 Computer uses were tallied. We saw 465 people become new patrons in 2013 and noted an amazing 46,417 persons had entered

through our doors during 2013 averaging 3868 for each month of the year.

The Library has truly become a Multi Resource Center and hub of the community. The following activities, highly valued by the populace but not formally tallied, are performed on a regular basis by the Library as part of its service to the town: We find patrons are using our health-related and other Reference materials as well as the copier for their personal needs. And, besides those who simply browse the selections and our information boards, others enjoy the selections in the Art Gallery, or the Display Cabinet. And, patrons are using the Reading Nook to catch up with friends who meet there, or to read their favorite magazines or newspapers. They also seek out the Library for Tax and Scholarship Forms, and bring their own lap tops to do work or homework projects with our Wi-Fi connection.

We would like to thank all of the sponsors of our programming who contributed so much to making 2013 a very successful year, and to the 5-Year Planning Committee who devoted so much time to our Library and its future. In addition to the groups mentioned throughout this report, special recognition goes to all of the local supporters of our Suntime Reading program and to the Kiwanis Club of Westfield. Also, invaluable to the running of the library is our Board of Trustees lead by Chairman Michael McMahon.

Respectfully submitted,

Anne M. Murray, Director



Southwick Public Library patrons

FIRE DEPARTMENT

2013 was a year of accomplishments and mile stones for many of our officers, volunteers and full time staff. Deputy Mike Demko retired after 27 years of service to the Town of Southwick and 44 years of service to Fire Services. Michael Kennedy and Michael Ferraraccio were both promoted from private to Lieutenant. Lt. David Humphrey and Lt. Darren Goddard decided to step back from their roles as Lieutenant but choose to still remain on the department as privates. We thank them both for their commitment as Lieutenants and thank them for their continued dedication to the department. We had four members hit a recognized anniversary date in the year 2013 and they are as follows: Captain Kathy Sobczyk- 5 years of service, David Smith- 15 years of service, David Humphrey- 25 years of service and Captain William Frazer 25 years of service. The Fire Department thanks all of them for their continued dedication to the department. The department has seen an influx of interest in being members of the Southwick Fire Department; the following are the new members that came on throughout the year of 2013: Nathan Collier (FF), Christopher Conroy (FF), Ian Dipietro (EMT), Michael Gibbs (photographer), Christopher Patenaude (EMT).

Our EMT's responded to 1044 calls this year. This is the highest volume of calls the Southwick Fire Department/EMS has ever respond to in one year. This increasing call volume has sparked a positive progressive talk into trying to make the Southwick EMS Service an ALS Service. Both management and staff have worked hard on trying to insure the ability to switch the Emergency services from BLS to ALS in the future. We currently have one paramedic on the EMS Staff, Chris Brown and we have two EMT's that have dedicated a significant amount of their own time to enhance their skills by enrolling in paramedic school; Adam Hart and Jessica Bishop. The Fire Department recognizes their commitment and thanks them for their efforts, commitment and dedication.

The first time in the history of the Southwick Fire Department we had a member take the initiative to become a Certified Inspector with the National Fire Protection Association (NFPA). The department is excited about John Wackerbarth's accomplishments and what it will mean to our growing department. The Department would also like to thank him for his efforts, commitment and dedication.

It is with great pleasure we announce another graduate of our Internship program with the Southwick Tolland Granville Regional School District, Tyler Buscemi. Tyler did a great job and has shown interest in becoming a member of our department.

The Southwick Volunteer Fire Department would like to thank the Board of Selectmen, Dispatchers, all Town Departments, the Police Department, the Department of Public Works, Emergency Telecommunication Dispatchers, Emergency Management **and especially the People of the Town of Southwick for their continued support**

Summary Fire Department Statistics

- 5 Fire, Other
- 7 Building Fire
- 2 Cooking fire, confined to container
- 4 Chimney or flue fire, confined
- 4 Fuel Burner /boiler malfunction
- 2 Mobil Property (vehicle) fire other
- 1 Natural vegetation fire, other
- 7 Brush, or brush and grass mixture fire
- 3 Grass fire
- 6 Outside rubbish fire, other
- 1 Cultivated grain or crop fire
- 1 Overpressure rupture from air or gas, other
- 1 Explosion (no fire), other
- 2 Rescue, emergency medical call (EMS)
- 9 Medical assist, assist EMS crew
- 6 Emergency medical service incident, other
- 3 Ems Call, excluding vehicle accident
- 12 Motor vehicle accident with injuries
- 13 Motor vehicle accident with no injuries
- 2 Extrication, rescue, other
- 1 Combustible/flammablegas/liquid condition,
- 2 Gasoline or other flammable liquid spill
- 7 Gas leak (natural gas or LPG)
- 2 Oil or other combustible liquid spill
- 1 Chemical spill or leak
- 3 Carbon monoxide incident
- 3 Electrical wiring/equipment problem
- 1 Heat from short circuit, defective/worn
- 3 Power lines down
- 2 Arcing, shorted electrical equipment
- 5 Accident, potential accident, other
- 2 Vehicle accident, general cleanup
- 12 Attempted burning, illegal action, other
- 2 Water or steam leak
- 5 Smoke or odor removal
- 8 Public service assistance, other
- 1 Assist Police and Gov't
- 23 Unauthorized burning
- 1 Police matter
- 1 Cover assignment, standby, moveup

- 8 Good intent call, other
- 5 Dispatched & cancelled en route
- 4 Authorized controlled burning
- 1 Vicinity alarm
- 21 Smoke scare, odor of smoke
- 1 Hazmat release investigation w/no hazmat
- 3 False alarm or false call, other
- 1 Bomb Scare – no bomb
- 1 Sprinkler activation due to malfunction
- 8 Smoke detector activation due to malfunction
- 1 Heat detector activation due to malfunction
- 31 Alarm system sounded due to malfunction
- 5 CO detector activation due to malfunction
- 2 Smoke detector activation, no fire unintentional
- 26 Alarm system sounded: unintentional
- 5 Carbon monoxide detector: no CO
- 1 Special type of incident, other
- 3 Citizen complaint

303 Fire Calls

1044 Emergency Ambulance Runs

1347 Total Response

555 Burning Permits – January 15 to May 1

185 Other Permits

(Smoke Detector, Burner Inspections, etc.)

Members of the Southwick Fire Department

Officers:

- Chief: Richard W. Anderson, EMT
- Deputy Chief: Michael S. Demko, Jr.
- Captain: William K. Frazer, EMT
- Captain: EMS Officer Kathy Sobczyk, EMT
- Lieutenant: Scott T. Bradbury, EMT
- Lieutenant: Michael Ferraraccio, EMT
- Lieutenant: Michael Kennedy, EMT
- Lieutenant: Paul A. Johnson, EMT

Privates:

- Taylor Albright- Chaplain
- Aaron Bannish
- Marco Andrade
- Carrie Bradbury, EMT
- Jessica Bishop, EMT
- Eric Brogan, EMT
- Christopher Brown, EMT
- John F. Cain
- Alex Ciborowski, EMT
- Christopher, Conroy
- Nathan Collier
- Greg Condon
- Dennis E. Day

Michael S. Demko, III
Michael J. Dennis
Ian Dipietro, EMT
Ian Dudek
Michael F. Ferraraccio, EMT
Matthew Gaugh
Darren F. Goddard, EMT
Hannah Griffin, EMT
Adam Hart, EMT
David B. Humphrey
Brandon P. Johnson
William Kelly, EMT
Michael T. Kennedy
Beverly LaBombard, EMT
Sarah Leavy, EMT
Timothy Mannion
John McKay
Timothy Nehmer
Katie A. O'Meara, EMT
Keith Parent
Christopher Patenaude, EMT
Brian Schneider, EMT
Andrew Scott
Brendan Shea- EMT
Christine L. Shore, EMT
Gregory Skop, EMT
David Smith
Edward Thibault
Ralph "Buddy" Vecchio
John F. Wackerbarth, EMT
Michael Wailgum

Fire Chief's Adm. Assistant: Tracy L. Cesan

Photographers: Michael Gibbs, Fred Gore

Respectfully submitted,

Richard W. Anderson, Fire Chief

SOUTHWICK POLICE DEPARTMENT

The Southwick Police Department continued to evolve to meet the changing needs of our community during 2013. Our focus is to maintain a partnership with the community we serve. The members of the Southwick Police Department know the importance of a community partnership as we strive to provide the highest quality of service to the citizens of the Town of Southwick. We understand that, if we are to reduce crime and raise the quality of life in the Town of Southwick, we must build a strong relationship between the Police Department and the community as we both

share in the responsibility of crime control and Public Safety. In addition, it is essential that we develop trust and openness between the Police and the Citizens if we are to reach our goal. We look forward to working with the members of our community to build strategies that will make the Town of Southwick a safer place both to live and visit.

In 2013, the Southwick Police Department experienced a change in the top position of the Department. Chief Mark J. Krynicki, who began his career with the Department on September 13, 2004, retired on May 31, 2013.

During his tenure, Chief Krynicki had numerous talents and accomplishments. One of the most notable was his ability to seek out and obtain various grants for the Department. The Chief's efforts in this area provided the Department the ability to procure additional equipment for the Officers at no cost or at a substantially reduced price.

Chief Krynicki was also involved in the community. He would be seen supporting a large number of various community events during his time as Chief. Chief Krynicki could always be seen leading the Department during any parade event.

Retired Chief Krynicki was also an active member of the Western Massachusetts and Massachusetts Chiefs of Police organizations. Prior to retiring, Chief Krynicki was the President of the Western Massachusetts Chiefs of Police.

We all would all like to extend our heartfelt thanks to Retired Chief Mark J. Krynicki wish him a long and enjoyable retirement.

With the retirement of Chief Krynicki, taking place the Board of Selectmen voted to appoint Lieutenant David A. Ricardi, a twenty-five year veteran of the Department, to the top position on the Police Department.

Newly appointed Chief Ricardi began his career here in 1988 having served communities in Enfield, Connecticut and Agawam for nine years previous. Chief Ricardi worked his way up through the ranks here serving as a Detective, Sergeant, Detective Sergeant, Lieutenant before obtaining his present position.

Chief Ricardi was appointed many years ago as the town's agent to handle Liquor Law

issues and complaints, as well as issues and complaints pertaining to Used Car Licenses.

Sergeant Robert Landis will now serve as the Liquor Agent while Officer Paul Miles will be responsible for Used Car License issues.

Chief Ricardi is currently a member of the Eastern Hampden County Narcotic Task Force, which he has served on for the past 19 years.

In May of 2013, the voters at the annual Town Meeting voted unanimously to seek Special Legislation to allow retired Police Officer Richard Cross and former Reserve Officer Kenneth Laxton to work as Reserve Officers until they reach the age of 70.

Since starting at the helm of the organization, Chief Ricardi has made some changes to the Department. Some of these changes include, but are not limited to the following:

The first significant change was the return of the Citizen Police Academy. This is considered one of the best public relations tools that our Department has. It is important enough that the Chief has committed to holding two (2) classes per year.

The second change involved the addition of a School Resource Officer to our Department roster. Unfortunately, due to injuries to Officers on our roster, we have not been able to institute the position as of this writing. It is estimated that we will have our Resource Officer in place by September of 2014.

Our next change involved the restructure of our Department Website, www.southwickpolice.com. This change brought about a new look to our website. This was made possible by a great deal of effort and work by Officer Tom Krutka and Chief Ricardi. The development of the current website was directed by Chris Parker, who owns and operates Phantom Enterprises from Westfield, MA. We are extremely proud of the website as it provides our viewer with a great deal of information which can be obtained in an easy fashion.

In the summer of 2013, our Department authorized our Officers to carry an Electronic Control Weapon commonly referred to as a "Taser." We were able to purchase enough Tasers for the Officers working each shift due to

a donation to the Department by two of our residents, Ralph and Diane Pittello.

Also in the summer of 2013, Chief Ricardi, knowing that any community could someday be faced with an incident similar to what occurred in Newtown, Connecticut, required Officers and some Dispatchers to attend what is known as "Active Shooter" training. This program was taught at our High School by the Massachusetts State Police STOP Team.

In June of 2013, our K-9 Officer, Tom Krutka, and his K-9 partner, Jax, successfully completed a week long training program sponsored by the Massachusetts Police Work Dog Association.

Once Chief Ricardi was elevated to his present position, the Board of Selectmen, after a promotional process, decided to promote Sergeant Kevin Bishop to the rank of Lieutenant effective August 30, 2013. Sergeant Bishop has been with the Department for the past 23 years and prior to his latest promotion was the Sergeant assigned to Command the A-Shift (day-shift). He was also considered the most senior Sergeant on the Department at the time he was advanced. Lieutenant Bishop will serve as our Administrative Officer to the Chief and the Dispatch Coordinator to the Fire Department.

When Lieutenant Bishop was promoted, a Sergeant's position was left open. The Board of Selectmen held a promotional process and, as result of said process, Officer Donald E. Day was promoted on October 30, 2013 to Sergeant of the C-Shift (midnight shift). Prior to being promoted, Sergeant Day was assigned to the A-Shift. Sergeant Day is a member of our Department Dive and Recovery Unit. He has been instrumental in the organization of the training for the Unit.

With the promotions of Lieutenant Bishop and Sergeant Day, Sergeant Kirk Sanders was re-assigned to be the A-Shift Sergeant from the C-Shift. Sergeant Sanders, who is our Department Safety Officer, was also assigned to the Program Coordinator for our Citizen Police Academy Program. He will also continue to provide Drug Use Resistant type education to the students at the Woodland Elementary School.

The Southwick Police Department is committed to providing the required in-service,

specialized and professional development training needed to keep our employees performing at a high level. We continue to face financial and economic challenges; these challenges have impacted the Southwick Police Department in a number of areas.

The Municipal Police Training Committee that oversees training of Massachusetts Municipal Police Officers has experienced budget challenges that again resulted in the elimination of the traditional classroom based in-service training program for our Police Officers in 2013.

In order to achieve our commitment to provide the required in-service, specialized and professional development training for our employees, we are now utilizing a variety of on-line Police Training programs which allow employees to complete the required training on-line at a minimal cost. We continue to maintain funding for specialized and development training in order to meet our training goal.

We met a State mandate to implement an Emergency Medical Dispatch Program (E.M.D.). All of our Emergency Tele-Communications Dispatchers are required to maintain E.M.D. certification. The training and costs associated will be covered by the State 911 Board Training Grants.

All of our full-time and part-time Emergency Tele-Communications Dispatchers completed several Dispatcher training programs funded by a grant from the State 911 Board.

On behalf of all of the Employees, I wish to thank the citizens and business community for your support of the Southwick Police Department throughout the year. As always the Police Department will continue to provide professional and dedicated services to the Town.

Respectfully Submitted,

Chief David A. Ricardi

Police Officers

Chief David A. Ricardi
Lieutenant Kevin A. Bishop
Sergeant Robert D. Landis
Sergeant Kirk H. Sanders
Sergeant Rhett E. Bannish
Sergeant Donald E. Day
Patrolman Bradford P. Fisk
Patrolman Paul A. Miles
Patrolman Roger P. Arduini
Patrolman Thomas L. Krutka
Patrolman Michael A. Taggart
Patrolman Gregory L. Burt
Patrolman Michael A. Westcott
Patrolman Daniel F. Ryan
Patrolman Ernest A. Malone
Patrolman David P. Massai
K-9 Jax

Reserve Officers

Reserve Officer Keith N. Stromgen
Reserve Officer Kenneth G. Laxton **
Reserve Officer Daniel Scibelli
Reserve Officer Jesse Rizzo
Reserve Officer Robert J. DeLuca
Reserve Officer Jeremiah J. Cain
Reserve Officer Michael A. Girard
Reserve Officer Paul A. Laflamme
Reserve Officer Kyle W. Sanders
Reserve Officer Richard L. Cross**
** Awaiting Special Legislation

Emergency Telecommunications Dispatchers

Dispatcher Keith N. Stromgren
Dispatcher Peter W. Coe
Dispatcher James R. Frenette
Dispatcher Robert J. Eak
Part-time Dispatcher Wendy C. Cordeiro
Part-time Dispatcher David L. LaBombard
Part-time Dispatcher Andrea L. Rowley

Chief's Confidential Assistant

Suzann M. Anderson

Records Department Clerk

Wendy C. Cordiero

**POLICE DEPARTMENT
2013 STATISTICS**

Calls for Service Logged	12,922
Motor Vehicle Accidents Investigated	177
Incidents Investigated	655
Restraining Orders.....	51
Arrests.....	259
Juvenile Arrests	10
Forcible Rape.....	04
Robbery	01
Aggravated Assault.....	08
Simple Assault	60
Arson	03
Burglary/Breaking and Entering	93
Shoplifting	06
Theft from Building.....	06
Theft from Motor Vehicle.....	38
Theft of Motor Vehicle Parts.....	07
All Other Larceny	65
Motor Vehicle Thefts	12
Counterfeiting/Forgery	12
Credit Card/Automatic Teller.....	08
Stolen Property Offenses	04
Destruction/Damage/Vandalism.....	90
Drugs/Narcotic Violations.....	46
Domestic Argument	51
Bad Checks	01
Disorderly Conduct	03
Family Offenses (Non-Violent).....	20
Driving While Under the Influence.....	12
Liquor Law Violations	06
Runaway/Missing Person.....	11
Trespass of Real Property	06
Traffic Town By-Law Offenses	245
Violation of Restraining Order.....	15
Warrant Arrests.....	27
Murder.....	00

BUILDING DEPARTMENT

Building Commissioner: Denis J. Gaido
Electrical Inspector: Lester Smith
 (Robert Johnson, back-up inspector).
Plumbing Inspector: Illia Olbrys
 (Sam Santaniello is backup).
Sealer of Weights & Measures:
 Dennis Clark
Secretary: Kathleen Carlson

Number of Permits Issued

23 New Dwellings	\$26,162.00
2 Cell Tower Antennas.....	1,000.00
42 Wood or Pellet Stoves.....	1,050.00
9 In-ground Pools.....	1,270.00
7 Above-ground Pools.....	325.00
10 Solar panel projects	48,896.00
13 Sheds	772.90
10 Insulation permits	500.00
15 Deck permits	1,493.00
74 Roof, Siding, Windows And Door permits	3,251.00
12 Sheet Metal Permits.....	300.00
9 Sign Permits.....	1,642.00
13 Demolition permits	604.00
4 Barn permits.....	405.00
4 Garage permits	1,850.00
27 Alteration & Remodel	4,203.40
2 Greenhouses	608.00
3 Trench permits (1 N/C.....	4.00
1 New Animal Center	N/C
1 New Store	3,328.00
36 Miscellaneous	903.00
317 Building Permits	98,568.20
246 Electrical Permits	14,185.00
109 Plumbing Permits.....	7,710.00
101 Gas Permits	5,405.00
20 Cert. of Inspections	1,440.00
17 Weights & Measures.....	<u>3,595.00</u>
Total Collected	130,903.20

Respectfully Submitted,

Denis J. Gaido, Bldg. Insp. & Zoning Officer

ECONOMIC DEVELOPMENT COMMISSION

The Southwick Economic Development Commission (EDC) is a small group of volunteers appointed by the Board of Selectmen. The EDC works with the Town and local businesses for the betterment of the community. Members fund and maintain a website <http://www.southwickma.info> at no cost to residents. The website provides information and links to share information on Southwick as well as information for the business community.

A 3rd Annual Home & Business Show was held in 2013 in the Town Auditorium in

Town Hall. Plans for a 2014 Show are underway for May 3.

Members attend Board of Selectmen and Planning Board meetings as well some Chamber of Commerce events. Information on Southwick is available at multiple events in Town including an *Events Brochure* and a *Restaurant List*. Both of these are available on the website. A kiosk is available outside the Town Clerk's Office.

Volunteers ideally contribute several hours per month to this effort and are welcome to contribute ideas and time.

Respectfully submitted,

Southwick Economic Development Commission

CEMETERY COMMISSION

As always, our Sexton Bud Phillips and his crew have done a wonderful job in maintaining the Cemetery grounds this year. This year we also had Eagle Scout Ryan Wescott do a beautiful update on the Veterans Cemetery for his Eagle Project.

We wish to extend a special 'Thank You' to the following: the VFW for placing the Veteran grave flags in the Cemetery and collecting them in the fall, the Historical Society for the superb job done on #Walk With The Spirits" in October. Hoping we can do it again in 2014.

With monies donated this year, it will allow us to do more trees planting.

We are continually updating our Pontom computer software program with new and old information.

We appreciate all your comments, good and bad, about the upkeep of the Cemetery.

Respectfully submitted,

Sharon Horacek, Chairman
Roy Benson, Commissioner
Diane Mason, Commissioner
Bud Phillips, Sexton
Andrea Holmes, Secretary

CULTURAL COUNCIL

The **Southwick Cultural Council (SCC)** is an all-volunteer group appointed by the Board of Selectmen. The group supports community-based activities and projects that promote access, education, diversity, excellence in the arts, humanities, and interpretive sciences to benefit the residents of Southwick. The **SCC** is responsible for making decisions on how they will award the dollars granted by the **Massachusetts Cultural Council (MCC)**, a state agency, in ways that will serve local cultural needs. Funding from the **MCC** is based on town census.

Grant Administration

In 2013, the **SCC** allocated **\$4,856.00** to the following:

- **In the Wee Small Hours Cabaret Concert**
- Southwick Public Library \$ 375
- In the Day the School Went Wild,
Woodland Elementary \$ 500
- **To Life! Celebrations in story, song and music,**
- John Porcino \$ 425
- **Grill'n Daze, BBQ and Chili Cook-off Challenge**
- Southwick Rotary Club \$ 500
- **Carnival Music Program –**
- Southwick Firemen's Association Inc. \$ 500
- **Teen Watercolor Painting**
- Southwick Public Library \$ 250
- **Painting with Wool**
- Southwick Public Library \$ 475
- **Peter Struzziero's Star Wars**
- Southwick Public Library \$ 450
- **Springfield Symphony Hall**
- Springfield Symphony Orchestra \$ 791
- **K Street Saxophone Quartet Concert**
- Cultural Council Art Show \$ 590

Fine Art Exhibition

The 14th annual juried fine art exhibition was held in May 2013, a two-day event with attendance of over 1000 people. Over 40 local artists displayed their creative art in the form of oils, photography, watercolors, pastels, acrylic, wood, pottery, soapstone carving, and many others. In addition to art, Dean Sleeper displayed his scenic garden train. A non-juried student art collection (K-12) was also on display. Poster art selected was an Egg Tempera entitled "**Chickadee**" by Joan Barnard of West Springfield, Massachusetts.

The show also offered historical crafts including stained glass creations, chair caning, basket weaving, and quilting, a watercolor workshop for children, wood craft, jewelry making and spinning. A 1917 Tuttle Circular Sock Knitter was featured as well as a garden railroad display.

The Historical Society displayed the history of the Southwick Canal.

Concerts were performed by The Charlie Galvin Band, and the K Street Saxophone Quartet.

Southwick-On-Stage (SOS)

The community-based theater group dedicated to bringing live theater to Southwick hosted the following performance:

Celebrate The Season – A fourth annual family oriented holiday celebration that included a reading of ***“The Christmas Carol”*** by local actors, community and civic leaders and active residents. The reading took place on the Southwick Town Stage.

Other Cultural Events

Ethnic Culinary Demonstrations – The **SCC** hosted its initial ethnic culinary experience on the making of Limoncello, an Italian lemon liqueur. A demonstration was made by Ralph and Rose Cuomo of the Italian Cultural Center of Western Massachusetts.

Stage Project

In 2013, the **SCC** took the necessary steps to add remote controlled stage lights to the light system. This will allow for creative lighting without someone climbing on scaffolding to adjust the lights. Once the lights are installed, the stage project will be complete and the facility will be maintained by Town staff.

In Summary

With regard to visibility, the **SCC** has and will continue to be visible in the community. The **SCC** supports local venues such as the Firemen’s Parade, the Rotary Grill’n Daze competition, Southwick Home and Business Show, Granville Harvest Festival, the Colonial Harvest Fair, and other settings that become before the council.

The members of the **SCC** are encouraged by the positive support and favorable response

from the community. The **SCC** strives to bring a variety of interesting and educational programs that appeal to all segments of our community.

Respectfully submitted,

Susan Kochanski, Chair

Members of SCC are Marcia Capuano, Karen Deyo, Patricia McMahon, Ellen Miles, Lisa Pentz, Joan Perkins-Smith, Laura Zides-Lucier, and Marie Gallo.

DICKINSON SCHOOL TRUST

The Dickinson School Trust awarded two grants to Southwick Tolland Regional School educators to help support innovative programs that they designed and hope to implement with students. The grant recipients were Alegra Petell, Consumer Science Teacher at the Southwick Tolland Granville Regional High School for her project “Pies for the Holiday – Southwick Community Food Pantry” and Chantalle Sole, third grade teacher at Woodland Elementary School for her “History Lab for the Third Grade Classroom” project. In addition to the grants, the Trust worked with Superintendent Barry, to secure funding for a number of projects relating to equipment and curriculum material purchases that the Dickinson Trust Grant fund normally doesn’t support. We thank Superintendent Barry for his support of the efforts of the Trust. This year’s grants represent the ninth round of grants in what the Dickinson School Trustees hope will continue to be an annual program to support the efforts of teachers that go above and beyond to develop innovative programs for the district’s students.

The Dickinson School Trustees continue to work to make the Trust more useful in its role to support education in the community. To that end, Trustee Gene Theroux participated in the Historical Society’s “A Walk With Southwick’s Spirits” event on October 19th. Gene portrayed Richard Dickinson, the founder of the Dickinson School Trust, and told Richard’s story to the many people that visited Southwick’s graveyard for the event.

As we move into a new year, we hope to continue to encourage and support our teachers

as they reach beyond to provide innovative and exciting programs to the district's children. We also call on members of the community to help us make that happen by supporting the trust with donations. Since we first announced this program eight years ago, a number of people have shown interest in our efforts, either through direct donations or through their willingness to volunteer to help us in our efforts to increase the value of the trust. If members of the community wish to donate money, please send a check to the Dickinson School Trust, Southwick Town Hall, Southwick, MA 01077. If you are interested in volunteering to help raise money to increase the trust, please contact Ken Haar, at 569-0381.

LOCAL EMERGENCY PLANNING COMMITTEE

The Emergency Planning and Community Right to Know Act established Local Emergency Planning Committees and require them to evaluate hazardous chemicals in storage, use or transportation in the community and to develop plans to respond to emergencies involving these hazardous materials. This is a result of October 17, 1986 when the Super-fund Amendments and Reauthorization Act of 1986 (SARA) Title III were enacted into law regarding emergency planning and community right-to-know reporting on hazardous and toxic chemicals.

The Southwick Local Emergency Planning Committee is composed of a represented number of interest groups with the mission:

1. To write and review annually a plan for responding to a hazardous material incident within Southwick.
2. To train emergency responders: Police, Fire, Emergency Medical Services, Public Works, Emergency Management, Health Officers, etc. to levels indicated in the plan with a minimum of the Awareness Level for first responders.
3. To exercise the Emergency Response Plan at least once a year.
4. To create a system to collect, store, and respond to public requests for Tier II data and Emergency Plan information.

Southwick LEPC received Full Certification on October 11, 2007. The LEPC meets five times a year in January, March, May, September

and October on the fourth Thursday at 9:30 a.m. in the Emergency Operations Center.

For Haz-Mat requests under SARA Title III, contact the Right to Know Officer at 569-5995 or 569-0308.

LEPC Officers are:

Chairman: Karl J. Stinehart
Vice Chairman: Thomas FitzGerald
Secretary: Charles H. Dunlap
Treasurer: Dennis Clark
Other Members:
Russell Fox
Kirk Sanders
Richard Anderson
Randal Brown
Art Boissonnault
Jay Barry
Stephen Presnal
Karen Wzorek
Brian Houlihan
Bruce Bussiere
Roy Benson

Respectfully submitted,

Charles H. Dunlap, LEPC Secretary

AUXILIARY POLICE

The Auxiliary Police report to the Director of Emergency Management for training and monthly meetings. The Southwick Chief of Police is the authority activating and assigning the Auxiliary Police for duty.

Members receive training in first aid, CPR, HAZ-MAT Awareness, weapons range qualification, FBI Task Force orientation training through the Western Massachusetts Auxiliary Police Association, and the Massachusetts Criminal Justice Academy's Reserve Police Officer Intermittent Training Course. Formal training is received from Federal Emergency Management and Massachusetts Emergency Management Agency in National Incident Management System, Incident Command System, Emergency Operations Center, WMD Terrorism and Disaster Response, along with emergency radio communications. Electric utility power safety-damage assessment, National Weather Service SKYWARN severe weather training, Pipeline Emergency Response, Nuclear Radiation monitoring and response, hazardous material incidents are also included in the training program.

Auxiliary Police members assisted with traffic and runner safety for the Southwick portion of the Westfield Boys and Girls Club April half marathon road race. They were also deployed for the August National MOTO-CROSS for crowd control and parking. The Auxiliary Police assisted during the Emergency Management R.A.C.E.S. national disaster communications exercise, and Massachusetts Emergency Management, National Weather Service, American Red Cross State Hurricane Exercise. They participated in the Fireman's Parade and Fireworks security and also during the Powder Mill Middle School community outreach open house September 12th and 14th. Members assisted the Emergency Operations Center during activations during the year.

Members:

Director Charles Dunlap
Assistant Director / Supervisor Keith Stromgren
Officer Aaron Dewinkeleer
Officer Peter F. Jakobowski Jr.

The Auxiliary Police are ready to serve the Town of Southwick in time of need. For more information visit www.southwickema.org contact a member or call the Auxiliary Police Director at 569-0308.

Respectfully submitted,

Charles H. Dunlap, Director

**RADIO AMATEUR CIVIL
EMERGENCY SERVICE
R.A.C.E.S**

The Town of Southwick Radio Amateur Civil Emergency Service (R.A.C.E.S.), under Federal Emergency Management Agency jurisdiction and Federal Communications Commission regulations, reports to the Southwick Emergency Management Director. R.A.C.E.S. is an important communications facet of the Town's Emergency Operations Center with members required to be licensed FCC amateur radio communication operators appointed by the Town of Southwick.

These volunteer members provide government emergency public safety communications linking the Emergency Operations Center within Southwick and with adjacent community Emergency Operations Centers during severe weather and critical emergency incidents and disasters. Emergency communication liaison is also established and

maintained with the Massachusetts Emergency Management Agency, Taunton office of the National Weather Service, the American Red Cross, shelters, and to the Amateur Radio Emergency Service representing other Public Service Agencies during times of emergency activation and need.

Monthly radio communication drills are conducted with adjacent communities, to regional communities, and to the Massachusetts Emergency Management Agency on the first Monday of every month. RACES members participate in weekly drills every Sunday on 75 meters HF with Western Massachusetts communities and on 2 meters VHF using simplex and repeaters for local and regional communication.

During the last weekend of June, Southwick R.A.C.E.S. with Emergency Management, C.E.R.T. and Auxiliary Police members, participated in a national annual twenty-four hour disaster communications exercise hosted by Southwick Emergency Management Agency. Blandford, Granville, East Longmeadow, and Springfield Emergency Management RACES licensed operators also participated in this event held in Prifty Park and Town Offices grounds. During this exercise, while operating on emergency generator power under simulated disaster conditions, radio messages were sent and received to areas throughout the United States and Canada. Local, regional and national communications were established using SSB, digital packet, FM, and CW on the 75, 40, 20, 15, 10, 6 and 2 meter frequency bands with the assigned **WC1SW** FCC call sign.

RACES participants were:

Director Charles Dunlap K1II
Assistant Director Keith Stromgren N1MOC
Radio Officer Eric Carroll N1HVM
Pauline Dunlap N1EVE
Dan Vierno KB1VWQ
Chuck Darling KA1HKJ
Kevin Stromgren WA1JUU, Granville RACES
Frank Morrisino K1LMY E.Longmeadow RACES
Jim Wolfgang KB1PHW, Blandford RACES
Other Southwick participants:
Bill Ferry K1BZM, ARES
Ed Faits KB1TLP, ARES
Steve Baker KB1VPI, ARES
Robert Gravel K1BUB, ARES
Aaron DeWinkeleer, Emergency Management
Robert Miller, Emergency Management

Activations this past year were: State Hurricane exercise and four EOC activations for

severe weather. Members also provided services for the Westfield Half Marathon, a WMECO emergency power grid failure exercise in June, the July Fireworks, and Southwick Firemen's Parade / Carnival. Four members attended the National Weather Service SKYWARN certification training. The communications services provided by the Radio Amateur Civil Emergency Service is crucial to Public Safety and Emergency Operations Center communications during EOC operations.

FCC Licensed RACES Members are:

- Director Charles Dunlap, K1II
- Assistant Director Keith Stromgren, N1MOC
- Assistant Director Charles Darling, KA1HKJ
- Radio Officer Eric Carroll, N1HVM
- Pauline Dunlap, N1EVE
- Dan Vierno KB1VWQ

Anyone interested in R.A.C.E.S. membership should contact any member or call 569-0308. Additional information is on the SEMA web site: www.southwickema.org

Respectfully submitted,

Charles H. Dunlap, Director



SEMA Members left to right:

Aaron Dewinkeleer, Keith Stromgren, Eric Carroll, Pauline Dunlap, Dan Vierno, Robert Miller, Chuck Darling

SOUTHWICK EMERGENCY MANAGEMENT AGENCY

Southwick Emergency Management Agency (SEMA) has the responsibility for All Hazards Coordination of all local town governmental departments and local volunteer service agencies in times of emergency crisis or disaster. S.E.M.A. is the local government liaison to the Massachusetts Emergency Management Agency and to the Federal

Emergency Management Agency in emergency disaster mitigation, preparation, response and recovery. This department oversees that our local government is able to function during times of fragmentation and also during times of "Declaration of Emergency". This is accomplished by maintaining and annually updating the Southwick Comprehensive Emergency Management Plan, coordinating an all-town department Continuity of Government / Continuity of Operations Plan, and providing an Emergency Operations Center and an alternate backup to be used by our elected officials and critical key department chiefs and directors during times of emergency and disaster.

SEMA Members:

- Director: Charles H. Dunlap
- Assistant Director: Keith Stromgren
- Assistant Director: Charles Darling
- Communications Officer: Eric Carroll
- Joseph Ballard
- Christopher Barton
- Aaron DeWinkeleer
- Pauline Dunlap
- Peter F. Jakobowski, Jr.
- Robert Miller
- Dan Vierno

Changes of membership during the past year were the resignation of member Jeff Stenberg and the appointment of Christopher Barton. A sincere thank you for the volunteer time and services by Jeff Stenberg.

Under the all-hazards concept during times of warnings and emergency crisis situations, members are on standby or activated for response to the Emergency Operations Center or Mobile Emergency Communications Command Vehicle. The following significant events and warnings were encountered during the past year from January 1st to December 31st:

- Electric Power Outages..... 11
- Water Breaks 2
- Natural Gas Leaks2
- Haz-Mat response 2
- Closures of Highway/Roads
 - Main Highways..... 8
 - Other secondary 4
- Red Flag fire warnings (high temperature. dry windy conditions) 1
- Heat advisory 8
- Heat warning..... 3
- NWS Freeze WarningApril 27 and October 25
- Winter storm warning 7
- Blizzard warning..... 1

High Wind Warning 1
Tornado Watch 2
Tornado Warning 1
Flood warning 3
Flash flood warning..... 4
Severe thunder storm warnings 10
Terrorism Warnings Federal 3
Federal-National Warnings for: domestic travel-
public places, and international travel..... 3
Emergency Operations Center activations..... 9

Emergency Management Members receive training in Weapons of Mass Destruction Response, NWS SKYWARN Severe Weather Awareness, Western Massachusetts Electric Company-Northeast Utilities Power line Safety-Damage Assessment and Emergency Power Restoration coordination, Federal / State / Local interoperability radio communications, Incident Command System of level 100 to 400, CPR, First Aid and Bioterrorism-Weapons of Mass Destruction. Members attend an annual Pipeline Energy Safety conference, Emergency Communications workshop, DOT Nuclear Transportation Accident Response, and Hazardous Material Transportation Accident orientation.

Five members assisted with the Vermont Yankee Nuclear training exercise at the Greenfield Community College evacuation reception area. Members assisted in Homeland Security grant applications, Boy and Girl Scout Emergency Preparedness merit badge training, hosted a multi-community twenty-four hour disaster communications exercise placing 11th with U.S. and Canadian participants. Members assisted at the Powder Mill Middle School Open House, Emergency Operations Center activations, and with statewide simulated Hurricane, Earthquake, and Electric Power Grid Loss exercises.

A military Deuce and Half cargo truck and a converted military trailer has been setup for deployment for emergency generator power and lighting at emergency incidents, public events and shelter needs. The Emergency Management Agency also has a Mobile EOC Communications Command vehicle that is available for public safety and event use.

Thirteen Emergency Operations Center Orientation tours were given to Emergency Management Directors, visiting State, Local and private individuals. The Comprehensive Emergency Operations Management Plan has been revised and Continuity of Operations Planning – Continuity of Government departmental plans developed, and assistance

given to town departments for a federally mandated training program of Incident Command System and National Incident Management. SEMA has radio Communications capability to the NWS, American Red Cross and the State and Federal Governments and emergency shelters in times of need.

Southwick Emergency Management’s goal is for each resident and business to have an emergency plan to prepare and manage an all hazard concept for emergencies. Family basic needs, including the special needs for the elderly, infants and disabled of at least two weeks should include provisions for: water, food, medical, comfort, and communication. There are two designated emergency shelters at the Town Offices Building and the Southwick-Tolland-Granville Regional High School that would be available if and when required.

In closing, the hard work, hours and dedication of the appointed volunteer members of Southwick Emergency Management continue to maintain high standards among the other three hundred and fifty one Massachusetts Emergency Management Communities. Information and more in-depth activity, photos and details of SEMA is on our website: www.southwickema.org. Volunteer membership, emergency preparedness information may be obtained from any SEMA member or by calling the Director at 569-0308.

Respectfully submitted,

Charles H. Dunlap, Director

**COMMUNITY EMERGENCY RESPONSE
TEAM - C.E.R.T**

The Community Emergency Response Team under HomeLand Security - Citizen Corps sponsored by the Southwick Emergency Management Agency and the Local Emergency Planning Committee. The mission is to support a community emergency response team with

trained volunteers to aid in shelter operations, emergency communications and provide assistance to public safety during major emergencies and large events in Southwick.

- Members:
Charles Dunlap, Coordinator
Keith Stromgren
Charles Darling
Eric Carrol
Joseph Ballard

Christopher Barton
 Aaron Dewinkeleer
 Pauline Dunlap
 Peter F. Jakobowski Jr
 Robert Miller
 Daniel Vierno

BOARD OF HEALTH

The Board of Health meets on the first and third Thursdays of the month at 7 p.m. in the Land Use Boards workroom 202, 2nd floor of Town Hall.

This past year CERT members were deployed at the Emergency Operations Center during five severe weather activations, participated in both Powder Mill Middle School open house presentations in September and assisted at Local Emergency Planning Committee meetings held in the Emergency Operations Center. Four members participated in the Vermont Yankee Nuclear exercise at Greenfield Community College evacuation reception center. Assistance was given during the Emergency Management multi-community Disaster Communications Exercise on June 22nd -23rd and for the Firemen's Carnival Fire Works and Parade. CERT Members participated in a state-wide simulated hurricane, earthquake, and power grid failure exercises.

Development Trends

Percolation tests for new construction increased 550% from 2 tests in 2012 to 11. Repair percolation tests increased 3.2% from 31 in 2012 to 32. New septic system disposal permits increased 31% from 13 in 2012 to 17. Repair septic system disposal permits decreased 4.6% from to 45 in 2012 to 43.

Members are trained in Incident Command, Haz-Mat awareness, severe weather reporting, radiation monitoring, National Incident Management System, and CPR / First Aid, with additional training by the Federal and State Emergency Management and Home-Land Security. Further information is available at www.southwickema.org and by calling the Southwick Emergency Management Agency at 569-0308.

2013 Licenses and Permits

11	Witnessing of New Perc Test	1,100.00
32	Witnessing Repair Perc Test	3,200.00
10	Well permits	500.00
17	New Septic permits	1,700.00
43	Repair Septic permits	N/C
13	Hauler's licenses	975.00
1	Rendering license	100.00
39	Installer License	2,925.00
66	Food Establishment permits	5,160.00
60	Milk & Cream permits	108.00
46	Victualler permits	460.00
6	Catering permits	300.00
7	Bakery permits	280.00
22	Temp Food Permits (6 N/C)	60.00
4	Mobile Units Permits	95.00
7	Frozen Foods (1 N/C)	150.00
16	Tobacco Sales permits	800.00
2	Day Camp permits	50.00
2	Campground permits	100.00
6	Pool permits	240.00
30	Burial permits	300.00
1	Funeral Director	50.00
1	Tanning permits	100.00
		\$18,753.00

Respectfully submitted,

Charles Dunlap, Coordinator

C.E.R.T. Members



*As viewed left to right:
 Keith Stromgren, Dan Vierno,
 Pauline Dunlap, Charles Dunlap*

Household Hazardous Waste Collection Day

After a three year hiatus, the Southwick's annual household hazardous waste was resumed on, October 12, 2013 from 8:30 a.m. – 12:30 p.m. in the Town Hall parking lot. It was well attended with 73 vehicles taking advantage of this event.

FOOD

The BOH licensed two new food establishments this year: “Hash House” and “Chuck Wagon”. We wish both of them success.

The Board issued disciplinary notices to “New King Yen Too” and “Crabby Joes”. The Board also issued a disciplinary warning notice to “Roma Restaurant”.

Environmental Pathogens

LYME DISEASE

What is Lyme disease?

Lyme disease is caused by bacteria (germs) that are spread by tiny, infected deer ticks. Both people and animals can have Lyme disease.

Where do cases of Lyme disease occur?

In the United States, Lyme disease most commonly occurs in the Northeast and mid-Atlantic regions and in the upper Midwest. In Massachusetts, Lyme disease occurs throughout the state.

How is Lyme disease spread?

Lyme disease is spread by the bite of an infected deer tick. The tick usually must be attached to a person for at least 24 hours before it can spread the germ. Deer ticks in Massachusetts can also carry the germs that cause babesiosis and human granulocytic anaplasmosis (also known as human granulocytic ehrlichiosis). Deer ticks are capable of spreading more than one type of germ in a single bite.

When can I get Lyme disease?

Lyme disease can occur during any time of the year. The bacteria that cause Lyme disease are spread by infected deer ticks. Young ticks (nymphs) are most active during the warm weather months between May and July. Adult ticks are most active during the fall and spring but may also be out searching for a host any time that winter temperatures are above freezing.

How soon do symptoms of Lyme disease appear after a tick bite?

Symptoms of early Lyme disease, described below, usually begin to appear from 3 to 30 days after being bitten by an infected tick. If untreated, symptoms of late Lyme disease may occur from weeks to years after the initial infection.

What are the symptoms of Lyme disease?

Early stage (days to weeks): The most common early symptom is a rash (erythema migrans) where the tick was attached. It often, but not always, starts as a small red area that spreads outward, clearing up in the center so it looks like a donut. Flu-like symptoms, such as fever, headache, stiff neck, sore and aching muscles and joints, fatigue and swollen glands may also occur.

Even though these symptoms may go away by themselves, without medical treatment, some people will get the rash again in other places on their bodies, and many will experience more serious problems. **Treatment during the early stage prevents later, more serious problems.**

Later stages (weeks to years): If untreated, people with Lyme disease can develop late-stage symptoms even if

2012 Surveillance Highlights

342 confirmed and 1,708 probable Lyme disease cases were reported in Massachusetts in 2012, representing a **19% increase** over the number of probable and confirmed cases reported in 2011.

Incidence rates of confirmed Lyme disease in 2012 were higher for most counties, compared with 2011. Exceptions included Berkshire County, where the incidence rate decreased from 92 to 45 per 100,000, and Suffolk County, which remained at 8 per 100,000 from 2011 to 2012.

The highest incidence rates were among children aged 5-9 years and adults aged 65-69 years.

The majority of cases had onsets in June, July, and August.

68% of confirmed cases reported an erythema migrans (“bull’s-eye”) rash.

MDPH was unable to classify approximately 20% of all cases reported during 2012 due to insufficient clinical information.

WEST NILE VIRUS (WNV)

Birds

The MDPH Arbovirus Surveillance Program discontinued routine dead bird reporting in 2009. Bird die-offs can and do occur for reasons unrelated to WNV infection and they can be reported to the Massachusetts Division of Fisheries and Wildlife (MDFW). Poultry flocks experiencing sudden illness or mortality should be reported to the Massachusetts Department of Agricultural Resources (MDAR).

Mosquito Samples

Of 6,828 mosquito samples collected in Massachusetts in 2012, 307 (4.5 %) were positive for WNV. Positive samples were identified in 109 towns in 9 counties. Positive mosquito samples included 203 *Culex pipiens/restuans* complex, 60 *Culex* species, 30 *Culiseta melanura*, 2 *Aedes vexans*, 5 *Culex salinarius*, and 7 *Coquillettidia perturbans*. Mosquitoes in the *Culex* genus feed mainly on birds and occasionally on mammals, including humans. *Culex pipiens* and *Culex restuans* are primarily responsible for WNV transmission between birds in Massachusetts. *Culiseta melanura* feeds almost exclusively on birds and is the primary enzootic vector of eastern equine encephalitis (EEE) virus, although it can also carry WNV. *Coquillettidia perturbans* is an aggressive mammal-biting mosquito and can be involved in the transmission of both WNV and EEE virus to humans in Massachusetts. For a complete list of positive mosquito samples by city/town, please see the annual [Cumulative Mosquito Summary by County and Municipality](#) report.

Humans

There were 33 human cases of WNV infection identified in Massachusetts in 2012, the most ever recorded in a single season. This increase in human cases was also seen across the country where the number of confirmed human cases nationwide was dramatically higher in 2012 (5,387) compared with 2011 (712). The 5,387 cases reported as of December 11, 2012 was the highest number of WNV cases reported to CDC through the second week in December since 2003. Of those, 2,734 (51%) were classified as neuroinvasive disease (such as meningitis or encephalitis) and 2,653 (49%) were classified as non-neuroinvasive disease. Eighty percent of the cases have been reported from 13 states (Texas, California, Louisiana, Illinois, Mississippi, South Dakota, Michigan,

Oklahoma, Nebraska, Colorado, Arizona, Ohio, and New York) and a third of all cases have been reported from Texas.

HUMAN GRANULOCYtic ANAPLASMOSIS (HGA)

What is human granulocytic anaplasmosis (HGA)?

HGA is caused by bacteria (germs) that attack certain types of white blood cells called granulocytes. HGA is also known as human granulocytic ehrlichiosis. **Where do cases of HGA occur?**

In the United States, HGA is most commonly found in the Northeast, mid-Atlantic and upper Midwest. In Massachusetts, the highest rates of disease occur on the islands of Nantucket and Martha's Vineyard and in Barnstable and Berkshire counties, but it can occur anywhere in the state.

When can I get HGA?

HGA can occur during any time of year. The bacteria that cause HGA are spread by infected deer ticks. Young ticks (nymphs) are most active during the warm weather months between May and July. Adult ticks are most active during the fall and spring but will also be out searching for a host any time that winter temperatures are above freezing.

2012 Surveillance Highlights

237 confirmed cases of HGA were reported in Massachusetts in 2012, representing a 60% increase over the number of cases reported in 2011.

Babesiosis is spread by the bite of an infected deer tick. The longer a tick remains attached and feeding, the higher the likelihood that it may spread the parasite. Regions with the highest incidence included southern Berkshire County, as well as Cape Cod and the Islands of Nantucket and Martha's Vineyard. Several counties, including Middlesex, Norfolk, and Worcester had incidence rates that substantially increased from 2011, suggesting newly emerging areas of concern for HGA.

The highest number of confirmed cases occurred in May, June, and July. Only 44% of confirmed cases reported that they had a recent tick bite.

58% of confirmed cases were over 60 years of age. Incidence rates are highest in those over 60. 50% of all cases were male.

42% of confirmed cases were hospitalized. The average age for a hospitalized confirmed case was 68 years. At least 4 cases died.

The most common symptoms reported in confirmed cases included fever (98%), myalgia [muscle aches] (80%), and malaise (76%).

BABESIOSIS

What is babesiosis?

Babesiosis is a disease caused by a microscopic parasite (a type of germ similar to those that cause malaria) that infects red blood cells.

Where do cases of babesiosis occur?

Babesiosis occurs in coastal areas in the northeastern United States. In Massachusetts, the disease occurs most frequently on Cape Cod and the islands of Martha's Vineyard and Nantucket, but it can occur anywhere in the state.

How is babesiosis spread?

The tick must generally be attached to a person for at least 24-36 hours before it can spread the germ. Deer ticks in Massachusetts can also carry the germs that cause Lyme disease and human granulocytic anaplasmosis (also known as human granulocytic ehrlichiosis). Deer ticks are capable of spreading more than one type of germ in a single bite.

When can I get babesiosis?

Babesiosis can occur during any time of the year. The parasite that causes babesiosis is spread by infected deer ticks. Young ticks (nymphs) are most active during the warm weather months between May and July. Adult ticks are most active during the fall and spring but may also be out searching for a host any time that winter temperatures are above freezing.

How soon do symptoms of babesiosis appear after a tick bite?

Symptoms of babesiosis usually begin to appear from 1 to 8 weeks after being bitten by an infected tick.

2012 Surveillance Highlights

233 confirmed cases of babesiosis were reported in Massachusetts in 2012, a 22% increase over the number of cases reported in 2011.

Counties with the highest incidence continued to be Barnstable, Plymouth, Dukes and Nantucket. Several counties, including Bristol, Middlesex, Norfolk, and Suffolk had incidence rates that substantially increased from 2011, suggesting newly emerging areas of concern for babesiosis.

The majority of confirmed cases occurred in June, July and August and 25% of cases reported a recent tick bite.

57% of confirmed cases were over 60 years of age. Incidence rates are highest in those over 60. 58% of all cases were male.

39% of confirmed cases were hospitalized. The symptoms most commonly reported in confirmed cases included fever (77%), fatigue (70%) and malaise (52%). There were five fatalities.

Six confirmed cases (2.6%) reported receiving a blood transfusion, tissue products or organ transplant in the year prior to becoming ill. A screening test for donated blood is currently being evaluated.

For more information about babesiosis and other tick-borne diseases, including things you can do to keep you and your loved ones safe, please visit www.mass.gov/dph/tick.

MDPH was unable to classify approximately 20% of all cases reported during 2012 due to insufficient clinical information.

Animals

21 veterinary samples were submitted for arbovirus testing. Two horses tested positive for WNV in 2012.

What is Eastern Equine Encephalitis?

Eastern equine encephalitis (EEE) is a rare but serious disease caused by a virus.

How is the EEE virus spread?

The virus that causes EEE is spread through the bite of an infected mosquito. In Massachusetts, the virus is most often identified in mosquitoes found in and around freshwater, hardwood swamps.

EEE virus particularly infects birds, often with no evidence of illness in the bird. Mosquitoes become infected when they bite infected birds. Although humans and several other types of mammals, particularly horses and llamas, can become infected, they do not spread disease.

How common is EEE in Massachusetts?

EEE is a very rare disease. Since the virus was first identified in Massachusetts in 1938, fewer than 100 cases have occurred. Over 60% of those cases have been from Plymouth and Norfolk counties.

Outbreaks of EEE usually occur in Massachusetts every 10-20 years. These outbreaks will typically last two to three years. The most recent outbreak of EEE in Massachusetts began in 2004 and included 13 cases with six fatalities through 2006.

Public Health Emergency Preparedness Planning

Increased emphasis and planning has been undertaken in regards to emergency shelter planning. Southwick is partnering with Westfield to share its resources and expertise.

Our Health Director Mr. FitzGerald, has remained active with the Hampden County Health Coalition (HCHC) and had previously served as co-chair. Federal funds are used to support various emergency planning activities. Pioneer Valley Planning Commission is our fiscal agent and conduit for funds received to each of the 19 towns in our coalition.

Public Health Nursing Report

The Public Health Nurse was busy in 2013! Kate Johnson, RN, BSN, MSN, completed her PhD in nursing education in August. She provided re-certified 6 town employees in CPR/AED training and hopes to certify more in 2014. Ms. Johnson and the shared PHN also administered 82 flu shots at the Council of Aging. Ms. Johnson was also responsible for managing communicable diseases in the community. The total numbers of communicable diseases declined from 44 in 2012 to 32 in 2013. MAVEN, the electronic database for the Department of Public Health continues to facilitate improved communication of reportable diseases at the local level. Lyme disease cases continue to exist. In comparison to last year, total Lyme cases remained the same at 16 cases, but increased to 7 confirmed cases. In addition, the following diseases were reported:

- 3 Campylobacteriosis (confirmed)
- 2 Influenza (confirmed)
- 1 Giardiasis (confirmed)
- 4 Hepatitis C (3 confirmed, 1 probable)
- 16 Lyme disease (9 suspect, 7 confirmed)
- 4 Salmonella (confirmed)
- 1 Group A Streptococcus (confirmed)
- 1 Chagas disease (1 suspect)

Planned events for 2014 include flu clinics, CPR/AED re-certifications and community Lyme Disease education.

Drug take back days Prescription Drug box

The Board of Health received a grant of \$500 from the Massachusetts Department of Public Health to partially fund a prescription drug take back receptacle. In past years, the Board co-sponsored a prescription drug take day with the Southwick Police Department and United States Drug Enforcement Agency. The Board of Health contributed \$300 to this effort. The unit is located in the police department vestibule. This provides residents with the opportunity to drop off unused or outdated prescription drugs to be properly disposed of, instead of potentially allowing unauthorized users access or being flushed down septic systems where they may end up in our ground water.

South Pond Beach

The South Pond beach operated during the swimming season (July-August). There were several beach closures this year resulting from unacceptably high levels of Coliform bacteria (colonies/ML). Although we may never know definitively what caused the Coliform spike, heavy rains, animals, or other unidentified factors may have been the cause.

Continuing Education/Training

Mr. FitzGerald regularly participates in a variety of seminars, committees, and training programs. He attended the annual Massachusetts Health Officers Association in November in Hyannis in the fall. He is the secretary and executive board member of the Western Mass Public Health Association (WMPHA). The WMPHA provides educational programs in the fields of public health practice and sanitary engineering training for onsite septic systems. Mr. FitzGerald also is vice chairman of the Southwick Emergency Planning Committee (LEPC). He serves on the Executive Board of the Hampden County Health Coalition and attends the quarterly meetings of the Massachusetts Food Establishment Advisory Committee (FEAC) as the representative from the Western Mass Public Health Association.

Respectively submitted,

Jerry Azia, D.D.S., Chairman
Susan Brzoska, BS, MS, MT
Casmir M. Tryba
Thomas J. FitzGerald, RS, MS, Director
Kate Johnson, RN, MPH Public Health Nurse
Kathleen Carlson, Clerk
Jean Nilsson, Meeting Secretary

BOARD OF APPEALS

The Zoning Board of Appeals is comprised of three (3) permanent members and two (2) alternates appointed by the Board of Selectmen. The Board is charged with reviewing applications requesting relief from Zoning Bylaws where enforcement of current Bylaws would create substantial hardship for the

applicant. The Board seeks to provide relief, where possible, provided that the appeal is in keeping with the public good and that the decision will not nullify or substantially derogate from current zoning. The Board must vote unanimously in favor of granting a variance in order for it to be approved.

The Board saw an increase in applications in 2013 as people begin to recover from the slow economy of the previous year and are proceeding with projects such as home additions, garages, decks and porches. The Board acted upon twelve (12) variance requests for the year.

The Board meets on the second (2nd) and fourth (4th) Monday's of each month at 7:00pm in the Land Use Conference Room.

Respectfully submitted,

Paul A. Grégoire, Chairman
Thomas Stapleton
William Lis
Judith Bernath
David Methe
Wendy Cordeiro, Board Secretary

DEPARTMENT OF PUBLIC WORKS

OVERVIEW:

The Mission of the Department of Public Works (DPW) is to provide effective and high quality public works services to enhance the living and working environment in the Town of Southwick. The DPW is comprised of five Divisions (Highway, Water, Sewer, Solid Waste, and Engineering) and is located at 661 College Highway.

HIGHWAY DIVISION:

The Highway Division consists of 5 employees who service the 85+ miles of Town roadways. Services include plowing and sanding for winter storms; replacing, rebuilding, clearing, and cleaning catch basins; patching potholes; grading gravel roads; removing trees on Town property; roadside mowing; cleaning up roadside litter and illegally dumped materials; street sweeping; and replacing street signs. The Highway Division also provides services to many other town departments, such as responding to emergency calls for vehicle accidents, oil spills, downed trees, washouts and flooding.

WATER DIVISION:

The Water Division consists of 3 employees who service and maintain 51 miles of water mains, 2 wells, 4 pumping stations, and potable water services for approximately 2,680 service connections. The duties of the Water Division include performing daily inspections of the Town wells and pump stations; install and oversee new water services and meters; repair water breaks; and assist with winter snow plowing.

The goal of the Water Division is to provide our users with excellent service and an ample quantity of clean, safe drinking water. Our water is regularly tested for numerous contaminants and bacteria in accordance with MassDEP regulations. The test results are summarized in our Water Quality Report that is published annually in the Westfield Evening News. Southwick also purchases water from the Springfield Water & Sewer Commission (SWSC) to supplement water from the town well during periods of high usage or when repairs are being made to the well pumps.

SEWER DIVISION:

The Sewer Division consists of 1 employee who services and maintains approximately 14 miles of sewer main, 280 grinder pumps, 6 pumping stations, and 1 chemical feed building to serve approximately 840 service connections. The duties of the Sewer Division include performing daily inspections of the pump stations and main trunk lines; servicing failed grinder pumps; inspect new sewer connections; grease trap inspections; repair sewer breaks; and assist with winter snow plowing.

All of the Town's sewage flows to the Westfield Wastewater Treatment Plant. The total flow from Town to the treatment facility averages 165,000 gallons per day.

SOLID WASTE DIVISION:

The Solid Waste Division consists of 3 employees who oversee the collection and disposal of Town refuse. Services include assisting residents deposit trash and recyclables into proper containers; hauling trash and recyclables to disposal sites; manage stockpiles of compost and mulch for residents use; and assist with winter snow plowing.

Southwick continues to promote recycling in order to reduce operating costs and achieve compliance with MassDEP's goal of reducing our annual solid waste disposal by at least 30% from 2008 to 2020. The following table summarizes the volume (measured in tons) of recyclables the Town collected in 2013:

2013 TRASH & RECYCABLES DATA – TONS

General Trash	2,364
Paper	268
Plastics	147
Metals	142
Electronics & Appliances*	15
Mattresses & Boxsprings	10
Tires	5
Lamps & Batteries	2
Waste Oil & Antifreeze	1
Finished Compost*	1,200
Wood Chips*	700
Total Tonnage	4,854
Recyclable Tonnage*	2,490
Recyclables to total waste stream	51.3%

*Estimated

ENGINEERING:

The Engineering Department consists of 1 employee and is responsible to identify and evaluate funding opportunities for infrastructure improvements; plan and coordinate various planning and construction projects; manage annual contracts for paving, tree removal, crack sealing, line striping, guardrail replacement, etc.; and evaluate Town acceptance of private roads to maximize Chapter 90 funds.

2013 PROJECTS:

DPW constructed or oversaw the following projects during 2013:

- Construction of the Parallel Sewer Interceptor project, increasing the capacity of flow able to be delivered to the Westfield Wastewater Treatment Plant.
- Design and bid documents for improvements to three sewer pump stations.
- Design and bid documents for replacement of an aging steel water storage tank with a new 1 million gallon concrete tank.
- Replaced a failed 1-1/2" water main on Cottage Street with a new 6" main, including new service connections and paved surface.
- Pavement overlay on Hillside Road and Feeding Hills Road utilizing Chapter 90 funds
- Replacement of a box culvert wing walls and roadway widening on Vining Hill Road
- Design and bid documents for culvert replacements on Granville Road, Fred Jackson Road, and South Loomis Street utilizing Chapter 90 funds.

- Installation of new catch basins and culverts at the intersection of Matthews Road & Foster Road
- Rebuilt and/or replaced several catch basins throughout Town
- Centerline striping on many Town roads

2014 AND BEYOND:

DPW is involved in the following projects scheduled for implementation in 2014 and beyond:

- Construction of a new 1 million gallon concrete water storage tank to replace an aging steel tank
- Construction of a new drip chlorination system to improve water quality and reduce reliance on SWSC water
- Installation of a water main loop between the High School and Middle School to increase water quality and reliability
- Identify areas for the Phase II Sewer Implementation Project and initiate design efforts
- Perform upgrades to three sewer pumping stations, including conversion to submersible pumps, backup generators, and lightning/surge protection.
- Coordinate with MassDOT regarding road widening, turning lanes, and signalization along a 2,500' section of Feeding Hills Road. This project is currently scheduled on the 2016 Transportation Improvement Program (TIP).
- Complete design of road widening, drainage improvements, sewer installation, and safety improvements on Congamond Road. This project is currently scheduled on the 2017 TIP.
- Advertise for bids and oversee construction of replacement culverts on Granville Road, Fred Jackson Road and South Loomis Street.
- Relocate the sand and salt shed to a secure location at the DPW garage site on College Highway.
- Enter into a multi-year agreement with a facility to collect and dispose of the Town's refuse
- Implement a traffic sign management process as mandated by Federal Highway Administration/MassDOT
- Implement the revised NPDES Phase IV stormwater regulations when they are released by EPA and MassDEP
- Coordinate with various Town departments to develop a Driveway Bylaw

- Evaluate vehicular, pedestrian, bicycle, and safety improvements for Depot Street and Powder Mill Road in conjunction with Pioneer Valley Planning Commission
- Crack sealing and line striping several roads
-

Respectfully submitted,

*Randal D. Brown, P.E. – DPW Director
Richard Grannells – Special Assistant to DPW
Luther Hosmer – Water Commission Chairman*

PARK AND RECREATION

The Southwick Park and Recreation Commission experienced a challenging yet successful year, working hard to provide the residents of Southwick with numerous organized events throughout the year.

Whalley Park is now in the process of being completed as a result of CPC funding approved at the 2012 October town meeting. The Park and Recreation Commission are currently overseeing the construction phase while under contract with JL Construction. JL Construction is located in West Springfield. JL was the lowest bidder from the second round of bidding this past fall. September 25, 2013 work was started on site. The Town Administrator as well as the Board of Selectmen has been periodically updated as progress moves along. Construction will be limited during this winter season. JL Construction will be back on site as weather permits to complete all work as contracted. The Park and Recreation Commission is now looking at a tentative completion date of June 30, 2014. When all necessary work at the new park is completed the Park and Recreation Commission is planning on having a special Grand Opening dedication. Following the dedication the commission will officially open Whalley Park for public use. The Park and Recreation's highest priority at this time is to complete building a high quality park that ALL residents of Southwick and surrounding communities are welcome to use for various outdoor recreational activities.

Rails to Trails This year four new security cameras were installed at the rail trail tunnel off Point Grove Road. We have met with Chief Ricardi of the Southwick Police Department regarding a wall monitor for surveillance at the Rail Trail tunnel. We will continue to communicate with Chief Ricardi to find out what

would work best for the Southwick P.D. Park & Recreation Commission received a quote for two concrete pads to be installed. In the spring of 2014 the seasonal porta potties will be bolted in place to a concrete pad. Park & Recreation has also received a quote for a concrete pad to be installed for a bench location off of Route 57. Four sections of broken fencing were fixed along the rail trail. We contracted to have six trees removed to facilitate ongoing work at the rail trail tunnel location. Smaller trees were cut and removed by the Park & Recreation. Volunteers from the Friends of the Southwick Rail Trail re-stained all four kiosks along the rail trail. Volunteers from Big Y of Southwick, C&S Wholesale Grocers and Southwick Girl Scout Troop 40049 spread mulch, planted shrubs, raked and weeded the rest areas along the trail. The rail trail continues to be an asset to Southwick which is used and enjoyed by many.

Southwick Town Beach opened June 27, 2013. Many residents enjoyed our town beach. We were successful in offering swimming lessons to local residents this year. The kids loved learning how to swim with certified instructors in their home town and in the familiar area lake. The Senior Sizzler was a great success again this year. Commissioner Kelly Magni cooked a great lunch for the gang. The Commissioners and Secretary helped set up and serve. The seniors listened to the music provided by Jack Yourous and played bingo until all the prizes were won. It was a great day.

Town Maintenance continues to make improvements at the town beach in an effort to bring the beach up to ADA standards. Park & Recreation has purchased a brand new ADA wheelchair for beach access. Maintenance has completely renovated the men's restroom, installed surveillance cameras, built a retaining wall, extended the wood deck for ADA access and planted ornamental grass. Maintenance will continue with renovations over the next few years to bring the beach up to state ADA compliance.

The Park and Recreation sponsored an Easter party, Halloween party and Christmas party for

the children. There was a great turnout for all the parties with the Halloween party hitting record attendance once again.

Park & Recreation has a new **Playgroup** which is held every Thursday from 9:30-11:00am for children and their caregivers. It is sponsored by Pathways for Parents and is free to all. The Playgroup is structured and includes crafts, story time, learning centers, snack time, singing and circle time. It is a great success and has had record attendance. In 2014 we are hoping to add another day. It has been a successful self-supporting addition to our department.

Park and Rec. sponsored a Mohegan Sun bus trip this year. It was met with great enthusiasm. There have been many requests for Park & Recreation to sponsor more Mohegan Sun trips. We hope to offer more bus trips this coming year.

Park and Rec. Sponsored Fireworks were held at the Firemen's Carnival this year. Again, this activity was a great success. The event brought out many Southwick residents and continues to attract people from surrounding communities.

Old Town Beach continues to be maintained and available for recreational use by the community. Please be aware that "NO swimming allowed" signs have been posted.

The Park and Recreation Commission are dedicated to working with the town's residents to assist them in utilizing the town's resources for their enjoyment. The Park and Rec. is striving to improve, enhance and add additional recreational opportunities for Southwick residence to enjoy throughout the seasons. We thank everyone who has supported us and we look forward to another successful year.

Respectfully submitted,

Kelly Magni, Chairman
Michelle Ackerman, Commissioner
Dan Call, Commissioner
Susan Grabowski, Commissioner
Li-Ling Waller, Commissioner
Cara Cartello, Secretary

HISTORICAL COMMISSION

The Historical Commission has had a very active year continuing the work of the former Commission and incorporating new ideas for future projects. Current members are: David Gunn (Chair and CPC Representative); Kevin Towle (Vice Chair); Lee Hamberg (Town Board Liaison); Susan Kochanski (Treasurer); Ellen Miles (Secretary and Publicity).

The goals of the Southwick Historical Commission are in principal very similar to last years: (1) the preservation of the old Town Library; (2) list the Canal on the National Registry of Historic Places; (3) develop a walking brochure of historically significant structures in Southwick Town Center; and (4) secure and place veteran markers for the old cemetery.

The project to place the Canal in the National Registry of Historic Places is a funded program that has recently been revitalized through the identification of several documents which significantly reduces the amount of work remaining to be accomplished. The Commission is working hand-in-hand with the Pioneer Valley Planning Commission to lay the ground work for the registration of the complete Canal length in Massachusetts, not just the portion associated within the boundaries of Southwick.

One of the items the Commission is pleased to have instigated this year is the search and successful location of the original petition for separation from Westfield that was crafted in 1765 and signed by the Town's forefathers. The document is being preserved and cataloged by the Clerk's Office and will be kept with the Town's Historical Archives.

Two tours of the Old Cemetery were completed to document the condition or absence of grave markers for those people who had served in the Revolutionary War, the War of 1812, the Civil War, The Spanish-American War and World War I. New markers have been received and will be placed grave side when the ground has thawed sufficiently. Certainly to be in place by Memorial Day.

Effort is well under way for the completion of a walking brochure that will highlight the

historically significant structures in the central town area near the Town Hall and along Depot Street. This printed document will serve as the building block from which we intend to create a Facebook Page and web site featuring links to history and other interesting facts and events in the Southwick Proper.

We are presently looking for an additional member to join our Commission. If interested, please attend one of our meetings which are held on the first Monday of every month in the Town Hall.

Respectfully submitted,

David Gunn
Chairman, Southwick Historical Commission

CONSERVATION COMMISSION

The Southwick Conservation Commission's mission continues to serve as the conservation conscience for the Town of Southwick, providing leadership for natural resources planning and preservation. The Commission works to protect and, where possible, enhance plant and wildlife habitat to maintain and improve the character of Southwick's natural resources.

The Commission is comprised of seven dedicated individuals. **Christopher J. Pratt**, and **Seth Kellogg**, served for their tenth year as Chair and Vice-chair, respectively. The 2013 Commission roster has changed from 2012: **James Parent**, an advanced-degreed civil engineer, provides significant relevant construction experience. **Marcus Phelps**, who has a undergraduate degree in Forestry and a Masters degree in Regional Planning, has rejoined the Commission after leaving his position as Town Planner. **Jeremy Cigal**, raised in Southwick, is a Registered Professional Engineer knowledgeable in aspects of Civil Engineering relevant to Commission purview. **Mehmet Mizanoglu**, PHD, who consistently provides solid input and guidance on all matters. **Matthew Wzorek** raised in Southwick, Engineer In Training, is knowledgeable in aspects of Civil Engineering relevant to Commission purview. The longest serving member, **Seth Kellogg**, continues to enlighten using his vast knowledge

of wildlife and practical field experience. **Christopher J. Pratt**, an environmental science teacher, encourages a scientific approach to proceedings while efficiently running meetings.

The year of 2013 has seen a marked increase in permitting. Since losing their administrative support in 2010, the Commission Coordinator, Dennis Clark has continued to use alternative clerical services through the use of College Interns and temporary office help paid for through collected Wetlands Fees.

The Commission continued with diligently implementing the Local Permitting Program (LPP) that is receiving compliance from Southwick, and Suffield lakefront residents. In 2013 the boat sticker process has increased substantially.

Ten Orders of Conditions and nineteen Determinations of Applicability were issued for commercial and residential projects in 2013.

There was no lack of Enforcement Orders issued for violations to the Wetlands Protection Act. A decade old violation at Lexington Circle was finally resolved after the remaining bond money for the subdivision was secured and the Town used the money to restore the severely degraded area, and correct the drainage for the subdivision.

In 2013 the Commission continued working with MA Fish and Wildlife in an attempt to educate the public on the need to curtail illegal ATV traffic on the State owned two hundred and fifty acre Wildlife Management Area on South Longyard Road.

The Commission worked closely with the Lake Management Committee and Citizens Restoring Congamond in monitoring the successful chemical treatment of Congamond Lakes as a way of controlling invasive exotic plant species. During 2013, chemical treatment for weeds and algae bloom continued. *Cyanobacteria*, was identified and documented in South Pond for a second year. The Commission, working with the LMC, and UMass Intern Abbey Massaro is exploring the potential for the alternative of Suction Harvesting for invasive weeds.

The Commission oversees a seven member Open Space Planning Committee (SOSPC). The SOSPC, under the Chair of John Stadnicki,

continues to apply for grant monies and manage Conservation Commission properties.

The Commission continues to pursue the acquisition of Agricultural Preservation Restrictions, working with the Community Preservation Committee in efforts to protect Open Space in Southwick.

Respectfully submitted,

Christopher J. Pratt	Seth Kellogg
Mehmet Mizanoglu	James Parent
Mathew Wzorek	Marcus Phelps
Jeremy Cigal	Dennis Clark/ <i>Coordinator</i>



Front row: Matt Wzorek, Jim Parent, Chris Pratt, Seth Kellogg

Back row: Jeremy Cigal, Mehmet Mizanoglu, Marcus Phelps, Dennis Clark

COMMUNITY PRESERVATION COMMITTEE

This is the Eleventh Annual Report of the Community Preservation Committee (CPC). Southwick's Community Preservation Fund was established through acceptance by the town of the Community Preservation Act (CPA) in 2002. Monies in the fund come from a surcharge of 3% on local property taxes and annual state matching funds. The CPA is designed to enhance the Town of Southwick, preserve community character, and help Southwick citizens achieve their goals in shaping Southwick's future. CPA monies allow Southwick citizens to create, acquire, and preserve open space and land for recreational uses (passive and active).

In 2013 the CPC approved \$100,000.00 towards installing a new and modern running track at the Southwick High School, and \$100,500.00 to help preserve 128 acres Solek Family Farmland. Since its inception in 2002 the Town of Southwick has preserved a total of 742 acres of farmlands with a combination of locally raised CPA funds and State matching funds used to provide the 10% match for the State's Agricultural Preservation Restriction Program. The Town of Southwick has spent \$228,152.00 of CPC funds for preservation of open space and the state has provided matching funds of \$4,118,800.00. CPA monies allow Southwick Citizens to acquire, preserve, and rehabilitate historic resources and heritage landscapes. Since its inception in 2002 the Town of Southwick has spent a total of \$813,561.00 in funds from its CPA for Historic Preservation Projects. This year the CPA provided funds for phase three to preserve, archive and restore Town Historic Documents. CPA funds used for this project were \$102,793.00. Finally, CPA monies allow Southwick Citizens to acquire, create, preserve, and support affordable housing. The Town of Southwick has used \$137,000.00 in CPA monies for affordable housing projects.

The Community Preservation Committee welcomes project proposals. The committee accepts applications throughout the year from individuals or groups interested in presenting their projects for consideration for the use of CPA funds. The committee relies on established criteria for balanced decision-making on the various projects that come before them for review. Project application packets are available through the CPC website that can be accessed through the Town of Southwick's website. The Community Preservation Committee holds a minimum of one annual public informational hearing. All residents of Southwick are invited to participate in helping to shape the future of our community. It is through input at these public hearings and the CPC meetings that the concerns and wishes of Southwick residents are brought to the attention of the Committee. As designated in the bylaw adopted in November 2002, the Southwick Community Preservation Committee is a nine-person board. The committee must include the following five

designees: one member of the Conservation Commission; one member of the Historical Commission; one member of the Planning Board; one member of the Park & Recreation Board; and one member of the Housing Authority. The remaining four members are at-large and consist of interested Southwick citizens appointed by the Board of Selectmen.

John Whalley III, and Dennis Clark, Selectmen's appointees to the committee, serve as the Committee Chairman and Vice-Chair. David Gunn is now the Historical Commission representative. Kelly Magni has remained as the representative of the Park and Recreation Department. Chris Pratt remained as the Conservation Commission representative. Karen Reed is the Housing Authority representative. Doug Moglin is the Planning Board representative. Robert M Johnson, Patrick Roche are Selectmen's appointees that complete the nine person committee. Ruth Preston is the part-time Secretary. Through the Community Preservation Act the Town of Southwick received on October 31st from the state a \$251,116.00 match for its locally raised CPA funds.

Respectfully submitted,

John Whalley III, Chairman
Dennis Clark, Vice-Chair
David Gunn Christopher Pratt
Karen Reed Kelly Magni
Doug Moglin Patrick Roche
Robert K Johnson
Ruth Preston /Secretary

BOARD OF ASSESSORS

The Board of Assessors would first and foremost like to recognize the accomplishments and professionalism of the office staff, Victoria Hickey, Patricia St. Pierre and Director of Assessment Sue Gore.

Fiscal Year 2014 is a interim year, and the total value for the Town of Southwick was \$971,611,457.00.

The Bureau of Local Assessment completed its review of the Town of Southwick proposed assessments for all classes of property for fiscal year 2014 on October 11,

2013. The Bureau's statistical analysis of arms-length residential sales indicates compliance with the Commissioner's standards for certification. In addition, the Bureau's review of a representative sample of parcels and of personal property accounts indicates a consistent application of the valuation methodologies employed for these classes of property throughout the community.

A classification hearing was held on September 30, 2013, and the Board of Selectmen decided that the Town would have one tax rate for Residential, Commercial, Industrial and Personal Property.

The tax rate for Fiscal Year 2014 was set at \$ 17.06. The Fiscal Year 2014 Tax Rate was approved by the Bureau of Accounts of the Department of Revenue on October 21, 2013. The process of arriving at a tax rate by the Board of Assessors requires the support of several departments. The Board of Assessors would like to recognize those departments for their input and support during that process. They include Accounting, Clerks, Collectors, Treasurers, and Board of Selectmen Office.

Respectfully submitted,

Dave Recoulle, Chairman
Paul M. Connolly, Vice Chairman
Robert K. Johnson, Clerk

SEWER IMPLEMENTATION COMMITTEE

The year 2013 became a beginning towards a long awaited connection of the interceptor line to Westfield. Construction began in 2013 with an estimated completion date in March 2014. It was a long time coming. The Town of Southwick will have a 500,000 gallon per day capacity once the connection is completed. Thus, another new beginning will be available to the residents of Southwick once the interceptor has been completed. The beginning of a public sewer expansion will open up connection possibilities to the schools and industrial area of Hudson Drive. The Sewer Implementation Committee will also review areas with failed or failing septic system to focus on the residents who are in greater need of a public sewer system.

The Sewer Implementation Committee members will concentrate on plans for defining a service

area for the expansion that will help those in need and provide a means to attract businesses to Southwick. In many respects, the continuation will be kept as close to the first phase as possible. The Town of Southwick is still under a 10,000 population status which will allow for the Town to apply for grant funding. Once the Town residents exceeds the 10,000 population, the Town will no longer be eligible for grant funding. The Town must work together for the benefit of all it's residents.

The Sewer Implementation Committee members are available at sic@southwickma.net for comments or questions.

Respectfully submitted,

Jerry Patria, Chairman
Freda Brown
Brian Pranka

OPEN SPLICE PLANNING COMMITTEE

The Committee was re-established by the Conservation Commission in 2003 to assist in managing Southwick's Open Space Lands and act as a catalyst for public participation in planning for future conservation and passive recreation opportunities in our Town.

There are currently seven active members on the Committee. Meetings are held on the second and forth Wednesdays of each month in the Land Use Hearing Room on the second floor of the Town Hall. Additional meetings during the summer months are held on location to conduct field work at the properties. The public is encouraged to attend and participate on a volunteer basis throughout the year. For more information about the SOSPC, please contact the Conservation Commission Office at 569-6907.

Land Management and Conservation activities continued throughout 2013. A very dedicated group of volunteers spent numerous hours removing invasive plant species from areas around ponds and at the edges of fields at the Sofinowski Preserve on Mort Vining Road.

A local farming family as part of a long-term property management plan maintains the fields at the Sofinowski Preserve. The plan was written, and funded by the Natural Resources Conservation Services (NRCS), a division of the US Department of Agriculture. In addition to the annual field maintenance, the perimeter of the large field was limbed to allow better machinery access and increase grassland habitat.

Ongoing Maintenance Plans at the Granville Gorge, Loupinski Preserve, and other Town Lands continued through 2013. The Granville Gorge area remains the most heavily visited property and requires week upkeep due to this fact.

The New England Scenic Trail at Rising Corners received considerable board attention in 2013. Improved signage was placed inside the kiosk at the trailhead. Also, a partnership between several conservation agencies was formed to enhance the property's accessibility and improve public awareness of its splendor. Josh Surette of the Appalachian Mountain Club, Elise Trelegan from the National Parks Service, Chip Pray of the Pioneer Valley Hiking Club and Property Steward, Pat Fletcher have joined forces with the Committee to construct a boardwalk to vastly improve access to the trail on a year-round basis. This project will receive tremendous focus from all stakeholders throughout 2014.

Respectfully submitted,

John Stadnicki, Chair
Dennis Clark, Vice-Chair
Craig Samuelson
Mehmet Mizanoglu
Albert DeLoreto
Jocelyn Linnekin
Bettye Bradley, resigned 2013
Jean Cass, Volunteer Emeritus

PLANNING BOARD

The Planning Board consists of five volunteer members, who are elected to a five-year term. They are responsible for long range planning and studies to ensure optimal land use and zoning within the Town and to ensure that the residents live in a safe and healthy environment. Administratively, they do this

through the review of plans for the division of land and both residential and commercial developments. Additionally, they grant Special Permits for land uses including estate lots, business and industrial uses, flexible residential developments, projects located over the Wellhead Protection District and wireless communication facilities. The Planning Board also reviews site plans for large additions to existing businesses and new signs.

In 2013, Doug Moglin was re-elected to a 5 year term on the Board, his third full term. Joe Deedy resigned his position on the Board when he was elected Selectman. TJ Welch, our associate member, was appointed to fill Mr. Deedy's seat until the next election. David Sutton was appointed by the Board and the Selectmen as our associate member. Doug Moglin was re-elected as the Board's Chairperson, and Roz Terry was Re-elected as Vice Chairperson. Alan D. Slessler continues as the Part-Time Planner, and Ruth Preston continues to serve as the Planning Board Administrative Assistant.

In 2013, the Planning Board presented to Town Meeting and passed a new Small Scale and Large Scale, Ground Mounted, Photovoltaic System Bylaw that governs the placement and construction of ground mounted solar arrays to address public safety, protect views, and provide various other safeguards to town residents. The first solar project covered by this innovative bylaw will be constructed near Miller Road.

The Planning Board has also requested assistance from the Pioneer Valley Planning Commission to begin work on updating the Town's Master Plan. The Master Plan provides guidance to the Planning Board and other departments in regards to land use, housing, transportation, and community facilities through analysis, surveys, and other input, and coordinates the towns resources to achieve the goals laid out in the plan.

2013 saw the completion of the Lexington Circle Subdivision. With the cooperation of the Town Planner, DPW, and others, this subdivision is now complete, and the roads and easements will be sent to Town Meeting for acceptance.

The Planning Board continues to close out previously approved subdivisions, to ensure that all bonded improvements have been completed, and to move the projects along to road acceptance. Road acceptance is the final step in the subdivision approval process, and allows for the road mileage to be counted in the towns Chapter 90 allocations.

The Planning Board meets every other Tuesday evening at 7 p.m. at Town Hall, in the Land Use Hearing Room on the second floor. Public attendance and input at Planning Board meetings is always welcome. The meeting schedule and office hours can be obtained by calling 569-6056. Minutes and agendas are posted to the Town web site at www.southwickma.org.

Respectfully submitted,

Doug Moglin, Chairperson
 Roz Terry, Vice Chairperson
 Robert Johnson
 Richard Utzinger
 TJ Welch
 David Sutton
 Alan Slessler, Town Planner
 Ruth Preston, Administrative Assistant



Left to Right: Dick Utzinger, David Sutton, T. J. Welch, Ruth Preston, Roz Terry, Alan Slessler, Doug Moglin – Chairman

CHANNEL 15

You can now place your announcement on Channel 15 by using e-mail:

Channel15@southwickma.net

It is not necessary to fill out any forms. Your announcement can be dragged and dropped into the new system without typing and very little editing.

SAMPLE MESSAGE:

Function: _____
 Location: _____
 Address: _____
 Date & Time: _____ from _____ to _____

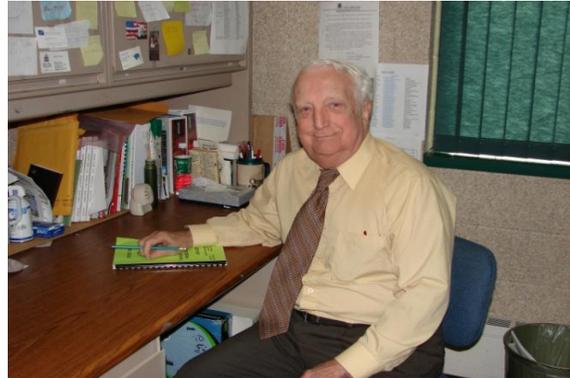
Cost: _____
 FMI: Telephone and/or E-Mail

A total of 8 typed lines can be submitted with a total of 37 characters per line (including spaces and punctuation).

As in the past years all Southwick Citizen's are welcome to visit the office/studio at the Southwick Town Hall.

Respectfully submitted,

Arthur L. Boissonnault



Arthur L. Boissonnault
 Channel 15

TOWN MODERATOR

Southwick is fortunate to have an open Town Meeting at which any registered voter may attend and participate in setting the annual budget, passing changes to the bylaws and dealing with other Town matters. For Southwick, our Town Meeting serves the same function as Congress in Washington and the Legislature in Boston – it is the legislative branch of our town government. The important difference is that with Town Meeting, any registered voter is entitled to directly represent their personal views and to vote their position. You are your own Congressperson or Legislator. I strongly urge all Southwick voters to exercise their sacred political right to participate in Town Meeting. The more who participate, the stronger our local government. Each of us who attend Town Meeting are very ordinary people, but when many people come together, express their views, learn the facts and then vote their mind, together we can make extraordinary decisions.

In town government, the Board of Selectmen are the executive branch of government, equivalent to the President

nationally or the governor in Boston. In the United States, our form of government is based on strong separation of duties between the executive and legislative branches of government – checks and balances – and the Town of Southwick is no different. It is very important that the Town Meeting be strong and express the will of the people in setting budgets, incurring debt and passing by-laws, and in so doing, provide an appropriate check on the Board of Selectman and the Regional School Committee.

The Town Moderator is responsible to the Town Meeting and has no executive duties in Town government. It is an elected town position with two primary responsibilities:

1. To preside over Annual and Special Town Meetings, and to decide all points of order regarding Town Meeting process, and
2. To appoint the Finance Committee, consisting of seven regular members.

I regard my role as making your Town Meeting participation comfortable and productive. I try my best to uncomplicate things, to keep the process fair and to keep things moving. If you ever have a question about Town Meeting procedure, please ask me. I am eager to hear suggestions for improvement of Town Meeting and how to encourage greater attendance.

The Finance Committee's primary responsibility is to study and make a recommendation on all monetary articles that come before Town Meeting. It is a critical part of having a successful open town meeting process, and I greatly appreciate the many hours of honest deliberation that the FinCom invests in fulfilling its responsibilities.

I always welcome volunteers who are interested in being appointed to the Finance Committee. You do not need to be an accountant or a financial person – any voter with good business and/or decisioning skills who is willing to be fair and to invest time in learning the process is a good candidate. I do not distinguish between political affiliations, and often prefer to appoint individuals who have not previously served in Town Government. My goal is to appoint individuals of diverse backgrounds and interests to represent a cross section of our community.

I always welcome your questions. I can be contacted either by email at

Jim-Putnam@comcast.net or 569-9283. Thanks for the continuing opportunity to serve our wonderful Town of Southwick.

Respectfully submitted,

James N. Putnam, II, Town Moderator

CAPITAL EXPENDITURES COMMITTEE

The Capital Expenditures Committee ("CapCom") is dedicated to ensuring that the Town of Southwick has the infrastructure necessary to provide quality services to its residents with minimal impact to the property tax rate. The Committee is also working to preserve Southwick's strong financial position and higher-than average bond rating while maintaining our assets at a level which is adequate to protect the Town's capital investment and minimize future maintenance and replacement costs.

Fiscal year 2014 brought reductions in State aid and revenues, which left limited funding available for capital projects. CapCom worked carefully to prioritize each capital request with the understanding the many projects would need to be deferred until funding is available. The committee faces similar budget challenges each year and works diligently to approve the projects with the greatest benefit to the health and welfare of Southwick's residents.

The Capital Expenditures Committee ("CapCom") was formed by Town Meeting vote on May 2, 1998. The Committee reviews all capital outlays defined as the acquisition, construction or repair to real or personal property or public improvement of the Town, whose useful life is greater than three years and whose anticipated cost is \$25,000 or greater and for which the town may incur debt under MGL.Chapter 44, Section 7 or 8, but not including projects to be paid for by state or federal funds. Recommendations are then made to the Finance Committee.

The mission of the Capital Expenditures Committee is to provide a centralized, cross sectional representation of the Town dedicated to the thorough study, evaluation, and recommendation of financially sound, adequately funded, and logically prioritized capital expenditures both to the Board of Selectmen and Finance Committee pursuant to Chapter 13 of the Southwick Town Code.

On November 3, 2003, the Board of Selectmen voted to adopt new *Comprehensive Capital and Debt Policies* for the Town of Southwick.

This document incorporates several separate but related policies: the Capital Budget Policy, the Debt Management Policy, and the Capital Asset Policy.

- The Capital Budget Policy establishes the methodology for including a program or project in the five-year Capital Plan.
- The Debt Management Policy establishes the strategy for financing the Capital Plan.
- The Capital Asset Policy establishes a guideline for capitalizing assets and estimating useful lives of those assets.

The Comprehensive Capital and Debt Policies also establish a more refined method for ranking each capital project submitted for approval. In addition, the newly revised Capital Budget Request form will require the identification of the source(s) of funding for each capital project; information that will assist in the creation of long-term debt management plan.

The Committee meets several times in January, February, and March to review capital budget request. CapCom is composed of seven appointed members as follows:

- One member of the Board of Selectmen.
- The Chief Administrative Officer (permanent member)
- One member of the Southwick-Tolland Regional School District Committee or its designee
- Two members of the Finance Committee
- One registered voter appointed by the Moderator
- One registered voter appointed by the Board of Selectmen

The members serve for a term of three years. Of the two registered voter members, one will represent the community business interest.

Respectfully submitted,

Arthur G. Pinell, Chairman
Robert A. Horacek, Vice-Chairman
Karl J. Stinehart
Linda Bathel
William Baildon
Robin Solek, Secretary

FINANCE COMMITTEE

The primary functions of the Southwick Finance Committee are to review departmental budgets (with the exception of the school budget) and submit a balanced budget to the Town meeting. We must also maintain a reserve fund to make transfers for urgent or unforeseen expenditures before the Town meeting. Additionally, we have been charged to consider and make recommendations regarding the financial business of the Town.

Developing a balanced budget has been challenging for the last few years. We have been able to do it only through the extraordinary efforts of our Town Department Managers in controlling their expenses. On behalf of the Town of Southwick, we thank them for their cooperation.

The States' fiscal situation has further deteriorated this year and improvement is highly unlikely for the coming year. We also still have some major financial issues facing the Town, primarily related to our capital expenditure needs and a costly infrastructure repairs. Substantial construction for a new Town DPW Garage and extensive renovations of existing School District structures are on the horizon. Considering the struggling economy, finding the means to pay for these projects will be challenging. More than ever before, the community will need to work together to successfully solve the problems facing us, now and in the future.

Respectfully submitted,

Richard Buley, Chairman
Robert Horacek, Vice-Chairman
Linda Bathel
Nancy Beaman
Sheila Chamberlin
Terry Mish
Tom Witham
Robin Solek, Secretary

Reports not Received:

Agricultural Commission
Animal Inspector
Housing Authority



Commonwealth of Massachusetts

Town of Southwick

454 College Highway, Southwick, MA 01077

Town Clerk, Treasurer-Collector Office

Phone (413) 569-5504

Office of the Treasurer-Collector-Clerk

Town Clerk, Treasurer, Collector

Calendar year 2013 was another very active year for the Treasurer/Collector/Town Clerk Team with lots of highlights on the election schedule for Southwick.

For Elections, odd number years are the off year for state elections, but were not the case in 2013. First, there was a replacement for Senator in Congress starting with the special primary April 30, 2013 and the special election held on June 25, 2013. In between these two elections, the town held the annual local election on May 14, 2013. Near the end of 2013, a replacement was in need for Senator in General Court with the special primary held on October 8, 2013 and the special election on November 5, 2013.

On May 21, 2013, the annual and special town meetings were held at the high school with 125 registered voters in attendance. On November 18, 2013, a special town meeting was held at the Powder Mill School due to revocations at the high school. 65 registered voters attended the meeting.

The Treasurer/Collector/Clerk's Office starting the year with sending our best wishes to Melinda Wingate for making an advancement in her municipal employment career. The Accounting Department gained an extremely hard worker. In July, the Treasurer/Collector/Clerk's Office welcomed Christy Szczepanski to the team.

Historical Records: The Preservation portion of the project has been completed in 2013. The last phase of the project which includes imaging the remaining documents, will be started soon. Recently the Town Clerk has secured all the preserved documents in digital and microfilm form in a fire proof safe in another location. More than 75% of the history of Southwick held with the Town Clerk is no longer under threat of being lost over an unforeseen disaster.

The Treasurer/Collector/Clerk's Team has enjoyed serving the residents of Southwick and look forward to 2014.

Respectively submitted,

Michelle L. Hill
Town Clerk, Treasurer, Collector

Town Clerk
July 1, 2012 – June 30, 2013

	<u>No. Issued</u>	<u>Amount Collected</u>
Births *	65	
Deaths*	89	
Marriages Certificates *	64	\$1,280
Dog Licenses	1303	\$16,639
Dog Licenses – Late & Boarding Fees		\$6,005
Raffle Permits	3	\$30
Business Certificates	50	\$1,281
Vitals Copies Sold	657	\$5,256
Transfer Station Stickers		\$139,239
Transfer Station Permits		\$6,118
Town Flags	2	\$46
Non-Criminal bylaw violations	84	\$3,940

Tax Collector
July 1, 2012 – June 30, 2013

	<u>No. Issued</u>	<u>Amount Collected</u>
Municipal Lien Certificates	381	\$9,525
Real Estate Taxes Collected		
To include Tax Liens		
Principal		\$14,950,949
Interest		\$38,558
Personal Property Taxes Collected		
Principal		\$602,123
Interest		\$147
Motor Vehicle Excise Taxes Collected		
Principal		\$1,188,867
Interest		\$7,202
Water/Sewer Bills Collected		
Principal		\$1,395,704
Interest		\$7,486

*Calendar based

**SOUTHWICK-TOLLAND-GRANVILLE
REGIONAL SCHOOL DISTRICT
REPORT OF THE SCHOOL COMMITTEE**

SCHOOL COMMITTEE:

James Vincent, Chair.....2013
 Jeffrey Houle, Vice Chair.....2014
 William Stevenson2015
 Darrell Cass2015
 George LeBlanc.....2013
 Theodore Locke, Tolland.....2015
 Jean McGivney-Burelle2014

OFFICE OF THE SUPERINTENDENT OF SCHOOLS:

John D. Barry, Ed.D. Superintendent
 Stephen Presnal, School Business Manager
 Kathleen Lynch, Administrative Assistant
 Cynthia Lamoureux, District Accountant
 Maureen Wilson, Director of Instructional Programs & Grants
 Patricia Benoit, Financial Clerk
 Ellen Doody, Financial Clerk
 Catherine Lapointe, Receptionist/Secretary
 Amy McLaughlin, Financial Clerk

**SUPERINTENDENT'S OFFICE
(STGRSD REGIONAL SCHOOLS)**

Address: 86 Powder Mill Road, Southwick, MA 01077
 Telephone: (413) 569-5391 FAX: (413) 569-1711
 E-mail: superintendent@stgrsd.org

School Days:8:00-4:00
 Non-School Days:8:00-3:30

The office is open daily Monday through Friday except legal holidays. Appointments to see the Superintendent may be made by calling the office.

ADMINISTRATIVE STAFF BY SCHOOL:

Woodland Elementary School (K-4)

Kimberley Saso, Principal
 Jonathan Rodgers, Assistant Principal
 80 Powder Mill Road, Southwick MA 01077
 Telephone: 569-6598 or 569-1721

Granville Village School (K-8)

Linda Christofori, Principal
 409 Main Road, Granville, MA 01034
 Telephone: 357-6626

ADMINISTRATIVE STAFF BY SCHOOL:

Powder Mill Middle School (5-8)

Ronald Peloquin Principal
 Charles Joyal, Assistant Principal
 94 Powder Mill Road, Southwick, MA 01077
 Telephone: 569-5951 or 569-1713

Southwick-Tolland Regional High (9-12)

Pamela Hunter, Principal
 William Metzger, Assistant Principal
 93 Feeding Hills Road
 Telephone: 569-6171 or 569-1722

Student Services:

Noell Somers, Director
 63 Feeding Hills Road
 Telephone: 569-0111

SCHOOL CALENDAR

2013/2014

August	26	Staff Opening Day
	27	Staff Prof. Development
	28	Schools Open (Gr. 1-12)
	29	First Day – Pre-K
	30	First Day – Kindergarten
September	2	NO SCHOOL – Labor Day
October	14	NO SCHOOL – Columbus Day
November	5	NO SCHOOL – Prof. Development
	11	NO SCHOOL – Veterans' Day
	27	Half-Day
	28-29	Thanksgiving Holiday
December	23-31	Holiday Vacation
January	1	NO SCHOOL – Offices Closed
	2	SCHOOLS REOPEN
	20	NO SCHOOL – Martin Luther King Day
February	17	NO SCHOOL – Presidents' Day
	17-21	Winter Vacation
April	18	NO SCHOOL – Good Friday
	21	NO SCHOOL – Patriots' Day
	21-25	Spring Vacation
May	28	NO SCHOOL – Memorial Day
June	13	LAST DAY OF SCHOOL

Schools Close June 13 or whenever 180 days have been completed.

ANNOUNCEMENT OF NO SCHOOL:

Closing school because of weather conditions or other emergencies will be broadcast over radio stations WTIC-1080 am; WAQY-102; WPKX-97.9 fm; WHYN 560 am, 93.1 fm; and TV stations WWLP (22); WGGB (40) and CBS(3). Messages will also be sent via phone to all households via the ConnectEd system.

DELAYED OPENING:

When the School Opening is being delayed it will be announced over the local radio and TV stations and via the ConnectEd phone system.

1. Buses will run two hours later, depending on the announcement.
2. Classes will start later.
3. Lunch will be served at the usual time.
4. Dismissal will be at the usual time.
5. Morning Pre-school classes will not be held.

If a delay is announced, it will be best for parents to continue to listen for further announcements since the delay is also used when weather and road conditions are uncertain or are in a period of change.

ATTENDANCE:

School attendance is required by law but equally important is regular attendance. Illness should be the only excuse for being out of school. If your son/daughter is ill, it would be appreciated if you would notify the school by calling the school office.

SCHOOL DIRECTORY

SUPERINTENDENT’S OFFICE

John Barry, Superintendent

Stephen Presnal, School Business Manager
Maureen Wilson, Director of Instructional Programs

Patricia Benoit	Cathy Lapointe
Ellen Doody	Kathleen Lynch
Cynthia Lamoureux	Amy McLaughlin

WOODLAND ELEMENTARY SCHOOL

Kimberley Saso, Principal, M
Jonathan Rodgers, Assistant Principal, CAGS

Christine Abbe, M	Lori LeClair, M45
Lauri Aliengena, B	Stephanie Lecrenski, M
Lenora Anderson, M	Laura Markiewicz, B15
Patricia Bessette, M	Valerie Maslauskas, M45
Heather Bourbonnais, B15	Mary McGarr, B15
Tracy Calvanese, B	Joanna Navone, M
Kimberly Christenson, M	Shawn Ostertfund, CAGS
Jennifer Dann, M	Debra Patryn, M45
Michelle Desmarais, LOA	Michelle Pelletier, M
Erica DiNapoli-Lumb, M	Mary Portenstein, M
Lauren Dion, M	Cherie Rousseau, M

Julie Dolan, M
 Timothy Donohue, B
 Noelle Duquette, B15
 Christopher Frasier, M
 Rachel Garvey, B
 Aslyne Giguere, B
 Kathleen Irwin, M2
 Susan Jurgenson, M45
 Jaclyn Kearney, M
 Ashling Kelley, M
 Gina Kimball, B15
 Patricia Labulis, M

Darcy Saltmarsh, M
 Ann Marie Scherpa, M
 Kristen Schindel, M
 Chantalle Sole, M
 Judith Stearns, M
 Emily Tampone, M
 Kara Welch, M
 Bonnie Whalley, M45
 Kerry Wheeler, M
 Chelsea Wilgus, B
 Stephanie Woodard, M
 Nicole Wroblewski, M

METCO

Charlene Diaz

PRESCHOOL:

Laurie Hogan, B
Kristin Joyal, M, .5

TEACHER ASSISTANTS:

Heather Allen*	Brenda Kay
Susan Aspinall*	Lorena Kononitz*
Stephanie Berube	Dawn Labarre*
Mary Drummond*	Kimberly Lynch*
Linda Faust*	Karen McKinney
Bethany Fisher*	Shelly Motsko*
Melissa Fitzsimmons, Tech	Karen O’Connor*
Judith Frenette*	Susan Quinn*
Cynthia Grannells*	Laura Scandura .5fte
Susan Hosmer-Pitts*	Ashley Walker*
Bonnie Jones*	Nadine Ward
	Bethany Whalley*

*Denotes Special Education Funded

GRANVILLE VILLAGE SCHOOL

Linda Christofori, Principal, CAGS

Sharon Billings, B30	Eugenia Rigby, M30
Annmarie Clendenin, M30	Nicole Roderick, B15
Linda Dickinson, B30	Cherie Rousseau, M.1fte
Maureen Haftmann, B30	Lauri Schlosser, B15
Megan McGuire, M	Lorelie Scorzafava, B30
Paul McKenna, M30	Jessica Shanti, B
Kristy Noel, M15	Frances Wackerbarth, B
Connie Norwood, M30	Jodi Wagner, B30
	Kara Welch, M

TEACHER ASSISTANTS:

Dennis Billings	Brittany Sleight
Laurien Chaves-Cowles	Jennifer Ryan*
Tara Gilette	Tonya Stannard
Frances Hull	

POWDER MILL MIDDLE SCHOOL

Ronald Peloquin, Principal, M
Charles Joyal, Assistant Principal, M

Edward Abbe, M	Kelly Kiltonic, CAGS
Mark Archambeault, B15	Rachel Knowles, M
Fred Baker, M	Phoebe Large, M
Susan Barnett, M	Lindsay Mason,
Heather Blohm, LTS	Elizabeth Mattarazzo,M
Marisa Blais, B15	Michelle Meczywor, M
Jill Boski, M	Shannon Naumowicz, M
Janice Brouillette, M	Aaron Pearsons, M
Donna Colson, M	Kirsten Peirce, M
Cristin Cossman, M	Tammy Perreault
Jennifer Cupp, B	James Pickering, M
Terrance Day, CAGS	Vanessa Radke-Yam, M
Jacqueline Desmarais,M	Katherine Schlichtig, M
Pamela Dube, M	Louis Schoenthal, B15
Ramona Dumont, B	Jennifer Simao
Charles Emery, M	Jeremy Smith, B
Jennifer Gates, M	Eileen Sullivan, B
Heather Ferguson, M	Jenny Sullivan, M
Pamela Gentile, M,	Amadou Talla, B
Beth Grady, M	Sara Temple, M
Robin Gunn, M	Regina Tillona, M
Laura Hendrickson, M	Melissa Welker, M
Emma Hynes, M	Janice Tingley, B15
Megan Kelley, M	John Vershon, M/2
Christopher Kennedy, B15	Megan Whalen, M

PMMS TEACHER ASSISTANTS:

Nancy Beausoleil, Technology	Paula King*
Danielle Belinda*	Sandra Matroni*
Susan Boudreau*	Mary Beth Mickalay*
Crystal Brooks*	Ashley Phelps*
Irene Colvin*	Cynthia Rackliffe*
Lois Dittrich*	Christine Reidy*
Eva Gray*	Barbara Tatro*
	Elizabeth Taylor*

*Denotes Special Education Funded

SOUTHWICK-TOLLAND REGIONAL HIGH

Pamela Hunter, Principal, CAGS
William Metzger, Assistant Principal, CAGS

LauraLee Bothwell, B	Joanne Krawczyk, M45
Ann Marie Briggs, B15	Matthew LaBlanc, M
Melanie Brochu, M/2	Wayne Lis, B15
Kathryn Chandler, B15	Pamela Mahoney, M
Corinne Cheffer, CAGS	Maryanne Margiotta, M
Cristin Cigal, M30	Terry McManamy, M30

Aaron Clark, B
Jennifer Coughlin, M
Marcy Coviello, CAGS
Erin Daugherty, B15
Peter DeMello, B15
Mary Downie, CAGS
Todd Downie, CAGS
Daniel Eplite, M
Kathryn Ezeugwu, M
Peter Follet, M
Darrel Grant, M
Marsha Henry, M45
Janet Grunwald, M
Caren Harrington, M
Tracy Hartshorn, M
David Hendrickson, M
Anna Hitchcock, M

Frank Montagna, B15
Desiree Moriarty, B15
Stephanie Nault, M
Susan Pelligrinelli, B
Allegra Petell, B15
Amy Pomeroy, M
Alice Rogers, M
George Romeo, M
Constance Rota, M
Rachel Salvidio, M30
Nicholas Sanchez, B15
Kristen Tetrault, B
Alexander Trzasko, M
Melissa Trzasko, M
David Wallis, M
Allyson Wicander, B
Beth Yanuskiewicz, B

TEACHER ASSISTANTS:

Karen Bryant*	Apryl Penland*
Patricia Davis*	Anne Poulo*
Eileen Kleis*	Ruth Ramah
Christopher Norton	Heather Ramsey*
Maurice O'Connor*	Margaret Tersavich
Dana Parenzo*	Jodi Wynglarz*

*Denotes Special Education Funded

ALTERNATIVE PROGRAM:

Morgan Gall, M30
Luann Savva, T.A*.

DIRECTOR OF STUDENT SERVICES:

Noell Somers, Director, M
Janet Caruso, School Psychologist, CAGS
Robin Bennett, Speech, M
Robin Berube, .8 fte School Psychologist, CAGS
Mary Patricia Cullen, M, Autism Specialist
Melanie Guillemette, OT, M
Gayle Haas, Speech/Lang. Assistant
Diane Surreira, Speech Pathologist, M45

HEALTH:

Jane Canfield, R.N., GVS
Debra Carellas, R.N., WES
Krista Daly, LPN, WES .6fte
Marcia Lamoureux, R.N., PMMS
Dawn Turgeon, R.N., STRHS

SECRETARIES:

Kelly Arsenault, STRHS
Linda Blakesley, GVS

Phyllis Cain, WES
 Michelle Case, PMMS Guidance
 Carol Drapeau, Special Needs
 Jeannine Duquette, WES
 Kristen Hall, PMMS
 Mary Jackson, PMMS
 Gail Johnson, PMMS
 Judy Longhi, Special Needs
 Sharon Messenger, WES
 Marcia Pickard, STRHS
 Joanne Sico, STRHS
 Kimberley Wundt, STRHS Guidance

Laurie Berry, Van
 Theresa Burrows
 Roger Cataldo
 Laurie Crepeau
 Christine Creswell
 Margaret Creswell
 Christine Davidson, Van
 Theresa Davidson
 Raymond Davignon,
 Susan Filipiak, Monitor
 Lynn Holmes

Darlene Myette
 Randall Paul
 Susan Peterson
 Cynthia Saulenas
 Cindy Scott-Smith, Van
 Joseph Smith, Van
 Ruth Ann Solek
 Julianne Sponberg
 Susanne St. Sauveur
 Laurie Straut

TECHNOLOGY
Mark Vocca, Director
 Momoh Kamara
 Lorie Tencati

MAINTENANCE & CUSTODIAL:
 Eric Morgan, Supervisor

Edmund Benoit, Maint.	Craig McLaughlin, PMMS
Charles Colson, PMMS	Candace Most, STRHS
Robert Descant, WES	Kenneth Phillips, Maint.
George Favreau, Maint.	Melanie Roberts, STRHS
William Fitzgerald, GVS	Lorie Tencati, Technology
Stephen Fitzgerald, GVS	Robert White, STRHS
Daniel Kelly, WES	
Mo Kamarah, Technology	

CAFETERIA:
 Kathleen Jorgensen, Director
 Deborah Dunn, Secretary

Jean Despard, STRHS Mgr.	Denise Blackburn, GVS
Laurie Massoni, WES	Joann Spear, PMMS Mgr.
Christina Moccio, STRHS	Linda Pepper, PMMS
Colleen Smith, WES Mgr.	JoAnne Ferris, WES

PART-TIME HELPERS:

Diane Boisjolie, WES	Lynn LaFrance, PMMS
Kimberly Bombard, STRHS	Michelle Parrow, GVS
Susan Case, WES	Gloria Penney, PMMS
Rebecca Emerson, WES	Carrie Slaimen, PMMS
Carolea Hayden, WES	Denise Sudol, STRHS
	Dorcas Zomek, STRHS

BUS DRIVERS:

Karen Wzorek, Supervisor and Head of Bus Maintenance
 Dennis Hennihan, Mechanic/Driver

Marco Andrade	Wanda LaFogg
Michael Bannish, Van	Richard Laptik
Linda Bathel	Dawn Lepak
Lisa Berard	Lola Long-Hall, Monitor
Adrian Berndt	Carolyn Martin
Avola Berndt	Judith Meagher

FUNDED PROGRAMS 2013-2014

IDEA	Expanding Special Education	\$460,647	Noell Somers
TITLE I	Emphasis on Intensifying Instruction of Reading	\$177,644	Maureen Wilson
METCO	Racial Imbalance Program	\$124,589	Maureen Wilson
TITLE II	Formerly Eisenhower	\$53,165	Maureen Wilson
ACADEMIC SUPPORT SERVICES	MCAS Tutoring & Summer School	\$10,100	Maureen Wilson

REPORT OF THE SUPERINTENDENT

The 2012-2013 school year was marked by important structural and financial decisions for the District and the member communities. It was also a year when a lot of energy was devoted to state mandated educational initiatives.

In terms of administrative activity, our work was characterized by the school building construction project, regionalization adjustments, management of financial matters and implementation of a state wide staff evaluation process. This year was the first full year under a three town regional structure and because of that change we needed to appoint a new treasurer for the district. Paul Petit filled that role and provided an historical perspective on planning and decision making. The District received a Community Innovation Grant and used part of the funds to secure a district wide study of the new regional structure and a set of recommendations that would guide us in the next few years to improve and coordinate our organization. The report addressed collective bargaining contracts, policy manuals, curriculum standards, budget and finance reporting, district technology, the physical plant and the naming of schools and the District. During the course of the year the all of the collective bargaining units met to adjust their documents to include Granville employees. The first year of the expanded District ran well, although there were busing issues that were not resolved until November.

In terms of the school building project, the District formally signed off on the Project Scope and Budget Agreement with the Massachusetts School Building Authority (MSBA). There were many meetings with the administrative team and the Building Committee during the year to work through all the design questions and decisions for all three buildings. The District also worked with the project management team and the architects to decide on a phasing plan for the construction. We wanted to take full advantage of school vacations and begin work as soon as possible after the close of school. To that end, plans were developed to move the pre-school to the Granville Village School for the 13/14 school year. We targeted the summer of 2013 as the start for the Woodland and Powder Mill repair projects and we targeted September as the start for the high school addition/renovation. The MSBA allowed us to split the bids to generate more interest and competition on the construction bids. The District also began negotiations with Massachusetts Department of Environmental Protection for a plan to maintain existing septic systems and to utilize a public sewer connection in the future, when it becomes available.

All of the contractors interested in bidding on the project needed to submit documentation for pre-qualification. Working committees were formed and School Committee and Building Committee members put in enormous hours analyzing the documents, rating the contractors and making final decisions about pre-qualification status. Seventy-five sub-contractors and ten general contractors submitted

documentation. The project management team and the school Business Manager were integrally involved in this work. Another important step in this process was cost estimation and value engineering. Well before the bids were released, cost estimators reviewed the project at two different points in time. The last analysis indicated a need to reduce costs so that we would be in line with expected bid numbers. In late April the bids were opened and PDS Engineering and Construction of Bloomfield, CT, were the low bidders and entered into a contract with the District.

With respect to the financial matters associated with the project, the School Committee, in conjunction with the Finance Committees of all three towns, decided to issue two million dollars in initial financing with a bond anticipation note. It was agreed that the second step was to be a bond issuance for twenty million dollars and that the last step was to be final borrowing in the fall of 2014 when we would have an accurate sense of the final project cost. The first two steps of this process were completed in April of 2013 when bond interest rates were still relatively low. The District worked with Eastern Bank during this process, the same public banking and financing company used by the town of Southwick.

Relative to educational matters, the over-riding task for the year was implementation of the new teacher evaluation instrument required by the Massachusetts State Board of Education. All districts in the Commonwealth implemented this new system either in FY '13 or FY '14. Substantial training for both teachers and administrators was completed using grant funds, and on-going training during the year was also necessary. Essentially, the new system is focused on the development of annual goals, shorter unannounced visits to classrooms, more frequent feedback for teachers, and both a mid-year and final evaluation or rating. Over the next two years, additional factors like test data and survey information will be incorporated into the evaluation. To date, the District has done an excellent job with this task and we were invited to participate in a state wide panel at the end of the year to share our experience with the system so it could be a model for others.

Mark Vocca was appointed in the summer as the District's first Technology Director. He is assisted by two technology support staff to maintain increased use of computer technology in the District. The District also initiated a web based parent-teacher communication tool called Ed Line. This option is in place at both Powder Mill and the High school and allows parents to view grades and stay abreast of their child's progress in school. The administration at Woodland worked to implement kindergarten report cards – another state requirement. We responded to an increase in pre-school enrollment by adding a fourth half day session. At the High School we began work with a scheduling consultant (using grant funds) to explore alternative schedule options for the 7-12 school when it is complete. We learned that we

have sufficient staff and space to use a more traditional schedule, however there are a number policy questions involved and it was agreed to continue this work into the next year and gather input from faculty at both Powder Mill and the High School. The High School was also recognized for their increased enrollment in Advanced Placement courses and named to a state wide AP honor roll. Mrs. Hunter implemented an affordable SAT prep course for juniors and seniors that was successful and well enrolled. The High School also added Boys Volleyball and co-op ice hockey to the athletic department opportunities.

As a result of the tragedy in Newtown Ct, our schools, like many all over the country, reviewed their security procedures and met with law enforcement officials to gather recommendations for improvements. Additional police presence was in view to reassure parents and students. The construction at all three schools will provide us with improved security equipment. At Powder Mill, the Key program under the guidance of Mrs. Pac had a successful year with their STEM competition and their community problem solving project with local senior citizen groups. The eighth grade went to Washington D.C. for their annual spring trip, the GVS eighth grade visited Philadelphia and a group of high school students visited England during April vacation. In September, Linda Christofori was appointed as the next Principal of the Granville Village School.

This was another year when we wished a number of dedicated teachers the best with their retirement plans. The faculty demographic indicated that this would be the case for a year or two, but we expect this to level off in the years ahead. Deb Cigal, Carol O'Donnell, Geraldine Bliven, Joanne Mahoney, Olga Michael, Sue Pac, Jane Glushik, Marie Galanek, Paula Leblanc, and Judy Spyttek retired this year. I continue to be grateful for the opportunity to work in this three town community. Our parents and students are a pleasure to work with and I also want to thank the members of the Regional School Committee for their dedication and guidance.

Respectfully submitted,

John D. Barry, Ed.D.
Superintendent of Schools

REPORT OF THE SECRETARY OF THE SCHOOL COMMITTEE

In Committee elections at the start of the year, Jim Vincent (Southwick) was elected Chair, Jeff Houle (Southwick) was elected Vice Chair and Bill Stevenson (Granville) was elected Secretary. In other committee business during the summer months, the Committee approved a contract with a consulting firm to write a report regarding our regionalization and recommendations we should follow. Health insurance reform measures were completed with

savings to employees and the district. The Committee also appointed the District's first technology director. Also, the Committee approved the decision making process for necessary changes to construction during the building project.

The Committee and Mr. Presnal met with Finance Committee members from all three towns to plan for the issuance of a twenty million dollar bond to cover the majority of project costs. A new Emergency Response Plan was approved by the Committee and Linda Christofori was appointed principal of the Granville Village School. The District received a FEMA reimbursement for a winter storm the previous year and it was decided to bring Granville into the Regional Districts Policy Manual to avoid the unnecessary task of writing new documents. The administration informed the School Committee of the new state wide teacher evaluation process and for the first year, the District made a financial contribution to the OPEB fund (*Post Employment Benefits). The accounting firm of Powers and Sullivan presented an audit for the FY'12 year and gave the District a very good "report card".

An enormous amount of work was done to complete the pre-qualification process for both sub contractors and general contractors. Both School Committee members and Building Committee members volunteered to complete this work. Simultaneously, the negotiating sub-committee completed a number of agreements to bring Granville employees into the bargaining units within the Regional District. Budget Roundtable meetings were held to plan for the FY '14 school year. The Committee completed the issuance of a bond for 20.1 million and Bank of America was the low bidder. Improvement plans were developed, presented and approved for all four schools and the Committee voted to award the contract for renovation of Powder Mill and Woodland to PDS Construction and Engineering of Bloomfield CT. The Committee continues to be grateful for the financial support provided by the three member communities.

Respectfully submitted,

Bill Stevenson, Secretary
STG Regional School Committee

WOODLAND ELEMENTARY SCHOOL ANNUAL REPORT

The District Improvement Plan influences the goals and objectives of our School Improvement Plan. Although the goals for both are the same, the objectives and strategies within Woodland's plan reveal how Woodland will support the district's goals. The goals and objectives within both plans support the Southwick, Tolland, Granville School District's Core Values which are:

1. Student Achievement: Through the establishment of high academic standards, all students will be challenged to excel and become confident and engaged learners.
2. Personal Growth: Our schools will promote the academic, emotional, social, and physical growth of students while encouraging responsible citizenship.
3. Collaboration and Partnership: It is vital that families, schools, and community work together to actively promote quality education.
4. School Climate: Our schools will provide a safe environment fostering a culture of civility, creativity, and respect for diversity.
5. Resources and Facilities: All students will be provided with quality facilities, materials, and instruction in order to promote excellence in education.

Student achievement is the most important goal within our plan. The *Being A Writer* program was implemented in all grades after being piloted in third grade the year before. The ELA Specialist provided training in using the 6 Traits of Writing rubric within the program. Guided Reading training was also provided to new teachers and teachers who were reassigned to a different grade level. Differentiation of instruction to meet individual student needs was a major focus. The teachers used TEAM meetings to review student data throughout the year to inform Response to Intervention enrichment and intervention groupings. Pre and post assessment data was collected to document growth. Reading Recovery, Title I and Tutorial Center services were provided to qualified students and teachers provided differentiated experiences within their classrooms. This school year we also created a standards based report card for our preschool students which aligns with the report cards created the year before for kindergarten through fourth grade.

This school year, voters approved to add Granville to the school district and to support the building project. There have been multiple meetings with the Operating Project Manager and architectural firm to make the necessary decisions in keeping the momentum of the project moving forward.

Other objectives within the School Improvement Plan focused on completing the initial Responsive Classroom training with staff, sending two teachers for additional training so that they could provide professional development to the staff, practicing safety drills, keeping the School Emergency Response Team current, supporting grade level transitions, recognizing student achievements, and providing opportunities for family and community involvement.

The School Council, in collaboration with faculty, creates the annual plan which is then reviewed with the Instructional Curriculum Committee and presented to the School Committee for approval.

School Council members for the 2011-2012 school year include:

- Kimberley Saso, Principal, Co-Chair
- Janet Caruso, School Psychologist, Co-Chair
- Emily Tampone, Teacher, Secretary
- Judy Stearns, Teacher
- Faith Lafayette, Parent
- Kimberly Hannah, Parent
- John Wackerbarth, Parent
- Beth Crowley, Parent
- Maureen Girard, Community Representative

As always, our PTO and parent volunteers do a phenomenal job supporting in the classrooms and organizing fundraisers which supports author visits, the purchase of educational materials and equipment, school assemblies, Movie Night, Books for Bingo, the school yearbook, Box Tops store, and the Family picnic. We are quite fortunate to have their support and involvement.

Our annual reading challenge was a success. In reaching the goal of 10,000 books, all of the students at the school participated in our Woodland Derby. The children raced to the finish line on their hoppy ball horses. As the children read many more books over the targeted amount, there were also many teachers and paraprofessionals who raced as well. It was a fun day and it brought many of the adults back to their childhood days!

Respectfully submitted,

Kimberley J. Saso, Principal

GRANVILLE VILLAGE SCHOOL ANNUAL REPORT

As is customary, we have once again received a number of grants including Title I, Title IIA and Race to the Top (RTTT), which have assisted us in supporting and enhancing the programs we can offer our students during the 2012-2013 academic year. The Title I federal funding allowed us to offer students access to an early reading intervention teacher. Additional monies were used to support a very successful After School Assistance Program for students in grades three through eight. Additionally, many staff members were able to obtain professional development in areas that have a direct impact on our School Improvement Plan.

As one of our primary focal areas, our 2012 MCAS scores were positive. The English Language Arts (ELA) scores were above state averages and the Mathematics, Science and Technology and Special Education scores were also positive. Through the collaboration of our staff, we are working hard to ensure students have prepared themselves in regards to college and career readiness.

There were several personnel changes during the year at Granville Village School. In August, Anna Stina Wardlaw

resigned her position as principal and Mrs. Jodi Wagner was appointed Head Teacher. In September, Mrs. Eugenia Rigby and Mrs. Tara Gillette were hired as paraprofessionals. On October 1, I began my role as principal of the Granville Village School. In October, Mrs. Deborah Cigal retired as Guidance Counselor. Mrs. Cigal was an integral part of the staff at Granville Village School over the last 18 years. She worked diligently with individuals and small groups throughout all the grades as well as leading our anti-bullying program initiative. Mrs. Cigal was also instrumental in organizing a yearly spirit week leading up to our "Rainbow Day" pictures, which have chronicled the uniqueness of our K-8 school. Mrs. Eugenia Rigby, a licensed guidance counselor, replaced Mrs. Cigal as Guidance Counselor. Mr. William Jenkins, a Social Studies teacher at Granville Village School for 18 years, also retired at the end of the school year. Mr. Jenkins was involved in many activities throughout the years, but he was especially proud of his contributions as Union Local President supporting the staff of the school. He also led many field trips to a variety of historical and religiously based locales in support of the Social Studies curriculum. Mr. Jenkins was an early supporter of the Wright Flight Program as well as a mentor offering guidance and support to students while choosing high school academic paths.

The Granville Parents' Association continues to support many programs within the school. The GPA funded school field trips for a variety of grades, field day activities and refreshments, the Wright Flight program, breakfast for any students taking MCAS, and supplementary teaching supplies stemming from a multitude of teacher requests. The support that the GPA offers continues to provide assistance for all within the school system. We want to thank the Granville Parents' Association members for all they do to support our students and teachers.

We have had the pleasure to offer enrichment opportunities for our students. The eighth grade had the privilege of going to Philadelphia along with parent chaperones and staff for a three-day trip in May. We have continued our tradition of sponsoring the Wright Flight program for seventh and eighth graders. They met on a weekly basis for one and one half hours culminating with the opportunity to pilot a plane at Barnes Airport. All students needed to pass the required course work to take off, fly and land an airplane. Students pilot the airplane for one half hour and ride in the plane for an additional hour. Prior to completing the course, the students learn about all aspects of flight along with manufacturing. Visits to the New England Air Museum and B&E Manufacturing further the students understanding of aviation and possible aviation related careers that they might pursue.

Respectfully Submitted,

Linda Christofori, Principal

POWDER MILL MIDDLE SCHOOL ANNUAL REPORT

The 2012/2013 academic year opened with a student enrollment of 523 students and recorded a closing enrollment of 519. One hundred and thirty two grade eight students were promoted out of the middle school during the spring of 2013. The majority of students in this graduating class enrolled in classes at the Southwick Tolland Regional High School.

Powder Mill Middle School administration and staff celebrate the establishment of a learning environment that is academically challenging and supportive to meeting the needs of the middle level learners. Curriculum at the middle school is rich, providing students with in-depth study in the areas of Mathematics, Science, English Language Arts, History and most recently, World Language and Reading. Our curriculum expands further to include opportunity for the exploration of other areas of study such as art, music, technology/engineering, health and physical education. Each year, administration, in conjunction with the Powder Mill Middle School Council, collaboratively develop the annual School Improvement Plan. Built in alignment with the District Strategic and Improvement Plans, our building level document focuses attention of the five Core Values of our school district:

- Student Achievement
- Personal Growth
- Collaboration and Partnership
- School Climate
- Resources and Facilities

Powder Mill Middle School successfully accomplished or made progress towards the accomplishment of multiple goals identified within the 2012/2013 School Improvement Plan:

APPENDIX A

ACCOMPLISHMENTS

- **Student Achievement**
 1. Implement Foreign Language Program at Powder Mill Middle School in FY 13.
 2. Implement Reading Program at Powder Mill Middle School in FY 13.
 3. Implement Tutorial Program in grades 5-8 2011/12 with expansion into grades 7/8 in 2012/13
 4. Increase student reading level proficiency in subgroup and aggregate. (Grade level reading program and LMB)
 5. Develop baseline, mid-year, and summary performance benchmarks (ATI) in Mathematics, English Language Arts, Science (Administer Mathematics and Science mid-year and final ATI

electronically in preparation for PARCC assessment in 2015/16.)

6. Teachers, through new DESE evaluation process, develop and execute goals under Standard #1 “...analyzing student performance and growth data, using data to improve instruction...”
 7. In collaboration with Mathematics Instructional Coach, implement RTI mathematics support program, spring 2013.
- **Personal Growth**
 1. Continue to enhance the Student Ambassador Program Elementary to Middle and Middle to High School.
 - **Collaboration and Partnership**
 1. Expand contact with parents and students through open access to Ed-Line. Program implement spring 2013.
 2. Community outreach to senior citizens. (Dickinson Trust)
 - a. Choral/Band concerts fall/spring 2013.
 - b. Nursing Home student visitations spring 2013.
 - **School Climate**
 1. Reintegrate an Advisory Program at the middle level. (Designs independent to team/grade level).
 - **Resources and Facilities**
 1. Implement new DESE Teacher Evaluation System at the middle school. (100% implementation)
 2. Active participants in meetings related to school building design and schematic drawings. Plans for Middle/High School and Intermediate School.
 3. Active participants in efforts involving grade reconfiguration, scheduling and alignment of curriculum.

Spring of 2013 MCAS testing results continue to indicate that our students are performing at or above state average in Mathematics, English Language Arts and Science. Our primary focus for the foreseeable future will be to further align our curriculum to Common Core Standards, integration of Literacy Standards and the promotion of cross curricular writing.

It has been a privilege for me to be a part of the Southwick-Tolland-Granville Regional School District for the past eighteen years. Serving as an administrator in the district for all of this time has allowed me to be involved in many of the changes which have occurred. I must admit that the building project currently underway has been among the most exciting experiences to date. As the buildings are renovated and grade configurations are realigned, Powder Mill Middle School, as we have known it, will change. It is a good change and a healthy one for our students. I will admit that on the day when grade seven and grade eight students move

into the new facility during the middle of 2014-2015, it will create a bitter sweet moment for me. It will mark the end of an era, however, it will open the door to what I am sure will be a very bright future.

Respectfully submitted,

Ronald W. Peloquin
Principal

SOUTHWICK-TOLLAND REGIONAL HIGH SCHOOL ANNUAL REPORT

The 2012-2013 school year was productive at Southwick-Tolland Regional High School. Our 541 students accessed a wide variety of academic programs, including six Advanced Placement courses, vocational opportunities at the Lower Pioneer Valley Educational Collaborative, significant arts and technology electives, a recognized Diversified Learning Program for school-to-work, and solid core academics aligned with the Massachusetts Curriculum Frameworks.

The School Council was active in overseeing the school's needs and budgetary recommendations. The Council was comprised of the following students, staff, and parents/community members: Pamela Hunter, Principal; Staff members Stephanie Nault and Desiree Moriarty, Laura Bothwell; Parent and community members Richard Bowe, Ruthann Harper, Deborah Rosenthal; Students Eric Rizzo, Anna Pickard, Jenna Dadmun, and Mikaela Martell.

The Council reviewed the School Improvement Plan Goals and submitted to the School Committee a revised Plan for 2012-2014. Our plan's goals, in concert with the district's Strategic Plan are: Student Achievement, Personal Growth, Collaboration and Partnership, School Climate, Resources and Facilities. Each goal encompasses specific objectives including implementing the new teacher evaluation system, participating in the building plans for renovation of the high school, updating the safety and crisis plans at the high school, implementing a new PE/Wellness 12 course, developing new math courses, increasing opportunities for student extracurricular activities and including 7th and 8th graders in some sports. We continue to value our participation in pre-Advanced Placement “vertical team” instruction so that all students are exposed to rigorous learning opportunities. We plan to improve scores on the MCAS, through the development and review of midterms and benchmark assessments, and focusing on Open Response answers. Sustaining and improving the ninth grade orientation and transition to the high school, and extending the Freshman Advisory Program are also priorities.

Student performance on the Massachusetts Comprehensive Assessment System (MCAS) continues to be high. The Summary of Spring 2013 performance for the Class of 2015:

English/Language Arts	Mathematics	Science /Technology
Advanced 50%	Advanced 56%	Advanced 20%
Proficient 45%	Proficient 25%	Proficient 54%
Needs Improvement 4%	Needs Improvement 13 %	Needs Improvement 22%
Failing 2%	Failing 6%	Failing 3%

S.T.R.H.S. continues to meet or exceed our score targets for Cumulative Progress and Performance Index (PPI) in all areas and is classified as a Level 1 school (the highest ranking) for accountability. Improvement in scores was seen as the school moved a higher percentage of our students to the Proficient and Advanced categories. We had the distinction of one student scoring a perfect 800 on the Math MCAS. Our high school continues to have an excellent reputation for the work we do on remediation for the few students who require it to pass the MCAS. In fact, no student has failed to pass the MCAS and earn Competency Determination from the State. Our next hurdle is to improve each student’s Growth Percentile, in order to show individual gains from year to year.

The school had a student receive the designation of National Merit Semi-Finalist by the College Board. The school was also named to the national Advanced Placement Honor Roll for increasing the number of students who take and pass the Advanced Placement tests.

We continue to monitor the Standards put forth by the Commission on Secondary Schools of the New England Association of School and Colleges (NEASC) in preparations for a self-study in 2013-2014 and an accreditation visit in May 2015. Co-chairs for the self study were appointed and all staff will be placed on Standards Committees. Assessments for each course that denote the progress on achieving the school’s 21st Century Learning Expectations are scored on the school-wide rubric and are reported on each student’s report card as well as being given to the School Committee. The majority of students reach the acceptable level on these assessments. Additionally, our unique Summer Reading Book Billboard Project also is assessed based on our 21st Century Learning Expectations, and 55% achieved a score of 3 or better on the 4-point rubric scale. In response to the NEASC Standards, in 2011 the S.T.R.H.S. faculty adopted and continues to support the following:

Core Values and Beliefs About Learning

The Southwick-Tolland Regional High School learning community believes that our school must...

- challenge all students to excel and become confident, engaged learners through the establishment of high academic standards
- promote the academic, emotional, social, and physical growth of students while encouraging responsible citizenship

- work together with families and the community to actively promote quality education
- provide a safe environment fostering a culture of civility, creativity, and respect for diversity
- provide students with quality facilities, relevant materials, and personalized instruction in order to promote excellence in education

Consistent with these beliefs, Southwick-Tolland Regional High School strives to provide a safe, supportive, respectful environment dedicated to the academic, personal, and cultural evolution of every student.

The High School Administration and Staff have participated fully in the plans for the proposed Building Project and continue to work with the district to ensure a smooth process going forward. We met regularly with the Building Committee, architects, project managers and district administration in order to facilitate the development of plans for the new middle/high school construction as well as supporting the projects at the other schools on the campus.

Teachers revised curriculum in English Language Arts and Mathematics, ensuring continued alignment with the Common Core State Standards. Professional development continued to incorporate sharing ‘best practices’ for instruction. Staff also developed or revised common final exams and midterms in all academic areas. Teachers participated in workshops to assist them in setting SMART goals for Student Learning and Professional Practice as required by the new evaluation system. Other topics included technology and data use, and safety training for selected staff.

Co-curricular activities continue to play an important role in the life of the school. The many groups such as Student Council, Interact, Diversity Club, Math Team, Anabasis Chapter of the National Honor Society, *Scanner* (yearbook), *Probe* (literary magazine), Chess Club, Spanish Club, and French Club provide an outlet for creativity and responsibility in areas of interest to individual students. The clubs also sponsor events at the school including volleyball tournaments, Spirit Week, dances, and after school activities.

The English Dept. sponsored a trip to England and Scotland. Fundraisers for needy families during holidays and other service opportunities, such as the new Foods classes “Pie Drive” for the Food Pantry at Thanksgiving, also show our students’ civic responsibility. Students ably represented S.T.R.H.S. in venues such as Debate League, Mock Trial, Model Congress, Student Government Day, Boys and Girls State, and both the Western Massachusetts and State Student Advisory Council. Some students also serve on the Hampden County District Attorney’s Youth Advisory Board and AP Government students serve as volunteers at Southwick Town Meeting.

The Renaissance Program, Honor Roll, the Principal’s Awards for Academic Excellence, the Anabasis Chapter of the National Honor Society, and Teacher Commendations for Excellence encourage and promote academic, civic, and

cultural excellence, and provide a way to publicly recognize the accomplishments of our students. In the Fall we also honored our 31 seniors who received the prestigious John and Abigail Adams Scholarship, good at all public colleges and universities in Massachusetts. In the Spring we recognized students who had been on Honor Roll for three consecutive terms, and presented prestigious Book Awards to 11 deserving juniors. We also continue to award the prestigious "Richard Atkinson Striving for Excellence Scholarship" to a deserving junior. At the June Graduation Awards Assembly a great many seniors were honored with numerous scholarship awards and prizes. Many of our students also receive scholarships for the Citizens Scholarship Fund for Southwick, a volunteer organization that raises money specifically to benefit the students at S.T.R.H.S.

The Diversified Learning Experience program continued to succeed in placing students in a variety of relevant and substantial learning experiences. The students who participated in "D.L.E.'s" during 2012-2013 were in placements such as Westfield Bank, the Majestic Theater, Powder Mill Middle School, Southwick and Westfield Police departments, local preschools, Noble Hospital Sports and Rehabilitation Center, Whalley Computer, Blossoming Acres, Springfield Falcons Hockey Club, Southwick Fire Dept., Agawam Fire Dept. and HealthTrax Fitness. The DLE program is strongly supported by the Business Education Alliance to bridge the school community with the world of work. In addition to DLE, students participated in 96 different job shadows in a wide variety of fields.

The school also participates in programs at the Lower Pioneer Valley Educational Collaborative. Sixty-nine of our students accessed quality vocational training opportunities through the half-day Career Tech program at LPVEC during 2012-2013. A number of seniors received vocational certificates at the end of their program. Additionally, students took advantage of 23 Dual Enrollment classes at local colleges.

The Fine Arts Department hosted many events during the school year. Events included the annual Winter and Spring Concert/Arts Shows, a Fall production of "One Acts," and the spring musical "Pippin!" There was also a spring One-Act Play festival, Band and Chorus participation in Big E parade. The music department sponsored a performance by Jazz legend Charles Neville. Several students were selected by audition to participate in the Western Massachusetts District Festival and one student qualified for attendance at Art All-State.

Athletics, another component in a comprehensive education, continues to play an important role in the lives of our student-athletes.

2012-2013 Sports Review

Fall 2012—169 athletes competed on 11 teams. Boy's and

Girl's Soccer qualified for the MIAA post-season tournament. Andrae Campbell, Boy's Soccer, and Jess Theodore, Girl's Soccer, were selected to the All State teams.

Winter 2012/13—81 athletes competed on 6 teams. Girls Basketball qualified for the tournament the second year in a row. Wrestling finished 7th in WMASS with Eddie Martinez winning the WMASS Championship as an 8th grader.

Spring 2013—147 athletes competed on 6 teams. Baseball were semi-finalists and Softball were quarter-finalists in the MIAA tournaments. Boys Track won the League championships. In Girl's track Jess Theodore, Alexis Peterson, Morgan Wundt, and Mariah Collins qualified and participated in State Tournament and Mariah went to New England's in the shot put.

The Class of 2013 had 125 graduates. Of these, 84% went on to further education, 6.4% went into the military, 2.4% sought employment, and 7.2% were other/undecided at the time of graduation. Graduates attended a number of schools including: Smith College, Elms College, Sacred Heart University, Providence College, Hofstra University, Bay Path College, Westfield State College, Holyoke Community College, University of Massachusetts Amherst, Endicott College, Keene State College, Northeastern University, Maine College of Art, Springfield College, Western New England College, Roger Williams University, Quinnipiac University, Mount Holyoke College, and Saint Lawrence University. We are very proud of our solid track record in college acceptances and our personalized approach to college and career advising.

In closing, S.T.R.H.S. continues to strive for excellence and our students' achievements academically, personally, and in arts and athletics, reflect their good effort, as well as our faculty's dedication to provide an excellent and comprehensive education. As we work toward reaccreditation with the New England Association of Schools and Colleges and see the completion of the 7-12 Building Project, the S.T.R.H.S. staff's will continue to collaborate with parents and the community to provide a strong basis for the future growth and achievement of all our students.

Respectfully submitted,

Pamela C. Hunter
Principal

STRHS Student Activity Fund Accounting	
Balance July 1, 2012	\$90,491.49
Received	\$90,362.66
Expended	\$78,296.54
Balance June 30, 2013	\$102,557.61

REPORT OF THE DIRECTOR OF SPECIAL EDUCATION

The Southwick Tolland Granville Regional School District

(STGRSD) supports approximately 320 students with special education needs. This number is an increase over the past several years as we welcomed Granville to the Regional District.

Students are eligible for special education services if they have one or more of the following disabilities: autism, developmental delay, intellectual, sensory, hearing, vision, deaf-blind, neurological, emotional, communication, physical, specific learning and health. The percentage of students with disabilities as compared to total public school enrollment is 16%.

Due to the STGRSD Building Project that began last summer, our preschool moved temporarily to the Granville Village School for the 2013/2014 school year. It was a very smooth transition up to Granville and they are looking forward to returning to Woodland Elementary School and their newly renovated classrooms next September.

The STGRSD Special Education programs include Inclusion, Pull-Out and Substantially Separate classes. Inclusion brings the supports and services to the child (rather than moving the child to the services). These classes are co-taught by General Education and Special Education teachers. They co-plan lessons and activities that are monitored and modified to enable children of all abilities to participate with typical peers. Pull-out support is provided in classes taught by Special Education teachers. Within this model students may receive instruction outside the regular education class up to 60% of the school day. Substantially separate classes provide instruction to students outside the regular education class over 80% of the school day. Southwick-Tolland-Granville offers two program models. One model addresses the social, emotional and behavioral needs of special education students and the other provides support to students with developmental delays. Each school has a Special Education Coordinator who is responsible for setting up IEP meetings and serving as a liaison to the Director. Referrals to special education are made through the student assistance teams (SAT) in each of the schools or by parent request.

As mentioned earlier, the STGRSD continues to operate an integrated preschool program. Due to an increase in our special needs population of preschoolers over the past two years, the program has increased from three to four half day classrooms that serve children with special needs and typical peers. Typical peers act as role models and are accepted into the program on a tuition basis.

The primary goal of special education is to assure all children have an appropriate educational experience. Students that experience challenges in the learning process are provided with services to address the factors adversely impacting a student's performance. Supports and services are available to students in grades pre-school through 12. There is a special education teacher at each grade level to provide the needed instruction so as each student receives a free, appropriate, public education (FAPE). In order to provide FAPE for students, the District offers a continuum of services. These

services are provided through a staff that includes special education teachers, paraprofessionals, autism/behavior specialists, speech and language pathologists, school psychologists, occupational therapists, physical therapists, teachers of the hearing and visually impaired, and adjustment counselors.

The STGRSD special education teachers, therapists, consultants and paraprofessionals are highly qualified and dedicated staff working cooperatively to ensure success for students. As always, it remains the goal of the STGRSD Special Education department to work together with students, parents, teachers and administrators to provide quality instructional supports and services from preschool through high school graduation.

Respectfully submitted,

Noell Somers
Director of Special Education



COMMONWEALTH OF MASSACHUSETTS

Town of Southwick

Office of the Town Accountant

454 COLLEGE HIGHWAY, SOUTHWICK, MA 01077

Telephone (413) 569-5286

Fiscal 2013 Annual Report Of the Town Accountant

The following reports represent the financial status, by fund, of the Town of Southwick as of June 30, 2013. It also details the General Fund, Water Division and Sewer Division expenditures made during the year from the articles voted at the Annual Town Meeting and various special town meetings.

Respectfully submitted,

Carol DellaGiustina, Town Accountant

Melinda Wingate, Assistant Town Accountant

Sandy Robertson, Accounting Clerk

Kimberly Ross, Accounting Clerk

**TOWN OF SOUTHWICK, MASSACHUSETTS
BALANCE SHEET - GOVERNMENTAL AND PROPRIETARY FUNDS
JUNE 30, 2013**

	Governmental Fund Types			Proprietary Fund Type	Fiduciary Fund Type	Account Group	Totals
	General Fund	Special Revenue	Capital Projects	Enterprise	Trust and Agency	General Long Term Debt	(Memorandum Only)
Assets							
Cash and Investments	\$ 4,035,793	\$ 3,108,419	\$ 3,290	\$ 5,116,016	\$ 4,457,093	\$ -	\$ 16,720,611
Accounts Receivable:							
Property Taxes	174,560	5,115	-	-	-	-	179,675
Deferred Tax	2,440	-	-	-	-	-	2,440
Excise Taxes	211,481	-	-	-	-	-	211,481
Tax Liens	143,288	-	-	-	-	-	143,288
Tax Foreclosures	83,244	-	-	-	-	-	83,244
User Charges	-	-	-	267,047	-	-	267,047
Departmental	73,994	127,901	-	-	-	-	201,895
Special Assessments	-	-	-	4,472,385	-	-	4,472,385
Due From Other Governments	-	454,600	-	-	-	-	454,600
Less: Allowance for Uncollectable Accounts	(343,959)	-	-	-	-	-	(343,959)
Amount to be Provided for the Pymnt of Debt	-	-	-	-	-	14,409,360	14,409,360
Total Assets	\$ 4,380,841	\$ 3,696,035	\$ 3,290	\$ 9,855,448	\$ 4,457,093	\$ 14,409,360	\$ 36,802,067
Liabilities and Fund Equity:							
Payroll Withholdings	\$ (1,105)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,105)
Escrows & Deposits	-	-	-	14,550	960,933	-	975,483
Due to Others	-	-	-	-	135,258	-	135,258
Deferred Revenue:							
Property Taxes	(169,399)	5,115	-	-	-	-	(164,284)
Other	514,447	582,501	-	4,739,432	-	-	5,836,380
Note Payable	-	514,011	-	-	-	-	514,011
Bond Indebtness	-	-	-	-	-	14,409,360	14,409,360
Total Liabilities	343,943	1,101,627	-	4,753,982	1,096,191	14,409,360	21,705,103
Retained Earnings:							
Reserved Retained Earnings	-	-	-	3,585,219	-	-	3,585,219
Unreserved Retained Earnings	-	-	-	1,516,247	-	-	1,516,247
Fund Balances:							
Reserve for Encumbrances	996,580	-	-	-	-	-	996,580
Reserve for Non-Expendable Trusts	-	-	-	-	280,996	-	280,996
Unreserved:							
Designated for Subsqnt Years Expenditures	855,000	-	-	-	-	-	855,000
Undesignated	2,185,318	2,594,408	3,290	-	3,079,906	-	7,862,922
Total Fund Equity	4,036,898	2,594,408	3,290	5,101,466	3,360,902	-	15,096,964
Total Liabilities and Fund Equity	\$ 4,380,841	\$ 3,696,035	\$ 3,290	\$ 9,855,448	\$ 4,457,093	\$ 14,409,360	\$ 36,802,067

**TOWN OF SOUTHWICK, MASSACHUSETTS
 PROPRIETARY FUNDS
 BALANCE SHEET
 JUNE 30, 2013**

	Enterprise Funds		Totals
	Water Fund	Sewer Fund	(Memorandum Only)
ASSETS			
Cash and Cash Investments	\$ 1,900,148	\$ 3,215,868	\$ 5,116,016
Accounts Receivable:			
User Charges	181,133	85,914	267,047
Special Assessments	-	4,472,385	4,472,385
Total Assets	2,081,281	7,774,167	9,855,448
LIABILITIES			
Deposits	14,550	-	14,550
Deferred Revenue	181,133	4,558,299	4,739,432
Total Liabilities	195,683	4,558,299	4,753,982
FUND EQUITY			
Retained Earnings:			
Reserved Retained Earnings:			
Capital Projects	96,969	424	97,393
Sewer Construction	-	443,177	443,177
Encumbrances	350,936	232,032	582,968
Subsequent Years Expenditures	200,000	-	200,000
Lease	-	54,507	54,507
Betterments	-	2,207,174	2,207,174
Unreserved Retained Earnings	1,237,693	278,554	1,516,247
Total Fund Equity	\$ 1,885,598	\$ 3,215,868	\$ 5,101,466
Total Liabilities and Fund Equity	\$ 2,081,281	\$ 7,774,167	\$ 9,855,448

The Notes to the Financial Statements are an integral part of this Statement.

**TOWN OF SOUTHWICK, MASSACHUSETTS
 PROPRIETARY FUNDS
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS
 FOR THE YEAR ENDED JUNE 30, 2013**

	Enterprise Funds		
	Water Fund	Sewer Fund	Total
Operating Revenues:			
Rates/User Charges	\$ 1,036,419	\$ 351,628	\$ 1,388,047
Other	28,112	54,991	83,103
Total Operating Revenues	1,064,531	406,619	1,471,150
Operating Expenses:			
Salaries & Wages	261,184	109,572	370,756
Operating Expenses	344,900	471,167	816,067
Capital Outlay	149,266	101,387	250,653
Total Operating Expenses	755,350	682,126	1,437,476
Operating Income (Loss)	309,181	(275,507)	33,674
Non-Operating Revenues (Expenses):			
Special Assessments	-	491,649	491,649
Intergovernmental	18,090	14,586	32,676
Principal Debt	(282,952)	(194,425)	(477,377)
Interest Expense	(89,957)	(372,427)	(462,384)
Total Non-Operating Revenues (Expenses)	(354,819)	(60,617)	(415,436)
Income (Loss) Before Operating Transfers	(45,638)	(336,124)	(381,762)
Operating Transfers:			
Transfer In/(Out)	(15,000)	240,190	225,190
Total Operating Transfers	(15,000)	240,190	225,190
Change in Net Assets	(60,638)	(95,934)	(156,572)
Net Assets at Beginning of Year	1,946,236	3,311,802	5,258,038
Net Assets at End of Year	\$ 1,885,598	\$ 3,215,868	\$ 5,101,466

**TOWN OF SOUTHWICK, MASSACHUSETTS
STATEMENT OF REVENUES AND EXPENDITURES -
BUDGETARY BASIS - (NON-GAAP) -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013**

	Budgeted Amounts		Actual	Amounts Carried Forward to Next Year	Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget	Budgetary Basis		
Revenues:					
Property Taxes	\$ 14,805,095	\$ 14,805,095	\$ 14,837,977	\$ -	\$ 32,882
State Receipts	1,191,827	1,191,827	1,158,772	-	(33,055)
Excise and Other Taxes	910,000	910,000	1,158,820	-	248,820
Licenses, Permits, Fees	286,000	286,000	594,766	-	308,766
Interest on Taxes	75,000	75,000	42,963	-	(32,037)
Interest on Investments	29,000	29,000	11,678	-	(17,322)
Total Revenues	17,296,922	17,296,922	17,804,976	-	508,054
Expenditures:					
Current:					
General Government	2,254,208	2,197,707	1,695,011	327,816	174,880
Public Safety	3,056,419	3,094,333	2,702,635	232,290	159,408
Public Works	1,820,931	1,976,851	1,596,619	290,470	89,762
Education	8,420,696	8,420,696	8,420,696	-	-
Health and Human Services	363,631	385,406	308,805	60,838	15,763
Culture and Recreation	532,513	535,716	442,270	65,321	28,125
Employee Benefits and Insurance	1,691,592	1,691,592	1,517,366	19,845	154,381
State Assessments	32,780	32,780	31,480	-	1,300
Debt Service:					
Principal	765,000	765,000	765,000	-	-
Interest	174,643	185,056	160,079	-	24,977
Total Expenditures	19,112,413	19,285,137	17,639,961	996,580	648,596
Excess of Revenues Over (Under) Expenditures	(1,815,491)	(1,988,215)	165,015	(996,580)	1,156,650
Other Financing Sources (Uses):					
Operating Transfers In	342,827	372,827	380,561	-	7,734
Operating Transfers Out	(289,190)	(299,190)	(299,190)	-	-
Total Other Financing Sources (Uses)	53,637	73,637	81,371	-	7,734
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses	(1,761,854)	(1,914,578)	246,386	(996,580)	1,164,384
Budgetary Fund Balance - Beginning of Year	3,790,512	3,790,512	3,790,512	-	-
Budgetary Fund Balance - End of Year	\$ 2,028,658	\$ 1,875,934	\$ 4,036,898	\$ (996,580)	\$ 1,164,384
			\$ -		
Reconciliation of Budget Deficit:					
Free Cash	808,500	961,224			
Overlay Surplus	102,000	102,000			
Prior Yr Encumbrances	851,354	851,354			
Prior Year Deficits	-	-			
	1,761,854	1,914,578			

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01114 - MODERATOR SALARY								
ELECTED SALARY	150.00			150.00	0.00	150.00		150.00
TOTAL	150.00	0.00	0.00	150.00	0.00	150.00	0.00	150.00
01114 - MODERATOR OPERATIONS								
CONFERENCE & TRAVEL	38.00			38.00	0.00	38.00	0.00	38.00
SUPPLIES	41.00			41.00	0.00	41.00		41.00
TOTAL	79.00	0.00	0.00	79.00	0.00	79.00	0.00	79.00
01122 - SELECTMEN ELECTED SALARY								
ELECTED SALARIES	15,000.00			15,000.00	8,200.74	6,799.26	1,799.26	5,000.00
TOTAL	15,000.00	0.00	0.00	15,000.00	8,200.74	6,799.26	1,799.26	5,000.00
01122 - SELECTMEN SALARIES								
ADMINISTRATIVE ASSISTANT	44,833.00	675.00		45,508.00	43,587.53	1,920.47	1,743.51	176.96
PART TIME SALARIES	24,218.00	100.00		24,318.00	22,899.23	1,418.77	1,278.62	140.15
OVERTIME	3,000.00		2,000.00	5,000.00	4,714.57	285.43	264.12	21.31
FIELD DRIVER SALARY	1.00			1.00	0.00	1.00		1.00
LONGEVITY	753.00			753.00	640.47	112.53	28.85	83.68
TOTAL	72,805.00	775.00	2,000.00	75,580.00	71,841.80	3,738.20	3,315.10	423.10
01122 - SELECTMEN OPERATIONS								
DUES	1,500.00			1,500.00	1,350.00	150.00		150.00
HIRED SERVICE	5,000.00			5,000.00	3,826.36	1,173.64	1,000.00	173.64
CONFERENCE & TRAVEL	2,090.00			2,090.00	407.44	1,682.56		1,682.56
MINOR EQUIPMENT	650.00			650.00	438.03	211.97		211.97
SUPPLIES	1,325.00			1,325.00	1,379.46	(54.46)	100.00	(154.46)
EMPLOYEE/VOLUNTEER RECOGNITION	1,613.00			1,613.00	1,693.35	(80.35)		(80.35)
TOTAL	12,178.00	0.00	0.00	12,178.00	9,094.64	3,083.36	1,100.00	1,983.36
01129 - CHIEF ADMIN OFFICER SALARY								
CHIEF ADMINISTRATION OFFICER SALARY	90,597.00			90,597.00	86,773.20	3,823.80	3,471.10	352.70
LONGEVITY	603.00			603.00	577.00	26.00	23.08	2.92
TOTAL	91,200.00	0.00	0.00	91,200.00	87,350.20	3,849.80	3,494.18	355.62
01129 - CHIEF ADMIN OFFICER OPERATIONS								
DUES	783.00			783.00	720.00	63.00		63.00
CONFERENCE & TRAVEL	665.00			665.00	612.14	52.86		52.86
SUPPLIES	200.00			200.00	31.88	168.12	92.96	75.16
AUTO ALLOWANCE	1,800.00			1,800.00	1,800.00	0.00		0.00
TOTAL	3,448.00	0.00	0.00	3,448.00	3,164.02	283.98	92.96	191.02
01130 - RESERVE FUND								
RESERVE FUND ACCT	163,000.00	20,000.00	(138,762.50)	44,237.50	0.00	44,237.50	44,237.50	0.00
TOTAL	163,000.00	20,000.00	(138,762.50)	44,237.50	0.00	44,237.50	44,237.50	0.00
01131 - FINANCE COMMITTEE SALARY								
CLERICAL PART TIME	3,857.00	50.00		3,907.00	3,907.00	0.00		0.00
CAPITAL EXPEND COMMITTEE	515.00			515.00	509.54	5.46		5.46
TOTAL	4,372.00	50.00	0.00	4,422.00	4,416.54	5.46	0.00	5.46
01131 - FINANCE COMMITTEE OPERATIONS								
DUES	200.00			200.00	173.00	27.00		27.00
CONFERENCE & TRAVEL	2,940.00			2,940.00	1,031.50	1,908.50		1,908.50
SUPPLIES	200.00			200.00	181.28	18.72		18.72
TOTAL	3,340.00	0.00	0.00	3,340.00	1,385.78	1,954.22	0.00	1,954.22

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01132 - RESERVE FOR WAGE NEGOTIATIONS								
RESERVE FOR WAGE NEGOTIATIONS	20,000.00	(20,000.00)		0.00	0.00	0.00		0.00
TOTAL	20,000.00	(20,000.00)	0.00	0.00	0.00	0.00	0.00	0.00
01135 - ACCOUNTING SALARIES								
TOWN ACCOUNTANT SALARY	68,520.00			68,520.00	65,632.41	2,887.59	2,625.30	262.29
ASSISTANT ACCOUNTANT	44,833.00	675.00	2,050.00	47,558.00	43,920.93	3,637.07	3,411.98	225.09
CLERICAL SALARIES	55,775.00			55,775.00	53,424.51	2,350.49	2,136.98	213.51
OVERTIME	1,000.00			1,000.00	0.00	1,000.00	80.04	919.96
LONGEVITY	1,807.00			1,807.00	1,731.00	76.00	75.01	0.99
TOTAL	171,935.00	675.00	2,050.00	174,660.00	164,708.85	9,951.15	8,329.31	1,621.84
01135 - ACCOUNTING OPERATIONS								
DUES	300.00			300.00	330.00	(30.00)		(30.00)
CONFERENCE & TRAVEL	1,767.00			1,767.00	451.29	1,315.71	1,350.00	(34.29)
MINOR EQUIPMENT	1,000.00			1,000.00	175.23	824.77		824.77
SUPPLIES	2,500.00			2,500.00	928.42	1,571.58		1,571.58
MICROFICHE SERVICES	1,000.00			1,000.00	0.00	1,000.00	100.00	900.00
TOTAL	6,567.00	0.00	0.00	6,567.00	1,884.94	4,682.06	1,450.00	3,232.06
01136 - MUNIC AUDIT								
GASB 45	1,500.00			1,500.00	3,500.00	(2,000.00)		(2,000.00)
AUDIT OF ACCTS	26,000.00			26,000.00	21,000.00	5,000.00		5,000.00
TOTAL	27,500.00	0.00	0.00	27,500.00	24,500.00	3,000.00	0.00	3,000.00
01141 - ASSESSOR ELECTED SALARIES								
ELECTED SALARIES	1,900.00			1,900.00	1,425.00	475.00	475.00	0.00
TOTAL	1,900.00	0.00	0.00	1,900.00	1,425.00	475.00	475.00	0.00
01141 - ASSESSOR SALARIES								
DIRECTOR OF ASSESSMENTS	55,622.00	178.00		55,800.00	51,511.20	4,288.80	2,060.44	2,228.36
CLERICAL FULL TIME	75,847.00			75,847.00	72,851.60	2,995.40	2,914.07	81.33
CLERICAL OVERTIME	500.00			500.00	114.00	386.00		386.00
LONGEVITY	1,205.00			1,205.00	1,154.00	51.00	46.16	4.84
TOTAL	133,174.00	178.00	0.00	133,352.00	125,630.80	7,721.20	5,020.67	2,700.53
01141 - ASSESSOR OPERATIONS								
DUES	200.00			200.00	145.00	55.00		55.00
STAFF DEVELOPMENT	1,200.00			1,200.00	1,160.00	40.00		40.00
PHOTO COPY	400.00			400.00	323.15	76.85		76.85
REVAL CONSULTANT	9,000.00			9,000.00	9,000.00	0.00		0.00
CONFERENCE & TRAVEL	570.00			570.00	345.10	224.90	250.00	(25.10)
MINOR EQUIPMENT	900.00			900.00	734.86	165.14		165.14
SUPPLIES	1,260.00			1,260.00	1,186.22	73.78		73.78
MAPPING MAINTENANCE	4,800.00			4,800.00	3,100.00	1,700.00		1,700.00
CARTOGRAPHIC GIS-ASSESSOR SHARE	500.00			500.00	400.00	100.00		100.00
TOTAL	18,830.00	0.00	0.00	18,830.00	16,394.33	2,435.67	250.00	2,185.67
01141 - ASSESSOR CAPITAL								
COPIER	4,000.00			4,000.00	4,000.00	0.00		0.00
TOTAL	4,000.00	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01145 - TOWN CLERK SALARIES								
TOWN CLERK/TREAS/COLL SALARY	67,508.00	1,015.00		68,523.00	65,632.57	2,890.43	2,625.30	265.13
ASSISTANT TREASURER SALARY	44,833.00	675.00		45,508.00	43,587.30	1,920.70	1,743.49	177.21
CLERICAL SALARIES	74,224.00			74,224.00	69,922.99	4,301.01	1,386.81	2,914.20
PART TIME CLERICAL	1,000.00			1,000.00	150.00	850.00		850.00
OVERTIME	1,600.00			1,600.00	2,672.12	(1,072.12)	391.32	(1,463.44)
TOWN MEETINGS	1,000.00			1,000.00	893.99	106.01		106.01
CERTIFICATION- TOWN CLERK/TREASURER	2,000.00			2,000.00	2,000.00	0.00		0.00
LONGEVITY	603.00			603.00	432.75	170.25	17.31	152.94
TOTAL	192,768.00	1,690.00	0.00	194,458.00	185,291.72	9,166.28	6,164.23	3,002.05
01145 - TOWN CLERK OPERATIONS								
DUES	450.00			450.00	410.00	40.00		40.00
FIN ADVISOR FEE	1,500.00			1,500.00	1,500.00	0.00		0.00
PRINTING	7,500.00			7,500.00	4,044.62	3,455.38	4,500.00	(1,044.62)
STREET LIST/CENSUS	2,000.00			2,000.00	1,040.59	959.41		959.41
CONFERENCE & TRAVEL & EDUCATION	3,800.00			3,800.00	1,683.14	2,116.86		2,116.86
MINOR EQUIPMENT	1,000.00			1,000.00	526.31	473.69	473.69	0.00
SUPPLIES	3,000.00			3,000.00	1,499.32	1,500.68	1,486.84	13.84
TOTAL	19,250.00	0.00	0.00	19,250.00	10,703.98	8,546.02	6,460.53	2,085.49
01150 - LEGAL ADS ADVERTISEMENTS								
	7,290.00			7,290.00	3,350.70	3,939.30	3,114.85	824.45
TOTAL	7,290.00	0.00	0.00	7,290.00	3,350.70	3,939.30	3,114.85	824.45
01151-LEGAL OPERATIONS								
ATTORNEY FEES/RETAINER	71,732.00		42,000.00	113,732.00	99,868.97	13,863.03	13,862.84	0.19
CONSULTANT	500.00			500.00	500.04	(0.04)		(0.04)
RECORDING FEES	400.00			400.00	0.00	400.00		400.00
LAW BOOKS	1,369.00			1,369.00	1,175.04	193.96		193.96
TOTAL	74,001.00	0.00	42,000.00	116,001.00	101,544.05	14,456.95	13,862.84	594.11
01151-LABOR NEGOTIATOR OPERATIONS								
TELEPHONE	100.00			100.00	0.00	100.00		100.00
NEGOTIATOR FEE	6,570.00			6,570.00	6,570.00	0.00		0.00
TOTAL	6,670.00	0.00	0.00	6,670.00	6,570.00	100.00	0.00	100.00
01158 - TAX TITLE OPERATIONS								
TAX TITLE OPERATION	26,500.00			26,500.00	15,089.02	11,410.98	11,087.38	323.60
TOTAL	26,500.00	0.00	0.00	26,500.00	15,089.02	11,410.98	11,087.38	323.60
01162 - ELECTION/REGISTRATION SALARIES								
CLERK	150.00			150.00	(324.05)	474.05	318.82	155.23
REGISTRARS	500.00			500.00	350.00	150.00	350.00	(200.00)
POLL WORKERS	5,000.00		5,500.00	10,500.00	8,218.47	2,281.53	1,613.14	668.39
TOTAL	5,650.00	0.00	5,500.00	11,150.00	8,244.42	2,905.58	2,281.96	623.62
01162 - ELECTION/REGISTRATION OPERATIONS								
POLICE	3,500.00		5,000.00	8,500.00	5,398.52	3,101.48	3,207.49	(106.01)
JANITORS	300.00			300.00	0.00	300.00		300.00
BALLOT PROGRAMMING	3,500.00		2,000.00	5,500.00	2,982.00	2,518.00	2,141.90	376.10
PRINTING BALLOTS	2,000.00		2,000.00	4,000.00	1,777.40	2,222.60	2,200.00	22.60
CONFERENCE & TRAVEL	190.00			190.00	93.80	96.20	90.00	6.20
SUPPLIES	650.00			650.00	475.02	174.98	58.66	116.32
TOTAL	10,140.00	0.00	9,000.00	19,140.00	10,726.74	8,413.26	7,698.05	715.21

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01171 - CONSERVATION SALARIES								
CONSERVATION CO-ORDINATOR	24,487.00	50.00		24,537.00	23,735.23	801.77	802.89	(1.12)
LONGEVITY	193.00			193.00	184.50	8.50	7.38	1.12
TOTAL	24,680.00	50.00	0.00	24,730.00	23,919.73	810.27	810.27	0.00
01171 - CONSERVATION OPERATIONS								
LAND MAINTENANCE	5,645.00			5,645.00	1,815.00	3,830.00	1,200.00	2,630.00
DUES	350.00			350.00	279.00	71.00		71.00
CONFERENCE & TRAVEL	665.00			665.00	0.00	665.00		665.00
WESTFIELD WATER SHED	200.00			200.00	200.00	0.00		0.00
CONSULTANT	1,500.00			1,500.00	3,617.33	(2,117.33)	784.16	(2,901.49)
SUPPLIES	900.00			900.00	207.82	692.18		692.18
RECORDING FEES	200.00			200.00	102.30	97.70		97.70
TOTAL	9,460.00	0.00	0.00	9,460.00	6,221.45	3,238.55	1,984.16	1,254.39
01175 - PLANNING BOARD SALARIES								
PLANNING BOARD PLANNER	19,540.00	50.00		19,590.00	12,126.51	7,463.49	770.39	6,693.10
LONGEVITY	177.00			177.00	58.62	118.38	2.77	115.61
CLERICAL PART TIME	13,140.00	135.00		13,275.00	12,262.29	1,012.71	508.62	504.09
TOTAL	32,857.00	185.00	0.00	33,042.00	24,447.42	8,594.58	1,281.78	7,312.80
01175 - PLANNING BOARD OPERATIONS								
DUES	200.00			200.00	0.00	200.00		200.00
PROFESSIONAL FEES	1,200.00			1,200.00	0.00	1,200.00	1,200.00	0.00
CONFERENCE & TRAVEL	95.00			95.00	20.00	75.00		75.00
MINOR EQUIPMENT	250.00			250.00	0.00	250.00	250.00	0.00
SUPPLIES	650.00			650.00	135.64	514.36		514.36
PUBLICATIONS	250.00			250.00	0.00	250.00		250.00
TOTAL	2,645.00	0.00	0.00	2,645.00	155.64	2,489.36	1,450.00	1,039.36
01176 - BOARD OF APPEALS SALARIES								
CLERICAL PART TIME	4,131.00	50.00		4,181.00	3,663.23	517.77	152.63	365.14
TOTAL	4,131.00	50.00	0.00	4,181.00	3,663.23	517.77	152.63	365.14
01176 -BOARD OF APPEALS OPERATIONS								
DUES	90.00			90.00	0.00	90.00		90.00
CONFERENCE & TRAVEL	304.00			304.00	0.00	304.00		304.00
SUPPLIES	400.00			400.00	120.95	279.05		279.05
TOTAL	794.00	0.00	0.00	794.00	120.95	673.05	0.00	673.05
01182 - ECONOMIC DEVELOPMENT OPERATIONS								
SUPPLIES	855.00			855.00	758.00	97.00		97.00
TOTAL	855.00	0.00	0.00	855.00	758.00	97.00	0.00	97.00
01191-COMPUTER OPERATIONS								
HARD/SOFT MAINTENANCE	100,000.00			100,000.00	95,383.38	4,616.62		4,616.62
COMPUTER SYSTEM ADMIN	25,928.00			25,928.00	19,543.56	6,384.44	777.08	5,607.36
COMPUTER TRAINING	500.00			500.00	0.00	500.00		500.00
MUNIS TRAINING	5,000.00			5,000.00	0.00	5,000.00		5,000.00
SUPPLIES	500.00			500.00	105.76	394.24		394.24
MINOR EQUIPMENT	500.00			500.00	359.25	140.75		140.75
TOTAL	132,428.00	0.00	0.00	132,428.00	115,391.95	17,036.05	777.08	16,258.97

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01191-COMPUTER-CAPITAL								
PD COMPUTER EQUIPMENT	10,000.00			10,000.00	9,999.21	0.79		0.79
FD COMPUTERS & ACCESSORIES FOR STATION	3,000.00			3,000.00	0.00	3,000.00		3,000.00
ANIMAL CONTROL LAPTOP	800.00			800.00	800.00	0.00		0.00
DPW NETWORK & PRINTER	15,000.00			15,000.00	0.00	15,000.00	15,000.00	0.00
NETWORK PRINTER	4,000.00			4,000.00	3,818.83	181.17		181.17
NEW PC'S TOWN HALL	5,500.00			5,500.00	5,412.67	87.33		87.33
TOTAL	38,300.00	0.00	0.00	38,300.00	20,030.71	18,269.29	15,000.00	3,269.29
01192 - TOWN HALL SALARIES								
SECRETARY OF INSPECTIONAL SERVICES	38,029.00			38,029.00	36,425.84	1,603.16	1,457.03	146.13
BUILDING & GROUNDS SUPERVISOR	50,466.00	758.00		51,224.00	49,064.03	2,159.97	1,962.56	197.41
CUSTODIAL SALARY	66,148.00	1,000.00		67,148.00	64,310.07	2,837.93	2,572.41	265.52
OVERTIME	6,000.00	2,500.00	5,800.00	14,300.00	11,479.61	2,820.39	222.51	2,597.88
PART TIME SALARY	85,159.00	2,000.00		87,159.00	73,575.36	13,583.64	2,821.49	10,762.15
LONGEVITY	2,171.00			2,171.00	1,902.27	268.73	81.39	187.34
TOTAL	247,973.00	6,258.00	5,800.00	260,031.00	236,757.18	23,273.82	9,117.39	14,156.43
01192 - TOWN HALL OPERATIONS								
MAINTENANCE ACTIVITIES	40,500.00			40,500.00	30,326.22	10,173.78	6,458.03	3,715.75
LIBRARY MAINTENANCE	10,530.00		6,000.00	16,530.00	12,877.15	3,652.85	3,155.45	497.40
OLD LIBRARY MAINTENANCE	500.00			500.00	305.00	195.00		195.00
VEHICLE MAINTENANCE	3,300.00			3,300.00	1,783.09	1,516.91	788.90	728.01
OFFICE EQUIPMENT REPLACE	500.00			500.00	0.00	500.00	500.00	0.00
CONTRACTS/AGREEMENT	66,000.00			66,000.00	47,537.80	18,462.20	8,430.00	10,032.20
POSTAGE METER	3,800.00			3,800.00	3,703.68	96.32	19,022.24	(18,925.92)
ELECTRICITY	83,000.00			83,000.00	44,772.16	38,227.84	35,142.84	3,085.00
FUEL	37,000.00			37,000.00	16,182.21	20,817.79	7,500.79	13,317.00
TELEPHONE	33,000.00			33,000.00	16,539.26	16,460.74	7,488.19	8,972.55
CODIFICATION UPDATES	2,300.00			2,300.00	0.00	2,300.00	2,300.00	0.00
POSTAGE	34,000.00			34,000.00	24,756.45	9,243.55	1,255.40	7,988.15
PRINTING & BINDING	2,500.00			2,500.00	500.62	1,999.38		1,999.38
GROUND CONTRACTED SERVICES	19,035.00			19,035.00	19,000.00	35.00		35.00
MINOR EQUIPMENT	1,500.00			1,500.00	335.96	1,164.04		1,164.04
GROUNDS SUPPLIES	2,500.00			2,500.00	1,983.18	516.82		516.82
COPIER SUPPLIES	7,000.00			7,000.00	5,361.64	1,638.36	2,578.19	(939.83)
STATIONERY SUPPLIES	3,000.00			3,000.00	1,029.45	1,970.55	259.32	1,711.23
MAINTENANCE SUPPLIES	8,000.00			8,000.00	6,402.43	1,597.57	2,272.00	(674.43)
TOTAL	357,965.00	0.00	6,000.00	363,965.00	233,396.30	130,568.70	97,151.35	33,417.35
192 - TOWN HALL CAPITAL								
HANDI-CAP ACCESSIBILITY	5,000.00			5,000.00	4,370.00	630.00		630.00
CARPET REPLACEMENT PROGRAM	7,000.00			7,000.00	0.00	7,000.00	7,000.00	0.00
COPIER/PRINTER/SCANNER/FAX FOR SELECTMEN'S OFFICE	11,000.00			11,000.00	10,999.38	0.62		0.62
GENERATOR EXHAUST RELOCATION	37,000.00			37,000.00	0.00	37,000.00	37,000.00	0.00
MAINTENANCE TRUCK	22,000.00			22,000.00	22,012.31	(12.31)		(12.31)
TOTAL	82,000.00	0.00	0.00	82,000.00	37,381.69	44,618.31	44,000.00	618.31
01195-ANNUAL TOWN REPORT								
TOWN REPORT/FINCOM HANDBOOK	4,500.00			4,500.00	4,490.78	9.22		9.22
TOTAL	4,500.00	0.00	0.00	4,500.00	4,490.78	9.22	0.00	9.22
TOTAL GENERAL GOVERNMENT	2,030,335.00	9,911.00	(66,412.50)	1,973,833.50	1,572,253.30	401,580.20	291,958.48	109,621.72

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01210 - POLICE SALARIES								
POLICE CHIEF	93,900.00			93,900.00	98,191.36	(4,291.36)	4,291.36	(8,582.72)
SECRETARY	41,737.00	630.00		42,367.00	40,576.60	1,790.40	1,623.06	167.34
FULL TIME OFFICERS	939,030.00			939,030.00	940,627.32	(1,597.32)	36,912.78	(38,510.10)
PART TIME RECORDS CLERK	14,841.00	50.00		14,891.00	13,837.36	1,053.64	522.01	531.63
OVERTIME	91,000.00			91,000.00	113,104.65	(22,104.65)	2,958.55	(25,063.20)
RECREATIONAL PATROL	9,000.00			9,000.00	5,242.99	3,757.01	1,406.38	2,350.63
RESERVE TRAINING	14,000.00			14,000.00	5,027.90	8,972.10	96.00	8,876.10
HOLIDAY STRAIGHT TIME	13,400.00			13,400.00	17,291.09	(3,891.09)		(3,891.09)
HOLIDAY PAY	29,500.00			29,500.00	29,666.10	(166.10)		(166.10)
COURT	13,500.00			13,500.00	6,011.35	7,488.65	1,858.63	5,630.02
RESERVES	33,990.00			33,990.00	19,196.92	14,793.08	1,925.20	12,867.88
CROSSING GUARDS	3,750.00			3,750.00	3,838.80	(88.80)	112.58	(201.38)
LONGEVITY	7,526.00			7,526.00	5,922.91	1,603.09	207.72	1,395.37
INCENTIVE	124,939.00			124,939.00	22,157.51	102,781.49		102,781.49
TOTAL	1,430,113.00	680.00	0.00	1,430,793.00	1,320,692.86	110,100.14	51,914.27	58,185.87
01210 - POLICE OPERATIONS								
CONTRACTS	26,950.00			26,950.00	23,022.15	3,927.85	2,528.54	1,399.31
DUES	2,900.00			2,900.00	2,270.00	630.00	135.00	495.00
CHIEF DEV TRAINING	1,000.00			1,000.00	1,000.00	0.00		0.00
SCHOOL EXPENSE	7,500.00			7,500.00	6,144.14	1,355.86		1,355.86
UNIFORMS	18,500.00			18,500.00	16,194.29	2,305.71	1,398.57	907.14
CONFERENCE & TRAVEL	950.00			950.00	1,209.70	(259.70)		(259.70)
BOAT	1,200.00			1,200.00	0.00	1,200.00	1,200.00	0.00
CRUISER MAINT	18,500.00			18,500.00	18,175.56	324.44	98.61	225.83
MINOR EQUIPMENT	1,550.00			1,550.00	535.87	1,014.13	859.59	154.54
OFFICE SUPPLIES	7,000.00			7,000.00	5,789.16	1,210.84	1,515.19	(304.35)
COMPUTER SUPPLIES	5,000.00			5,000.00	4,942.09	57.91	2,083.29	(2,025.38)
CRIME SUPPLIES	7,250.00			7,250.00	5,048.76	2,201.24		2,201.24
MEDICAL SUPPLIES	6,500.00			6,500.00	5,648.43	851.57	669.00	182.57
HARBORMASTER EXP	1,350.00			1,350.00	1,344.01	5.99		5.99
PETTY CASH	1,170.00			1,170.00	1,087.29	82.71		82.71
AMMUNITION	7,000.00		6,000.00	13,000.00	15,831.05	(2,831.05)	220.00	(3,051.05)
K-9 SUPPLIES/TRAINING	1,800.00			1,800.00	1,395.53	404.47	319.00	85.47
SECURITY/COMMUNICATONS SYSTEM	1,250.00			1,250.00	926.02	323.98		323.98
ACCREDITATION				0.00	0.00	0.00		0.00
MEDICAL REQUIREMENTS	750.00			750.00	364.95	385.05	385.00	0.05
TOTAL	118,120.00	0.00	6,000.00	124,120.00	110,929.00	13,191.00	11,411.79	1,779.21
01210 - POLICE CAPITAL								
ONE MARKED SUV CRUISER	35,000.00			35,000.00	35,006.57	(6.57)		(6.57)
DIVE & RESCUE	1,500.00			1,500.00	0.00	1,500.00	1,500.00	0.00
PORTABLE RADIO	2,500.00			2,500.00	0.00	2,500.00	2,469.57	30.43
DEFIBRILLATORS	4,000.00			4,000.00	4,000.00	0.00		0.00
TOTAL	43,000.00	0.00	0.00	43,000.00	39,006.57	3,993.43	3,969.57	23.86
01215 - DISPATCHER SALARIES								
FULL TIME SALARY	149,255.00	4,420.00		153,675.00	146,227.60	7,447.40	5,887.56	1,559.84
OVERTIME	20,000.00			20,000.00	21,679.82	(1,679.82)	1,186.71	(2,866.53)
HOLIDAY STRAIGHT TIME	3,140.00			3,140.00	2,051.41	1,088.59		1,088.59
HOLIDAY	6,600.00			6,600.00	4,194.87	2,405.13		2,405.13
PART TIME	24,180.00			24,180.00	28,627.56	(4,447.56)	451.27	(4,898.83)
LONGEVITY	1,808.00			1,808.00	1,731.00	77.00	69.24	7.76
SHIFT OVERLAP	7,500.00			7,500.00	6,712.23	787.77	238.69	549.08
TRAINING	3,000.00			3,000.00	845.04	2,154.96		2,154.96
TOTAL	215,483.00	4,420.00	0.00	219,903.00	212,069.53	7,833.47	7,833.47	0.00
01215-DISPATCH OPERATIONS								

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
UNIFORM ALLOWANCE	3,300.00			3,300.00	2,326.98	973.02	715.97	257.05
MEDICAL REQUIREMENTS	300.00			300.00	0.00	300.00	300.00	0.00
MINOR EQUIPMENT	1,500.00			1,500.00	0.00	1,500.00	1,350.00	150.00
CONFERENCE AND TRAVEL	95.00			95.00	75.00	20.00		20.00
TRAINING	1,000.00			1,000.00	5.00	995.00	870.73	124.27
TOTAL	6,195.00	0.00	0.00	6,195.00	2,406.98	3,788.02	3,236.70	551.32
01217 - CONSTABLES SALARIES								
SALARIES	100.00			100.00	0.00	100.00	100.00	0.00
TOTAL	100.00	0.00	0.00	100.00	0.00	100.00	100.00	0.00
01220 - FIRE SALARIES								
FIRE CHIEF SALARY	81,000.00	515.00		81,515.00	78,076.98	3,438.02	3,123.07	314.95
CLERICAL SALARY	26,000.00	50.00		26,050.00	24,903.16	1,146.84	1,503.03	(356.19)
VOLUNTEER STIPENDS	69,088.00			69,088.00	69,086.93	1.07		1.07
PART TIME CLERICAL	3,605.00			3,605.00	2,646.01	958.99	235.95	723.04
MANDATED AWAY TRAINING	2,400.00			2,400.00	512.00	1,888.00		1,888.00
LONGEVITY	753.00			753.00	0.00	753.00		753.00
TOTAL	182,846.00	565.00	0.00	183,411.00	175,225.08	8,185.92	4,862.05	3,323.87
01220 - FIRE OPERATIONS								
RADIO MAINT SUPPLY	2,250.00			2,250.00	1,010.54	1,239.46	1,269.20	(29.74)
INSPECTIONS & REPAIRS	25,500.00			25,500.00	18,854.34	6,645.66	6,900.00	(254.34)
DUES	1,500.00			1,500.00	1,369.00	131.00	131.00	0.00
EDUCATION & TRAINING	10,145.00			10,145.00	10,976.77	(831.77)		(831.77)
MEDICAL REQUIREMENT	900.00			900.00	0.00	900.00	900.00	0.00
FOOD EXPENSE	450.00			450.00	350.86	99.14	288.08	(188.94)
MINOR EQUIPMENT	2,700.00			2,700.00	3,652.21	(952.21)		(952.21)
SUPPLIES	3,600.00			3,600.00	2,887.00	713.00	689.24	23.76
OXYGEN & EXTINGUISHER REFILLS	1,200.00			1,200.00	1,317.75	(117.75)		(117.75)
INVESTIGATIONS	675.00			675.00	0.00	675.00	80.92	594.08
ASSOCIATION BUILDING MAINT	800.00			800.00	0.00	800.00		800.00
CLOTHING ALLOTMENT	4,500.00			4,500.00	2,914.71	1,585.29	795.10	790.19
VERIZON WIRELESS ACCOUNT	600.00			600.00	571.03	28.97	300.00	(271.03)
TURN-OUT GEAR	10,145.00			10,145.00	6,535.64	3,609.36	2,230.00	1,379.36
COMMUNITY OUTREACH	4,000.00			4,000.00	4,003.49	(3.49)		(3.49)
TOTAL	68,965.00	0.00	0.00	68,965.00	54,443.34	14,521.66	13,583.54	938.12
01220 - FIRE CAPITAL								
HOSE	2,500.00			2,500.00	0.00	2,500.00	2,500.00	0.00
RADIO EQUIPMENT	3,000.00			3,000.00	0.00	3,000.00	3,000.00	0.00
HURST JAWS COMBO SPREADER CUTTER	10,100.00			10,100.00	10,100.00	0.00		0.00
DISPATCH CONSOLE	0.00		6,000.00	6,000.00	0.00	6,000.00	6,000.00	0.00
RESCUE AIR BAGS	5,000.00			5,000.00	4,768.20	231.80		231.80
MICROWAVE SYSTEM	17,000.00			17,000.00	14,162.13	2,837.87		2,837.87
TOTAL	37,600.00	0.00	6,000.00	43,600.00	29,030.33	14,569.67	11,500.00	3,069.67
01225-EMS SALARIES								
CLERICAL SALARY	12,800.00			12,800.00	12,800.00	0.00		0.00
DAYTIME EMT/FF	180,000.00			180,000.00	150,416.35	29,583.65	16,664.55	12,919.10
MANDATED AWAY TRAINING	1,200.00			1,200.00	2,083.00	(883.00)		(883.00)
OVERTIME	11,200.00		13,000.00	24,200.00	16,133.28	8,066.72	515.31	7,551.41
HOLIDAY PAY					0.00	0.00		0.00
LONGEVITY	151.00			151.00	80.78	70.22	5.77	64.45
VOLUNTEER STIPENDS	62,776.00			62,776.00	65,189.78	(2,413.78)	2,346.50	(4,760.28)
TOTAL	268,127.00	0.00	13,000.00	281,127.00	246,703.19	34,423.81	19,532.13	14,891.68
01225-EMS OPERATIONS								

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
RADIO MAINTENANCE SUPPLY	1,800.00			1,800.00	434.46	1,365.54	1,365.54	0.00
INSPECTIONS & REPAIRS	8,450.00			8,450.00	6,894.42	1,555.58	2,097.08	(541.50)
RECERTIFICATIONS/SUBSCRIPTIONS	1,800.00			1,800.00	900.00	900.00	900.00	0.00
EDUCATION & TRAINING	10,000.00			10,000.00	5,912.36	4,087.64	1,702.14	2,385.50
MEDICAL REQUIREMENT	900.00			900.00	0.00	900.00	900.00	0.00
AMBULANCE BILLING	12,000.00			12,000.00	10,048.81	1,951.19	2,000.00	(48.81)
MINOR EQUIPMENT	1,250.00			1,250.00	1,154.19	95.81	130.33	(34.52)
SUPPLIES	2,250.00			2,250.00	963.20	1,286.80	954.29	332.51
OXYGEN & EXTINGUISHER REFILLS	1,800.00			1,800.00	1,318.70	481.30	211.67	269.63
INSURANCE PREMIUM	12,000.00			12,000.00	11,577.50	422.50		422.50
MEDICAL SUPPLIES	5,250.00			5,250.00	6,405.23	(1,155.23)	379.43	(1,534.66)
PERSONAL PROTECTIVE EQUIPMENT	3,000.00			3,000.00	1,816.59	1,183.41	1,060.33	123.08
TOTAL	60,500.00	0.00	0.00	60,500.00	47,425.46	13,074.54	11,700.81	1,373.73
225-EMS CAPITAL								
LUKAS CHEST COMPRESSION TOOL	14,000.00			14,000.00	13,098.50	901.50	901.50	0.00
TOTAL	18,500.00	0.00	0.00	18,500.00	17,598.50	901.50	901.50	0.00
225- EMS SALARY RESERVE								
SALARY RESERVE	1,700.00			1,700.00	0.00	1,700.00	1,700.00	0.00
TOTAL	1,700.00	0.00	0.00	1,700.00	0.00	1,700.00	1,700.00	0.00
01230-PUB SAF BLDS-OPERATION								
MAINTENANCE ACTIVITIES	23,850.00			23,850.00	22,200.31	1,649.69	515.00	1,134.69
CONTRACTS & AGREEMENTS	52,000.00			52,000.00	45,832.61	6,167.39	4,742.50	1,424.89
ELECTRICITY	82,000.00			82,000.00	62,412.56	19,587.44		19,587.44
FUEL	42,000.00			42,000.00	23,812.31	18,187.69	24,340.90	(6,153.21)
TELEPHONE	24,000.00			24,000.00	19,304.84	4,695.16	1,035.48	3,659.68
MAINTENANCE SUPPLIES	6,300.00			6,300.00	5,052.12	1,247.88	2,195.00	(947.12)
MINOR EQUIPMENT	1,800.00			1,800.00	2,725.00	(925.00)		(925.00)
TOTAL	231,950.00	0.00	0.00	231,950.00	181,339.75	50,610.25	32,828.88	17,781.37
230-PUB SAF BLDS-CAPITAL								
FIRE STATION HEATING CONTROLS	6,000.00			6,000.00	3,031.06	2,968.94	2,968.94	0.00
TOTAL	6,000.00	0.00	0.00	6,000.00	3,031.06	2,968.94	2,968.94	0.00
01241 - BUILDING INSPECT SALARIES								
BUILDING INSPECTOR SALARY	45,188.00	680.00		45,868.00	43,932.52	1,935.48	1,757.30	178.18
WEIGHTS & MEASURES SALARY	3,000.00			3,000.00	3,000.00	0.00		0.00
OVERTIME	300.00			300.00	64.00	236.00		236.00
LONGEVITY	151.00			151.00	129.80	21.20	4.92	16.28
TOTAL	48,639.00	680.00	0.00	49,319.00	47,126.32	2,192.68	1,762.22	430.46
01241 - BUILDING INSPECT OPERATIONS								
VEHICLE MAINTENANCE	1,000.00			1,000.00	29.00	971.00		971.00
DUES	250.00			250.00	80.00	170.00		170.00
CONFERENCE & TRAVEL	855.00			855.00	130.00	725.00		725.00
SEALER CONFERENCE & TRAVEL	380.00			380.00	100.00	280.00		280.00
SUPPLIES	1,750.00			1,750.00	1,653.22	96.78	346.53	(249.75)
SEALER SUPPLIES	681.00			681.00	0.00	681.00		681.00
TOTAL	4,916.00	0.00	0.00	4,916.00	1,992.22	2,923.78	346.53	2,577.25
01291 - EMERGENCY MANAGEMENT SALARIES								
ASSISTANT DIRECTOR SALARY	1,421.00	20.00		1,441.00	1,421.00	20.00		20.00
DIRECTOR SALARY	9,932.00	150.00		10,082.00	10,082.00	0.00		0.00
AUX STIPEND	400.00			400.00	400.00	0.00		0.00
TOTAL	11,753.00	170.00	0.00	11,923.00	11,903.00	20.00	0.00	20.00

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01291 - EMERGENCY MANAGEMENT OPERATIONS								
VEHICLE MAINTENANCE	4,500.00			4,500.00	878.70	3,621.30	2,965.00	656.30
INTERNET	720.00			720.00	631.84	88.16	99.56	(11.40)
CELL PHONE SERVICE	650.00			650.00	498.70	151.30		151.30
EDUCATION	300.00			300.00	18.00	282.00	175.00	107.00
INSURANCE & DUES	225.00			225.00	120.00	105.00		105.00
UNIFORMS	900.00			900.00	1,357.50	(457.50)		(457.50)
CONFERENCE & TRAVEL	190.00			190.00	405.70	(215.70)		(215.70)
RADIO MAINTENANCE	300.00			300.00	251.75	48.25		48.25
MINOR EQUIPMENT	800.00			800.00	563.99	236.01		236.01
AMMO SUPPLIES	300.00			300.00	299.94	0.06		0.06
TOTAL	8,885.00	0.00	0.00	8,885.00	5,026.12	3,858.88	3,239.56	619.32
01292 - ANIMAL CONTROL SALARIES								
ANIMAL CONTROL SALARY	33,778.00	6,400.00		40,178.00	36,471.21	3,706.79	1,498.75	2,208.04
ANIMAL CONTROL LONGEVITY	51.00			51.00	50.05	0.95	3.85	(2.90)
ANIMAL INSPECTOR STIPEND	1,000.00			1,000.00	753.85	246.15	400.00	(153.85)
TOTAL	34,829.00	6,400.00	0.00	41,229.00	37,275.11	3,953.89	1,902.60	2,051.29
01292 - ANIMAL CONTROL OPERATIONS								
VEHICLE MAINTENANCE	700.00			700.00	238.47	461.53		461.53
ASSISTANT FEES	8,900.00			8,900.00	4,350.00	4,550.00	180.00	4,370.00
DOG DISPOSAL	700.00			700.00	605.41	94.59		94.59
MINOR EQUIPMENT	800.00			800.00	743.48	56.52	300.00	(243.48)
MAINT SUPPLIES	1,500.00			1,500.00	436.53	1,063.47		1,063.47
CLEANING SUPPLIES	1,300.00			1,300.00	528.95	771.05	767.10	3.95
OFFICE SUPPLIES	1,500.00			1,500.00	1,847.96	(347.96)		(347.96)
REPAIRS & MAINTENANCE	3,400.00			3,400.00	0.00	3,400.00	3,400.00	0.00
UNIFORM ALLOWANCE	600.00			600.00	305.93	294.07		294.07
CONFERENCE/TRAVEL/EDUCATION	570.00			570.00	85.25	484.75		484.75
TOTAL	19,970.00	0.00	0.00	19,970.00	9,141.98	10,828.02	4,647.10	6,180.92
297-LAKE MANAGEMENT SALARIES								
SALARIES	2,200.00			2,200.00	2,200.00	0.00		0.00
TOTAL	2,200.00	0.00	0.00	2,200.00	2,200.00	0.00	0.00	0.00
01297-LAKE MANAGEMENT OPERATIONS								
SUPPLIES	3,240.00			3,240.00	2,891.26	348.74	348.74	0.00
TOTAL	3,240.00	0.00	0.00	3,240.00	2,891.26	348.74	348.74	0.00
01297-LAKE MANAGEMENT CAPITAL								
BUOYS & MOORINGS	2,100.00			2,100.00	2,098.17	1.83		1.83
LAKE LEVEL/RAINFALL/TEMP DATA LOGGER	12,000.00			12,000.00	0.00	12,000.00	12,000.00	0.00
LAKE OUTFLOW GATE	30,000.00			30,000.00	0.00	30,000.00	30,000.00	0.00
TOTAL	44,100.00	0.00	0.00	44,100.00	2,098.17	42,001.83	42,000.00	1.83
01299 - LAKE RESTORATION OPERATIONS								
LAKE WEED CONTROL	9,000.00			9,000.00	9,000.00	0.00		0.00
TOTAL	9,000.00	0.00	0.00	9,000.00	9,000.00	0.00	0.00	0.00
TOTAL PUBLIC SAFETY	2,876,731.00	12,915.00	25,000.00	2,914,646.00	2,568,555.83	346,090.17	232,290.40	113,799.77
01420 - GAS & OIL								
GAS & OIL	140,000.00			140,000.00	134,235.95	5,764.05	5,758.74	5.31
TOTAL	140,000.00	0.00	0.00	140,000.00	134,235.95	5,764.05	5,758.74	5.31

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01422 - DPW - HIGHWAY DIV SALARIES								
DPW DIRECTOR SALARY	36,337.00	630.00		36,967.00	32,933.93	4,033.07		4,033.07
DPW SUPERVISOR SALARY	26,392.00	50.00		26,442.00	20,003.74	6,438.26	1,717.87	4,720.39
DPW SPECIAL ASSISTANT	15,235.00	190.00		15,425.00	14,847.93	577.07	660.71	(83.64)
FULL TIME SALARY	120,716.00			120,716.00	122,917.49	(2,201.49)	7,128.85	(9,330.34)
HEAVY EQUIPMENT OPERATOR-1/3	11,967.00			11,967.00	2,000.00	9,967.00		9,967.00
OVERTIME	8,500.00			8,500.00	4,199.43	4,300.57	1,095.02	3,205.55
LABORERS	9,500.00			9,500.00	9,600.59	(100.59)		(100.59)
LONGEVITY	2,627.00			2,627.00	2,408.39	218.61	94.82	123.79
TOTAL	231,274.00	870.00	0.00	232,144.00	208,911.50	23,232.50	10,697.27	12,535.23
01422 - DPW - HIGHWAY DIV OPERATIONS								
DUES	500.00			500.00	496.00	4.00		4.00
GARAGE REPAIRS AND MAINTENANCE	18,000.00			18,000.00	12,372.56	5,627.44	8,950.00	(3,322.56)
UTILITIES	20,000.00			20,000.00	29,054.61	(9,054.61)	4,055.39	(13,110.00)
CONTRACTS AND AGREEMENTS	10,000.00			10,000.00	5,664.16	4,335.84		4,335.84
STREET SWEEPING	24,000.00			24,000.00	18,070.00	5,930.00	1,000.00	4,930.00
PAVEMENT MARKING	28,000.00			28,000.00	23,623.62	4,376.38	2,240.00	2,136.38
FOOD EXPENSE	1,000.00			1,000.00	388.39	611.61		611.61
CONF/TRAVEL/EDUCATION	950.00			950.00	1,178.00	(228.00)		(228.00)
FORESTRY	15,000.00		10,000.00	25,000.00	22,472.26	2,527.74		2,527.74
MINOR EQUIPMENT	500.00			500.00	750.00	(250.00)		(250.00)
SUPPLIES	5,000.00			5,000.00	4,345.12	654.88	2,872.23	(2,217.35)
DRAINAGE SUPPLIES/PROJECTS	12,000.00			12,000.00	6,108.82	5,891.18	4,315.96	1,575.22
SIGNS/GUARD RAILS	9,000.00			9,000.00	9,881.69	(881.69)	1,160.00	(2,041.69)
HAND TOOLS & EQUIP	2,000.00			2,000.00	1,159.18	840.82	150.00	690.82
TRAP ROCK DUST	4,000.00			4,000.00	1,683.54	2,316.46		2,316.46
HOT/COLD PATCHING	15,300.00			15,300.00	8,570.61	6,729.39	4,910.24	1,819.15
PAVING PROJECTS				0.00	0.00	0.00	1,149.78	(1,149.78)
MAINT MATERIAL ON GRAVEL ROADS/CONSTRUCTION	3,000.00			3,000.00	1,597.70	1,402.30	178.11	1,224.19
MAINTENANCE SUPPLIES	5,000.00			5,000.00	3,947.95	1,052.05	300.50	751.55
TOTAL	173,250.00	0.00	10,000.00	183,250.00	151,364.21	31,885.79	31,282.21	603.58
422 - DPW - HIGHWAY CAPITAL								
PAVING PROJECTS	50,000.00			50,000.00	32,134.78	17,865.22	17,865.22	0.00
CONSTRUCTION	47,500.00			47,500.00	35,153.55	12,346.45	12,346.45	0.00
IMPROVEMENT	30,800.00			30,800.00	12,883.97	17,916.03	17,916.03	0.00
DPW SIGNAGE		15,000.00		15,000.00	0.00	15,000.00	15,000.00	0.00
DPW FENCING		15,000.00		15,000.00	0.00	15,000.00	15,000.00	0.00
DPW LANDSCAPING		15,000.00		15,000.00	0.00	15,000.00	15,000.00	0.00
ASBESTOS/LEAD REMOVAL AT OLD DPW GARAGE	30,000.00			30,000.00	18,937.50	11,062.50	11,062.50	0.00
TOTAL	158,300.00	45,000.00	0.00	203,300.00	99,109.80	104,190.20	104,190.20	0.00
01423 - DPW - HWY WINTER RD SALARIES								
DPW DIRECTOR SALARY	13,147.00			13,147.00	13,147.00	0.00		0.00
DPW SUPERVISOR SALARY	7,012.00			7,012.00	7,012.00	0.00		0.00
FULL TIME	56,815.00			56,815.00	56,815.00	0.00		0.00
OVERTIME	30,000.00			30,000.00	29,779.57	220.43		220.43
TOTAL	106,974.00	0.00	0.00	106,974.00	106,753.57	220.43	0.00	220.43
01423 - DPW - HWY WINTER RD OPERATIONS								
HIRED EQUIPMENT	40,000.00	64,073.00		104,073.00	104,073.46	(0.46)		(0.46)
SALT	50,000.00	35,927.00		85,927.00	71,004.18	14,922.82		14,922.82
SAND	16,000.00			16,000.00	25,985.05	(9,985.05)		(9,985.05)
CALCIUM CHLORIDE	5,500.00			5,500.00	0.00	5,500.00		5,500.00
TOTAL	111,500.00	100,000.00	0.00	211,500.00	201,062.69	10,437.31	0.00	10,437.31

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01424 - ST LIGHTING								
STREET LIGHTING	62,000.00			62,000.00	48,160.28	13,839.72	13,715.72	124.00
TOTAL	62,000.00	0.00	0.00	62,000.00	48,160.28	13,839.72	13,715.72	124.00
01425 - DPW - ROAD MACHINERY OPERATIONS								
REPAIRS/INSPECTION	40,000.00			40,000.00	38,896.35	1,103.65	20,336.95	(19,233.30)
UNIFORMS	3,500.00			3,500.00	1,147.25	2,352.75	288.62	2,064.13
PHYSICALS	1,500.00			1,500.00	3,625.22	(2,125.22)		(2,125.22)
GARAGE SUPPLIES	7,000.00			7,000.00	4,155.88	2,844.12		2,844.12
PARTS	8,500.00			8,500.00	3,161.67	5,338.33	64.91	5,273.42
TIRES	8,500.00			8,500.00	4,398.54	4,101.46	3,801.00	300.46
SNOW PLOW/BLADES	4,000.00			4,000.00	1,756.41	2,243.59		2,243.59
SAND BLAST & PAINT HWY TRUCK BODIES	6,000.00			6,000.00	0.00	6,000.00		6,000.00
STREET/ROAD NAME SIGNS	8,000.00			8,000.00	0.00	8,000.00	3,850.00	4,150.00
TOTAL	87,000.00	0.00	0.00	87,000.00	57,141.32	29,858.68	28,341.48	1,517.20
428-DPW ENGINEERING DIV. OPERATIONS								
MINOR EQUIPMENT	1,700.00			1,700.00	1,149.65	550.35	300.35	250.00
ENGINEERING FILING FEES	1,000.00			1,000.00	1,250.00	(250.00)		(250.00)
TOTAL	2,700.00	0.00	0.00	2,700.00	2,399.65	300.35	300.35	0.00
01429 - DPW - HWY CH 90 DIV								
CH 90 TOWN SHARE	20,000.00			20,000.00	18,849.72	1,150.28		1,150.28
TOTAL	20,000.00	0.00	0.00	20,000.00	18,849.72	1,150.28	0.00	1,150.28
01433 - DPW - SOLID WASTE SALARIES								
FULL TIME SALARY	133,864.00			133,864.00	124,966.25	8,897.75	5,128.85	3,768.90
OVERTIME	18,000.00			18,000.00	15,094.62	2,905.38	859.60	2,045.78
LABORERS	2,500.00			2,500.00	1,222.42	1,277.58		1,277.58
LONGEVITY	301.00			301.00	144.25	156.75	5.77	150.98
TOTAL	154,665.00	0.00	0.00	154,665.00	141,427.54	13,237.46	5,994.22	7,243.24
01433 - DPW - SOLID WASTE OPERATIONS								
VEHICLE REPAIR	4,000.00			4,000.00	2,603.69	1,396.31		1,396.31
COMPACTOR REPAIR	4,000.00			4,000.00	1,289.14	2,710.86		2,710.86
ELECTRICITY	5,000.00			5,000.00	5,964.05	(964.05)	1,035.95	(2,000.00)
TELEPHONE	500.00			500.00	201.20	298.80	298.80	0.00
UNIFORMS	3,000.00			3,000.00	1,038.68	1,961.32	1,762.58	198.74
REFUSE FEES	250,252.00			250,252.00	184,678.62	65,573.38		65,573.38
HAUL TIRES	100.00			100.00	0.00	100.00		100.00
SUPPLIES	3,000.00			3,000.00	2,409.87	590.13	66,988.36	(66,398.23)
DEP MANDATED INSPECTIONS	1,650.00			1,650.00	913.00	737.00		737.00
COMPOSTING	3,500.00			3,500.00	0.00	3,500.00		3,500.00
TOTAL	275,002.00	0.00	0.00	275,002.00	199,098.25	75,903.75	70,085.69	5,818.06
01433 - DPW - SOLID WASTE CAPITAL								
ROLL OFF CONTAINER	6,000.00			6,000.00	896.00	5,104.00	5,104.00	0.00
TOTAL	6,000.00	0.00	0.00	6,000.00	896.00	5,104.00	5,104.00	0.00
TOTAL PUBLIC WORKS	1,528,665.00	145,870.00	10,000.00	1,684,535.00	1,369,410.48	315,124.52	275,469.88	39,654.64
01439 - SEWER COMMITTEE								
SECRETARIAL SALARY	2,250.00	50.00		2,300.00	928.94	1,371.06		1,371.06
TOTAL	2,250.00	50.00	0.00	2,300.00	928.94	1,371.06	0.00	1,371.06

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01439 - SEWER IMPLEMENTATION OPERATIONS								
MISC OPERATIONS	405.00			405.00	0.00	405.00		405.00
TOTAL	405.00	0.00	0.00	405.00	0.00	405.00	0.00	405.00
TOTAL OTHER ENVIRONMENTAL								
	2,655.00	50.00	0.00	2,705.00	928.94	1,776.06	0.00	1,776.06
01491 - CEMETERY SALARIES								
SALARIES	22,000.00			22,000.00	22,000.00	0.00		0.00
TOTAL	22,000.00	0.00	0.00	22,000.00	22,000.00	0.00	0.00	0.00
01491 - CEMETERY OPERATIONS								
REPAIRS/MAINTENANCE	1,500.00			1,500.00	997.22	502.78	298.23	204.55
GRAVE OPENING	300.00			300.00	0.00	300.00		300.00
ELECTRICITY	700.00			700.00	379.03	320.97	320.97	0.00
COMMISSIONERS EXPENSES	600.00			600.00	600.00	0.00		0.00
OFFICE SUPPLIES	300.00			300.00	18.26	281.74	50.00	231.74
GROUND SUPPLIES	630.00			630.00	400.00	230.00		230.00
MINOR EQUIPMENT	200.00			200.00	0.00	200.00		200.00
IMPROVEMENT	6,800.00			6,800.00	487.85	6,312.15		6,312.15
TOTAL	11,030.00	0.00	0.00	11,030.00	2,882.36	8,147.64	669.20	7,478.44
01510 - BOARD OF HEALTH SALARIES								
HEALTH INSPECTOR SALARY	41,463.00	625.00		42,088.00	40,308.72	1,779.28	1,610.06	169.22
NURSE SALARY	2,000.00			2,000.00	1,400.00	600.00		600.00
CLERICAL SALARY	2,020.00	50.00		2,070.00	1,739.63	330.37		330.37
LONGEVITY	314.00			314.00	284.00	30.00	12.00	18.00
TOTAL	45,797.00	675.00	0.00	46,472.00	43,732.35	2,739.65	1,622.06	1,117.59
01510 - BOARD OF HEALTH OPERATIONS								
EDUCATION/CONFERENCE/TRAVEL	2,130.00			2,130.00	2,100.00	30.00		30.00
IMMUNIZATION CLINICS	1,100.00			1,100.00	160.00	940.00		940.00
CONSULTANT	1,325.00			1,325.00	819.60	505.40	1,500.00	(994.60)
MINOR EQUIPMENT	400.00			400.00	261.13	138.87		138.87
SUPPLIES	922.00			922.00	682.50	239.50		239.50
TOTAL	5,877.00	0.00	0.00	5,877.00	4,023.23	1,853.77	1,500.00	353.77
01541 - COUNCIL ON AGING SALARIES								
DIRECTOR SALARY	35,677.00			35,677.00	31,217.75	4,459.25		4,459.25
CLERICAL PART TIME	42,533.00	100.00		42,633.00	37,722.82	4,910.18	2,081.47	2,828.71
LONGEVITY	1,055.00			1,055.00	1,001.63	53.37	20.00	33.37
TOTAL	79,265.00	100.00	0.00	79,365.00	69,942.20	9,422.80	2,101.47	7,321.33
01541 - COUNCIL ON AGING OPERATIONS								
TELEPHONE	900.00			900.00	290.23	609.77	609.77	0.00
DUES	350.00			350.00	277.48	72.52		72.52
EDUCATION CLASSES	7,300.00			7,300.00	7,300.00	0.00		0.00
CLINICS	250.00			250.00	175.00	75.00		75.00
CONFERENCE & TRAVEL	238.00			238.00	208.84	29.16		29.16
MINOR EQUIPMENT	200.00			200.00	109.99	90.01		90.01
SUPPLIES	592.00			592.00	536.37	55.63	40.00	15.63
TOTAL	9,830.00	0.00	0.00	9,830.00	8,897.91	932.09	649.77	282.32
01543 - VETERANS								
VETERANS CASH	50,000.00		21,000.00	71,000.00	75,049.91	(4,049.91)		(4,049.91)
BENEFITS	13,000.00			13,000.00	8,782.33	4,217.67		4,217.67
TOTAL	63,000.00	0.00	21,000.00	84,000.00	83,832.24	167.76	0.00	167.76
TOTAL HUMAN SERVICES								
	236,799.00	775.00	21,000.00	258,574.00	235,310.29	23,263.71	6,542.50	16,721.21

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01610 - LIBRARY SALARIES								
LIBRARIAN SALARY	57,348.00	1,050.00		58,398.00	55,935.91	2,462.09	2,237.50	224.59
ASSISTANT LIBRARIAN SALARY	43,407.00	803.00		44,210.00	42,339.97	1,870.03	1,693.85	176.18
PART TIME SALARIES	124,500.00	1,300.00		125,800.00	114,502.39	11,297.61	5,139.05	6,158.56
LONGEVITY	1,326.00			1,326.00	1,269.25	56.75	50.77	5.98
TOTAL	226,581.00	3,153.00	0.00	229,734.00	214,047.52	15,686.48	9,121.17	6,565.31
01610 - LIBRARY OPERATIONS								
MAINT CONTRACTS	1,550.00			1,550.00	1,619.86	(69.86)		(69.86)
COMPUTER LINE SUPPORT	2,957.00			2,957.00	2,957.00	0.00		0.00
ELECTRICITY	32,000.00			32,000.00	24,654.09	7,345.91	7,345.91	0.00
FUEL	18,000.00			18,000.00	8,111.57	9,888.43	1,663.44	8,224.99
TELEPHONE	4,000.00			4,000.00	2,409.81	1,590.19	1,590.19	0.00
DUES	310.00			310.00	310.00	0.00		0.00
BINDERY	100.00			100.00	0.00	100.00		100.00
CONFERENCE & TRAVEL	769.00			769.00	381.39	387.61		387.61
SUPPLIES	4,000.00			4,000.00	4,409.57	(409.57)		(409.57)
PROGRAMS	1,000.00			1,000.00	830.42	169.58		169.58
INFORMATIONAL MATERIAL	73,660.00			73,660.00	73,734.23	(74.23)	103.53	(177.76)
TOTAL	138,346.00	0.00	0.00	138,346.00	119,417.94	18,928.06	10,703.07	8,224.99
01610 - LIBRARY CAPITAL								
GENERATOR CONNECTION	5,000.00			5,000.00	2,100.92	2,899.08	2,899.08	0.00
CARPET REPLACEMENT PROGRAM	7,000.00			7,000.00	0.00	7,000.00	7,000.00	0.00
TOTAL	12,000.00	0.00	0.00	12,000.00	2,100.92	9,899.08	9,899.08	0.00
01630 - PARK & REC SALARIES								
ACTIVITIES DIRECTORS	12,863.00	50.00		12,913.00	11,073.01	1,839.99	470.64	1,369.35
BEACH SALARIES	16,800.00			16,800.00	17,778.75	(978.75)	240.00	(1,218.75)
TOTAL	29,663.00	50.00	0.00	29,713.00	28,851.76	861.24	710.64	150.60
01630 - PARK & REC OPERATIONS								
PARK MAINTENANCE	1,500.00			1,500.00	97.86	1,402.14	1,400.00	2.14
FIREWORKS	2,000.00			2,000.00	2,000.00	0.00		0.00
MINOR EQUIPMENT	1,000.00			1,000.00	552.77	447.23	300.00	147.23
SUPPLIES	700.00			700.00	208.32	491.68	346.13	145.55
VARIOUS PROGRAMS	9,200.00			9,200.00	8,545.84	654.16	649.35	4.81
BEACH EXPENSES	4,900.00			4,900.00	4,516.95	383.05	56.63	326.42
OLD BEACH EXPENSES	1,000.00			1,000.00	110.56	889.44	300.00	589.44
INFORMATIONAL MATERIALS	400.00			400.00	237.78	162.22		162.22
RAILS TO TRAILS VANDALISM	2,000.00			2,000.00	0.00	2,000.00	333.85	1,666.15
RAILS TO TRAILS EXPENSES	6,360.00			6,360.00	4,110.33	2,249.67	4,830.56	(2,580.89)
TOTAL	29,060.00	0.00	0.00	29,060.00	20,380.41	8,679.59	8,216.52	463.07
630 - PARK & REC CAPITAL								
TOWN BEACH CODE REPAIRS	20,000.00			20,000.00	15,511.57	4,488.43	4,297.55	190.88
SURVEILLANCE EQUIPMENT	5,000.00			5,000.00	5,000.00	0.00		0.00
ADD BEACH WHEEL CHAIR	1,200.00			1,200.00	1,200.00	0.00		0.00
TOTAL	26,200.00	0.00	0.00	26,200.00	21,711.57	4,488.43	4,297.55	190.88
01690-CULTURAL COUNCIL OPERATIONS								
CULTURAL PROJECTS	1,500.00			1,500.00	1,408.05	91.95	85.00	6.95
TOTAL	1,500.00	0.00	0.00	1,500.00	1,408.05	91.95	85.00	6.95

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
01691 - HISTORICAL OPERATIONS								
PRESERVATION OF TOWN RECORDS	540.00			540.00	0.00	540.00		540.00
MEMBERSHIPS	351.00			351.00	0.00	351.00		351.00
CONSULTANT	450.00			450.00	0.00	450.00		450.00
CONFERENCE & TRAVEL	342.00			342.00	0.00	342.00		342.00
SUPPLIES	392.00			392.00	0.00	392.00		392.00
TOTAL	2,075.00	0.00	0.00	2,075.00	0.00	2,075.00	0.00	2,075.00
TOTAL CULTURE & RECREATION								
	465,425.00	3,203.00	0.00	468,628.00	407,918.17	60,709.83	43,033.03	17,676.80
01710 - PRINCIPLE								
MUNICIPAL PROJECTS	407,105.00			407,105.00	407,105.00	0.00		0.00
POLICE STATION RENOVATION	52,895.00			52,895.00	52,895.00	0.00		0.00
AMBULANCE	40,000.00			40,000.00	40,000.00	0.00		0.00
TANKER	55,000.00			55,000.00	55,000.00	0.00		0.00
FIRE TRUCK	30,000.00			30,000.00	30,000.00	0.00		0.00
TOWN HALL HEATING SYSTEM	20,000.00			20,000.00	20,000.00	0.00		0.00
DPW SITE & GARAGE	50,000.00			50,000.00	50,000.00	0.00		0.00
SOUTH LONGYARD CULVERT	95,000.00			95,000.00	95,000.00	0.00		0.00
BASIN CLEANER/JET RODDER UNIT	15,000.00			15,000.00	15,000.00	0.00		0.00
TOTAL	765,000.00	0.00	0.00	765,000.00	765,000.00	0.00	0.00	0.00
01751 - INTEREST								
ANTICIPATION	15,000.00		10,412.50	25,412.50	17,438.56	7,973.94		7,973.94
REAL ESTATE REFUND	500.00			500.00	0.00	500.00		500.00
MOTOR VEHICLE REFUND	500.00			500.00	0.00	500.00		500.00
1998 MUNICIPAL PROJECTS	59,932.00			59,932.00	59,931.90	0.10		0.10
BOND ANTICIPATION/LOCAL SHARE	16,000.00			16,000.00	0.00	16,000.00		16,000.00
POLICE STATION RENOVATION	11,839.00			11,839.00	11,838.10	0.90		0.90
AMBULANCE	4,200.00			4,200.00	4,200.00	0.00		0.00
FIRE TRUCK	4,525.00			4,525.00	9,437.51	(4,912.51)		(4,912.51)
TANKER	10,650.00			10,650.00	5,737.50	4,912.50		4,912.50
TOWN HALL HEATING SYSTEM	4,350.00			4,350.00	4,350.00	0.00		0.00
DPW SITE & GARAGE	26,334.00			26,334.00	26,332.51	1.49		1.49
SOUTH LONGYARD CULVERT	18,450.00			18,450.00	18,450.00	0.00		0.00
BASIN CLEANER/JET RODDER UNIT	2,363.00			2,363.00	2,362.50	0.50		0.50
TOTAL	174,643.00	0.00	10,412.50	185,055.50	160,078.58	24,976.92	0.00	24,976.92
01914-01916 - EMPLOYEE BENEFITS								
MEDICARE	65,000.00			65,000.00	57,695.28	7,304.72	2,312.04	4,992.68
LIFE	16,200.00			16,200.00	8,686.93	7,513.07		7,513.07
HEALTH/DENTAL/RETIREMENT/UNEMPLOYMENT	560,000.00			560,000.00	465,220.14	94,779.86	1,532.73	93,247.13
DISABILITY BENEFITS	250.00			250.00	0.00	250.00		250.00
TOTAL	641,450.00	0.00	0.00	641,450.00	531,602.35	109,847.65	3,844.77	106,002.88
01945 - CASUALTY INSURANCE								
WORKERS COMP	31,500.00			31,500.00	31,500.00	0.00		0.00
PROPERTY & CASUALTY	117,875.00			117,875.00	120,597.00	(2,722.00)		(2,722.00)
POLICE ACCIDENT	17,500.00			17,500.00	17,000.00	500.00		500.00
FIRE ACCIDENT	12,000.00			12,000.00	11,577.50	422.50		422.50
BONDS	3,000.00			3,000.00	2,329.00	671.00		671.00
POLICE INDEMNITY	17,000.00			17,000.00	0.00	17,000.00	16,000.00	1,000.00
P.D. MARINE & RADIO	700.00			700.00	0.00	700.00		700.00
TOWN OFFICERS LIAB	20,000.00			20,000.00	20,000.00	0.00		0.00
TOTAL	219,575.00	0.00	0.00	219,575.00	203,003.50	16,571.50	16,000.00	571.50
TOTAL DEBT, INT, INS	1,800,668.00	0.00	10,412.50	1,811,080.50	1,659,684.43	151,396.07	19,844.77	131,551.30

FY13 BUDGET REPORT ----- ACCOUNT NAME	TOTAL FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL FY13 BUDGET	EXPENDED TO DATE	BALANCE TO DATE	Carried Over	to FREE CASH
GRAND TOTAL								
GENERAL GOVERNMENT	8,941,278.00	172,724.00	0.00	9,114,002.00	7,814,061.44	1,299,940.56	869,139.06	430,801.50
GENERAL GOVERNMENT	8,941,278.00	172,724.00	0.00	9,114,002.00	7,814,061.44	1,299,940.56	869,139.06	430,801.50
SCHOOL	8,420,696.00			8,420,696.00	8,420,696.00	0.00		0.00
TOTAL	17,361,974.00	172,724.00	0.00	17,534,698.00	16,234,757.44	1,299,940.56	869,139.06	430,801.50

PRIOR YEAR FISCAL 2013 ACCOUNT NAME	FY13 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY13 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
002 - SELECTMEN							
ELECTED	2,500.00		2,500.00	2,500.00	0.00		0.00
CLERICAL	1,717.75		1,717.75	1,717.75	0.00		0.00
PART TIME	802.51		802.51	802.51	0.00		0.00
LONGEVITY	23.08		23.08	23.08	0.00		0.00
TOTAL	5,043.34	0.00	5,043.34	5,043.34	0.00	0.00	0.00
002 - SELECTMEN							
HIRED SERVICE	558.52		558.52	0.00	558.52	558.52	0.00
MINOR EQUIPMENT	293.77		293.77	44.00	249.77		249.77
SUPPLIES	303.78		303.78	45.50	258.28		258.28
TOTAL	1,156.07	0.00	1,156.07	89.50	1,066.57	558.52	508.05
003 - CHIEF ADMIN OFCR							
SALARY	3,419.81		3,419.81	3,419.81	0.00		0.00
LONGEVITY	23.08		23.08	23.08	0.00		0.00
TOTAL	3,442.89	0.00	3,442.89	3,442.89	0.00	0.00	0.00
005 - FINANCE COMMITTEE							
CLERICAL	461.67		461.67	461.67	0.00		0.00
TOTAL	461.67	0.00	461.67	461.67	0.00	0.00	0.00
005 - FINANCE COMMITTEE							
CONFERENCE & TRAVEL	470.00		470.00	380.00	90.00		90.00
TOTAL	470.00	0.00	470.00	380.00	90.00	0.00	90.00
007 - ACCOUNTING							
TOWN ACCOUNTANT	2,586.50		2,586.50	2,586.50	0.00		0.00
ASSISTANT ACCT	1,717.72		1,717.72	1,717.72	0.00		0.00
PART TIME	2,105.39		2,105.39	2,105.39	0.00		0.00
LONGEVITY	69.24		69.24	69.24	0.00		0.00
TOTAL	6,478.85	0.00	6,478.85	6,478.85	0.00	0.00	0.00
007 - ACCOUNTING							
MICROFICHE SERVICE	1,060.00		1,060.00	0.00	1,060.00		1,060.00
TOTAL	1,060.00	0.00	1,060.00	0.00	1,060.00	0.00	1,060.00
009 - ASSESSOR							
DIRECTOR OF ASSESSMENTS	2,030.00		2,030.00	2,030.00	0.00		0.00
CLERICAL FULL TIME	2,835.97		2,835.97	2,835.97	0.00		0.00
LONGEVITY	46.16		46.16	46.16	0.00		0.00
TOTAL	4,912.13	0.00	4,912.13	4,912.13	0.00	0.00	0.00
009 - ASSESSOR							
REVAL CONSULTANT	3,400.00		3,400.00	3,400.00	0.00		0.00
TOTAL	3,400.00	0.00	3,400.00	3,400.00	0.00	0.00	0.00
010 - TOWN CLERK							
TOWN CLERK/TREAS/COLL	2,586.51		2,586.51	2,586.51	0.00		0.00
ASST TREASURER	1,717.73		1,717.73	1,717.73	0.00		0.00
CLERICAL	2,766.78		2,766.78	2,766.78	0.00		0.00
OVERTIME	13.66		13.66	13.66	0.00		0.00
LONGEVITY	17.31		17.31	17.31	0.00		0.00
TOTAL	7,101.99	0.00	7,101.99	7,101.99	0.00	0.00	0.00

PRIOR YEAR FISCAL 2013 ACCOUNT NAME	FY13 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY13 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
010 - TOWN CLERK							
PRINTING			0.00	1,971.86	(1,971.86)		(1,971.86)
SUPPLIES	3,060.00		3,060.00	933.91	2,126.09		2,126.09
TOTAL	3,060.00	0.00	3,060.00	2,905.77	154.23	0.00	154.23
011- LEGAL ADS							
ADVERTISEMENTS	907.80		907.80	340.75	567.05		567.05
TOTAL	907.80	0.00	907.80	340.75	567.05	0.00	567.05
012 - LEGAL							
ATTORNEY FEES	4,642.49		4,642.49	0.00	4,642.49		4,642.49
TOTAL	4,642.49	0.00	4,642.49	0.00	4,642.49	0.00	4,642.49
013 TAX TITLE							
TAX TITLE OPERATION	9,455.60		9,455.60	5,303.25	4,152.35		4,152.35
TOTAL	9,455.60	0.00	9,455.60	5,303.25	4,152.35	0.00	4,152.35
015 - CONSERVATION							
CONSERVATION CO-ORDINATOR	935.48		935.48	935.48	0.00		0.00
LONGEVITY	3.69		3.69	3.69	0.00		0.00
TOTAL	939.17	0.00	939.17	939.17	0.00	0.00	0.00
015 - CONSERVATION							
LAND MAINTENANCE	2,792.60		2,792.60	2,777.60	15.00		15.00
SUPPLIES	215.00		215.00	92.80	122.20		122.20
TOTAL	3,007.60	0.00	3,007.60	2,870.40	137.20	0.00	137.20
016 - PLANNING BD SALARIES							
PLANNING BOARD PLANNER	3,346.78		3,346.78	3,346.78	0.00		0.00
CLERICAL	501.10		501.10	501.10	0.00		0.00
LONGEVITY	2.00		2.00	2.00	0.00		0.00
TOTAL	3,849.88	0.00	3,849.88	3,849.88	0.00	0.00	0.00
017 - APPEALS							
CLERICAL	150.38		150.38	150.38	0.00		0.00
TOTAL	150.38	0.00	150.38	150.38	0.00	0.00	0.00
017 - APPEALS OPERATIONS							
SUPPLIES	400.00		400.00	368.20	31.80		31.80
TOTAL	400.00	0.00	400.00	368.20	31.80	0.00	31.80
018 - TOWN COMPLEX COMPUTER							
HARD/SOFT MAINT	400.00		400.00	0.00	400.00		400.00
COMPUTER ADMIN	765.60		765.60	765.60	0.00		0.00
TOTAL	1,165.60	0.00	1,165.60	765.60	400.00	0.00	400.00
018 - COMPUTER CAPITAL							
FD COMPUTERS AND ACCESSORIES	4,000.00		4,000.00	3,999.40	0.60		0.60
TOTAL	4,000.00	0.00	4,000.00	3,999.40	0.60	0.00	0.60

PRIOR YEAR FISCAL 2013 ACCOUNT NAME	FY13 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY13 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
019 - TOWN COMPLEX							
SEC. OF INSPECTIONAL SERVICES	1,435.50		1,435.50	1,435.50	0.00		0.00
BLDG & GROUNDS SUPERVISOR	1,933.56		1,933.56	1,933.56	0.00		0.00
CUSTODIAL SALARY	2,534.39		2,534.39	2,534.39	0.00		0.00
OVERTIME	927.11		927.11	927.11	0.00		0.00
PART TIME SALARY	2,851.10		2,851.10	2,851.10	0.00		0.00
LONGEVITY	75.63		75.63	75.63	0.00		0.00
TOTAL	9,757.29	0.00	9,757.29	9,757.29	0.00	0.00	0.00
019 - TOWN COMPLEX							
LIBRARY MAINT.	2,957.58		2,957.58	2,393.00	564.58		564.58
REPAIRS & MAINT	10,447.82		10,447.82	2,074.50	8,373.32	7,789.92	583.40
OLD LIBRARY MAINT.	212.00		212.00	211.05	0.95		0.95
VEHICLE MAINT	621.00		621.00	79.00	542.00		542.00
CONTRACTS/AGREEMNT	25,335.47		25,335.47	27,869.12	(2,533.65)		(2,533.65)
ELECTRICITY	33,414.75		33,414.75	4,269.29	29,145.46		29,145.46
FUEL	12,767.59		12,767.59	360.02	12,407.57		12,407.57
TELEPHONE	7,111.00		7,111.00	2,618.39	4,492.61		4,492.61
POSTAGE	1,672.78		1,672.78	181.62	1,491.16		1,491.16
COPIER SUPPLIES	3,000.00		3,000.00	305.92	2,694.08		2,694.08
GROUNDS CONTRACTED SER	1,288.26		1,288.26	1,288.26	0.00		0.00
MINOR EQUIPMENT	3,649.37		3,649.37	0.00	3,649.37		3,649.37
MAINT SUPPLIES	208.00		208.00	207.52	0.48		0.48
TOTAL	102,685.62	0.00	102,685.62	41,857.69	60,827.93	7,789.92	53,038.01
019 - TOWN COMPLEX							
SENIOR CENTER	10,000.00		10,000.00	3,378.61	6,621.39	6,171.39	450.00
HANDICAP ACCESSIBILITY	4,900.00		4,900.00	3,426.31	1,473.69	1,473.69	0.00
COA SENIOR ADDITION	30,000.00		30,000.00	10,135.82	19,864.18	19,864.18	0.00
TOTAL	44,900.00	0.00	44,900.00	16,940.74	27,959.26	27,509.26	450.00
TOTAL GENERAL GOVERNMENT	222,448.37	0.00	222,448.37	121,358.89	101,089.48	35,857.70	65,231.78
021 - POLICE							
POLICE CHIEF	3,519.00		3,519.00	3,519.00	0.00		0.00
SECRETARY	1,599.08		1,599.08	1,599.08	0.00		0.00
FULL TIME	35,151.51		35,151.51	35,151.51	0.00		0.00
PT RECORDS CLERK	527.82		527.82	527.82	0.00		0.00
OVERTIME	3,863.30		3,863.30	3,863.30	0.00		0.00
RESERVE TRAINING	75.00		75.00	75.00	0.00		0.00
RECREATIONAL PATROL	483.92		483.92	483.92	0.00		0.00
COURT	633.42		633.42	633.42	0.00		0.00
LONGEVITY	253.88		253.88	253.88	0.00		0.00
RESERVE	1,637.47		1,637.47	1,637.47	0.00		0.00
INCENTIVE	4,639.32		4,639.32	4,639.32	0.00		0.00
TOTAL	52,383.72	0.00	52,383.72	52,383.72	0.00	0.00	0.00

PRIOR YEAR FISCAL 2013 ACCOUNT NAME	FY13 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY13 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
021 - POLICE							
CONTRACTS	3,624.06		3,624.06	1,943.34	1,680.72		1,680.72
SCHOOL EXPENSE	600.00		600.00	42.70	557.30		557.30
UNIFORMS	1,214.10		1,214.10	856.17	357.93		357.93
CRUISER MAINT	1,529.70		1,529.70	1,030.35	499.35		499.35
MINOR EQUIPMENT	471.14		471.14	243.75	227.39		227.39
OFFICE SUPPLIES	1,338.72		1,338.72	1,310.06	28.66		28.66
COMPUTER SUPPLIES	1,900.00		1,900.00	1,863.30	36.70		36.70
CRIME SUPPLIES	4,022.07		4,022.07	3,997.99	24.08		24.08
MEDICAL SUPPLIES	1,819.80		1,819.80	1,591.80	228.00		228.00
AMMUNITION	1,990.00		1,990.00	1,952.19	37.81		37.81
K-9N SUPPLIES/TRAINING	634.10		634.10	617.45	16.65		16.65
SECURITY/COMMUNICATION	1,250.00		1,250.00	1,121.01	128.99		128.99
MEDICAL REQUIREMENTS	425.00		425.00	0.00	425.00		425.00
HARBORMASTER	510.00		510.00	510.37	(0.37)		(0.37)
SPECIAL ACCOUNT	844.83		844.83	538.09	306.74		306.74
MOBILE RADIO	1,500.00		1,500.00	1,500.00	0.00		0.00
TOTAL	23,673.52	0.00	23,673.52	19,118.57	4,554.95	0.00	4,554.95
022 - DISPATCHER							
DISPATCHER	3,179.95		3,179.95	3,179.95	(0.00)		(0.00)
OVERTIME	978.84		978.84	978.84	0.00		0.00
LONGEVITY	69.24		69.24	69.24	0.00		0.00
PART TIME	1,204.67		1,204.67	1,204.67	0.00		0.00
SHIFT OVERLAP	232.50		232.50	232.50	0.00		0.00
TOTAL	5,665.20		5,665.20	5,665.20	(0.00)	0.00	(0.00)
022-DISPATCER							
UNIFORMS	206.21		206.21	205.80	0.41		0.41
MEDICAL REQUIREMENTS	225.00		225.00	225.00	0.00		0.00
DISPATCH TRAINING	826.96		826.96	691.40	135.56		135.56
MINOR EQUIPMENT	515.00		515.00	504.11	10.89		10.89
TOTAL	1,773.17	0.00	1,773.17	1,626.31	146.86	0.00	146.86
023-PUB SAF BLD-OPERATION							
REPAIRS & MAINT	2,400.00		2,400.00	2,000.00	400.00		400.00
CONTRACTS & AGREEMENTS	10,923.34		10,923.34	227.34	10,696.00		10,696.00
ELECTRICITY	15,512.95		15,512.95	6,006.37	9,506.58		9,506.58
FUEL	15,957.74		15,957.74	727.02	15,230.72		15,230.72
TELEPHONE	2,216.94		2,216.94	1,752.01	464.93		464.93
GROUNDS SUPPLIES	1,170.12		1,170.12	1,170.12	0.00		0.00
MINOR EQUIPMENT	1,170.12		1,170.12	1,170.12	0.00		0.00
TOTAL	49,351.21	0.00	49,351.21	13,052.98	36,298.23	0.00	36,298.23
024 - FIRE							
FULL TIME FIRE CHIEF	3,076.92		3,076.92	3,076.92	0.00		0.00
TOTAL	3,076.92	0.00	3,076.92	3,076.92	0.00	0.00	0.00

PRIOR YEAR FISCAL 2013 ACCOUNT NAME	FY13 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY13 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
024 - FIRE							
RADIO MAINT	4,454.00		4,454.00	4,450.00	4.00		4.00
INSP & REPAIRS	6,024.39		6,024.39	5,080.93	943.46		943.46
EDUCA & TRAINING	372.89		372.89	373.25	(0.36)		(0.36)
DUES	25.00		25.00	25.00	0.00		0.00
MEDICAL EQUIREMENTS	105.00		105.00	0.00	105.00		105.00
MINOR EQUIPMENT	169.98		169.98	160.74	9.24		9.24
SUPPLIES	541.47		541.47	315.65	225.82		225.82
UNIFORMS	1,100.00		1,100.00	996.00	104.00		104.00
TOTAL	12,792.73	0.00	12,792.73	11,401.57	1,391.16	0.00	1,391.16
024 - FIRE							
HURST & JAWS COMBO	2,362.50		2,362.50	2,362.50	0.00		0.00
TOTAL	2,362.50	0.00	2,362.50	2,362.50	0.00	0.00	0.00
061-EMS							
CLERICAL	1,480.81		1,480.81	1,480.81	0.00		0.00
FULL TIME EMTS	5,226.01		5,226.01	5,226.01	0.00		0.00
OVERTIME	128.83		128.83	128.83	0.00		0.00
VOL. SALARY	2,410.00		2,410.00	2,410.00	0.00		0.00
TOTAL	9,245.65	0.00	9,245.65	9,245.65	0.00		0.00
061-EMS OPERATIONS							
RECERT & SUBSCRIPTIONS	400.00		400.00	195.66	204.34		204.34
MEDICAL REQUIREMENT	561.00		561.00	104.79	456.21		456.21
INSP. & REPAIR	890.00		890.00	563.88	326.12		326.12
SUPPLIES	402.83		402.83	220.22	182.61		182.61
EDUCATION & TRAINING	130.00		130.00	44.00	86.00		86.00
AMBULANCE BILLING	603.25		603.25	364.36	238.89		238.89
OXYGEN & REFILLS	75.00		75.00	61.45	13.55		13.55
MEDICAL SUPPLIES	482.90		482.90	152.80	330.10		330.10
PERSONAL PROTECTIVE EQUIPMENT	1,952.60		1,952.60	1,986.07	(33.47)		(33.47)
TOTAL	5,497.58	0.00	5,497.58	3,693.23	1,804.35	0.00	1,804.35
025 - BLDG INSPECTOR-SALARIES							
BLDG INSPECTOR SALARIES	2,164.16		2,164.16	2,164.16	0.00		0.00
LONGEVITY	5.77		5.77	5.77	0.00		0.00
TOTAL	2,169.93	0.00	2,169.93	2,169.93	0.00	0.00	0.00
025 - BLDG INSPECT-OP							
SUPPLIES	100.00		100.00	31.81	68.19		68.19
TOTAL	100.00	0.00	100.00	31.81	68.19	0.00	68.19
026 - EMERG MGMT AGENCY							
CELL PHONE	300.00		300.00	48.61	251.39		251.39
INTERNET	185.05		185.05	26.99	158.06		158.06
EDUCATION	150.00		150.00	150.00	0.00		0.00
TOTAL	635.05	0.00	635.05	225.60	409.45	0.00	409.45
026 - EMERG MGMT AGENCY							
ALTERNATE EOC EQUIPMENT	1,616.55		1,616.55	1,612.22	4.33		4.33
TOTAL	1,616.55	0.00	1,616.55	1,612.22	4.33	0.00	4.33
027 - ANIMAL CONTROL							
ANIMAL CONTROL SALARY	1,335.31		1,335.31	1,335.31	0.00		0.00
TOTAL	1,335.31	0.00	1,335.31	1,335.31	0.00	0.00	0.00

PRIOR YEAR FISCAL 2013 ACCOUNT NAME	FY13 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY13 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
027 - ANIMAL CONTROL							
REPAIRS & MAINTENANCE	1,320.89		1,320.89	1,320.89	0.00		0.00
ASSISTANT FEES	2,570.00		2,570.00	240.00	2,330.00		2,330.00
VEHICLE MAINT.	307.41		307.41	2,084.42	(1,777.01)		(1,777.01)
OFFICE SUPPLIES	300.00		300.00	300.00	0.00		0.00
MAINTENANCE	290.00		290.00	290.00	0.00		0.00
TOTAL	4,788.30	0.00	4,788.30	4,235.31	552.99	0.00	552.99
028- LAKE MANAGEMENT							
SUPPLIES	1,078.51		1,078.51	701.80	376.71		376.71
BUOYS & MOORING	280.00		280.00	280.00	0.00		0.00
BOAT EQUIPMENT	662.00		662.00	660.88	1.12		1.12
BUOY TRAILER	1,200.00		1,200.00	1,200.00	0.00		0.00
TOTAL	3,220.51	0.00	3,220.51	2,842.68	377.83	0.00	377.83
TOTAL PUBLIC SAFETY	179,687.85	0.00	179,687.85	134,079.51	45,608.34	0.00	45,608.34
030 - GAS & OIL							
GAS & OIL	3,587.66		3,587.66	3,587.66	0.00		0.00
TOTAL	3,587.66	0.00	3,587.66	3,587.66	0.00	0.00	0.00
031 - DPW - HIGHWAY							
DIRECTOR	1,891.66		1,891.66	1,891.66	0.00		0.00
SUPERVISOR	1,041.26		1,041.26	1,041.26	0.00		0.00
FULL TIME	8,360.56		8,360.56	8,360.56	0.00		0.00
DPW SPECIAL ASSISTANT	582.03		582.03	582.03	0.00		0.00
OVERTIME	155.40		155.40	155.40	0.00		0.00
LONGEVITY	100.59		100.59	100.59	0.00		0.00
TOTAL	12,131.50	0.00	12,131.50	12,131.50	0.00	0.00	0.00
031 - DPW - HIGHWAY							
REPAIRS & MAINTENANCE	3,000.00		3,000.00	3,000.00	0.00		0.00
CONTRACTS & AGREEMENT	422.06		422.06	227.34	194.72		194.72
UTILITIES	3,115.53		3,115.53	1,291.59	1,823.94		1,823.94
DUES	45.00		45.00	45.00	0.00		0.00
SWEEP/CATCH	1,615.00		1,615.00	0.00	1,615.00		1,615.00
PAVEMENT MARKINGS	3,999.89		3,999.89	2,050.00	1,949.89		1,949.89
FORESTRY	6,070.00		6,070.00	5,500.00	570.00		570.00
MINOR EQUIPMENT	66.25		66.25	0.00	66.25		66.25
SUPPLIES	1,456.94		1,456.94	666.51	790.43		790.43
DRAINAGE SUP/PROJ	1,817.86		1,817.86	1,414.65	403.21		403.21
SIGNS/GUARD RAILS	3,659.31		3,659.31	2,112.43	1,546.88		1,546.88
PAVING PROJECTS	2,180.50		2,180.50	2,180.50	0.00		0.00
TOTAL	27,448.34	0.00	27,448.34	18,488.02	8,960.32	0.00	8,960.32
031 - DPW - HIGHWAY CAPITAL							
PAVING PROJECTS	79,286.67		79,286.67	77,575.43	1,711.24		1,711.24
CONSTRUCTION	7,370.36		7,370.36	4,436.72	2,933.64		2,933.64
IMPROVEMENTS	5,184.03		5,184.03	1,821.50	3,362.53		3,362.53
OUTFIT DPW BUILDING	24,734.63		24,734.63	24,011.63	723.00		723.00
DPW SUPERVISOR VEHICLE	275.00		275.00	86.78	188.22		188.22
STORMWATER MANDATED	15,000.00		15,000.00	0.00	15,000.00	15,000.00	0.00
DEPOT STREET CULVERT	16,539.61		16,539.61	16,673.50	(133.89)		(133.89)
TOTAL	148,390.30	0.00	148,390.30	124,605.56	23,784.74	15,000.00	8,784.74

PRIOR YEAR FISCAL 2013 ACCOUNT NAME	FY13 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY13 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
033 - ST LIGHTING							
STREET LIGHTING	7,099.14		7,099.14	3,553.64	3,545.50		3,545.50
TOTAL	7,099.14	0.00	7,099.14	3,553.64	3,545.50	0.00	3,545.50
034 - DPW - ROAD MACHINERY							
REPAIRS/INSPECTION	11,055.30		11,055.30	3,843.22	7,212.08		7,212.08
UNIFORMS	691.75		691.75	663.75	28.00		28.00
GARAGE SUPPLIES	126.00		126.00	130.43	(4.43)		(4.43)
TIRES	250.48		250.48	0.00	250.48		250.48
SAND BLAST & PAINT HWY TRUCK	4,500.00		4,500.00	4,500.00	0.00		0.00
TOTAL	16,623.53	0.00	16,623.53	9,137.40	7,486.13	0.00	7,486.13
036 - DPW - SOLID WASTE							
FULL TIME	4,773.73		4,773.73	4,773.73	0.00		0.00
OVERTIME	752.15		752.15	752.15	0.00		0.00
LONGEVITY	5.77		5.77	5.77	0.00		0.00
TOTAL	5,531.65	0.00	5,531.65	5,531.65	0.00	0.00	0.00
036 - DPW - SOLID WASTE							
COMPACTOR REPAIR	170.00		170.00	169.28	0.72		0.72
ELECTRICITY	731.62		731.62	306.89	424.73		424.73
TELEPHONE	146.91		146.91	19.19	127.72		127.72
UNIFORMS	11.75		11.75	0.00	11.75		11.75
REFUSE FEES	36,660.09		36,660.09	18,131.33	18,528.76		18,528.76
SUPPLIES	1,012.04		1,012.04	917.36	94.68		94.68
TOTAL	38,732.41	0.00	38,732.41	19,544.05	19,188.36	0.00	19,188.36
TOTAL PUBLIC WORKS	259,544.53	0.00	259,544.53	196,579.48	62,965.05	15,000.00	47,965.05
038-CEMETERY-SALARY							
PART TIME	1,332.14		1,332.14	1,332.14	0.00		0.00
TOTAL	1,332.14	0.00	1,332.14	1,332.14	0.00	0.00	0.00
038 - CEM IMPROVEMENT							
REPAIRS AND MAINTENANCE	150.00		150.00	150.00	0.00		0.00
ELECTRICITY	104.77		104.77	37.33	67.44		67.44
MINOR EQUIPMENT	200.00		200.00	187.41	12.59		12.59
OFFICE SUPPLIES	60.00		60.00	60.00	0.00		0.00
GROUND SUPPLIES	208.08		208.08	195.67	12.41		12.41
IMPROVEMENTS	272.00		272.00	266.85	5.15		5.15
TOTAL	994.85	0.00	994.85	897.26	97.59	0.00	97.59
TOTAL OTHER ENVIRONMENTAL	2,326.99	0.00	2,326.99	2,229.40	97.59	0.00	97.59
039 - BD OF HEALTH							
INSPECTOR	1,588.62		1,588.62	1,588.62	0.00		0.00
LONGEVITY	8.00		8.00	8.00	0.00		0.00
CLERICAL	1,083.67		1,083.67	1,083.67	0.00		0.00
TOTAL	2,680.29	0.00	2,680.29	2,680.29	0.00	0.00	0.00
039 - BD OF HEALTH							
EDUCATION	525.00		525.00	525.00	0.00		0.00
TOTAL	525.00	0.00	525.00	525.00	0.00	0.00	0.00
040-ENGINEERING							
DPW ASST. MANAGEMENT PROGRAM	30,000.00		30,000.00	29,700.00	300.00		300.00
OFFICE EQUIPMENT	66.25		66.25	0.00	66.25		66.25
TOTAL	30,066.25	0.00	30,066.25	29,700.00	366.25	0.00	366.25

PRIOR YEAR FISCAL 2013 ACCOUNT NAME	FY13 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY13 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
041 - CNCL ON AGING							
DIRECTOR	1,366.95		1,366.95	1,366.95	0.00		0.00
CLERICAL	1,333.42		1,333.42	1,333.42	0.00		
LONGEVITY	34.61		34.61	34.61	0.00		0.00
TOTAL	2,734.98	0.00	2,734.98	2,734.98	0.00	0.00	0.00
041 - CNCL ON AGING							
TELEPHONE	98.48		98.48	97.00	1.48		1.48
SENIOR CENTER	82,000.00		82,000.00	27,704.57	54,295.43	54,295.42	0.01
TOTAL	82,098.48	0.00	82,098.48	27,801.57	54,296.91	54,295.42	1.49
TOTAL HUMAN SERVICES	118,105.00	0.00	118,105.00	63,441.84	54,663.16	54,295.42	367.74
043 - LIBRARY							
LIBRARIAN SALARY	2,127.50		2,127.50	2,127.50	0.00		0.00
ASST LIBRARIAN SALARY	1,630.36		1,630.36	1,630.36	0.00		0.00
PART TIME SALARIES	4,869.48		4,869.48	4,869.48	0.00		0.00
LONGEVITY	50.77		50.77	50.77	0.00		0.00
TOTAL	8,678.11	0.00	8,678.11	8,678.11	0.00	0.00	0.00
043 - LIBRARY							
ELECTRICITY	4,164.33		4,164.33	2,139.08	2,025.25		2,025.25
FUEL	6,116.16		6,116.16	240.62	5,875.54		5,875.54
TELEPHONE	398.88		398.88	329.62	69.26		69.26
INFORMATION	16.03		16.03	16.03	0.00		0.00
REPLACEMENT OF REAR DOOR	276.10		276.10	0.00	276.10	276.10	0.00
VINYL SIDING	20,978.66		20,978.66	1,793.00	19,185.66	19,185.66	0.00
CARPET REPLACE PROGRAM	7,000.00		7,000.00	5,321.03	1,678.97	1,664.54	14.43
TOTAL	38,950.16	0.00	38,950.16	9,839.38	29,110.78	21,126.30	7,984.48
044 - PARK & REC							
TOTAL	2,131.84	0.00	2,131.84	2,131.84	0.00	0.00	0.00
044 - PARK & REC							
PARK MAINTENANCE	1,500.00		1,500.00	0.00	1,500.00		1,500.00
SUPPLIES	380.30		380.30	335.83	44.47		44.47
VARIOUS PROGRAMS	2,393.89		2,393.89	2,467.77	(73.88)		(73.88)
BEACH EXPENSES	1,441.56		1,441.56	1,248.22	193.34		193.34
INFO. MATERIAL	400.00		400.00	387.97	12.03		12.03
OLD BEACH EXPENSES	850.00		850.00	850.00	0.00		0.00
RAILS TO TRAILS EXP-PHASE II	2,763.12		2,763.12	2,705.00	58.12		58.12
TOTAL	9,728.87	0.00	9,728.87	7,994.79	1,734.08	0.00	1,734.08
044 - PARK & REC							
FIELD ASSESSMENT	6,229.31		6,229.31	5,067.76	1,161.55	1,161.55	0.00
TOTAL	6,229.31	0.00	6,229.31	5,067.76	1,161.55	1,161.55	0.00
045-HISTORICAL COMM							
PRESERVATION OF TOWN RECORDS	510.00		510.00	500.00	10.00		10.00
MEMBERSHIP	100.00		100.00	0.00	100.00		100.00
SUPPLIES	760.00		760.00	140.22	619.78		619.78
TOTAL	1,370.00	0.00	1,370.00	640.22	729.78	0.00	729.78
TOTAL CULTURE & RECREATION	67,088.29	0.00	67,088.29	34,352.10	32,736.19	22,287.85	10,448.34

PRIOR YEAR FISCAL 2013 ACCOUNT NAME	FY13 CARRYOVER	SPECIAL TOWN MEETING	TOTAL FY13 CARRYOVER	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	To FREE CASH
053-HEALTH INSURANCE							
HEALTH	2,153.38		2,153.38	1,344.38	809.00		809.00
TOTAL	2,153.38	0.00	2,153.38	1,344.38	809.00	0.00	809.00
TOTAL DEBT & INTEREST	2,153.38	0.00	2,153.38	1,344.38	809.00	0.00	809.00
GRAND TOTAL							
GENERAL GOVERNMENT	851,354.41	0.00	851,354.41	553,385.60	297,968.81	127,440.97	170,527.84

FISCAL 2013 DPW - WATER DIV ACCOUNT NAME	TOTAL 2013 BUDGET	SPECIAL TOWN MEETING	TOTAL 2013 BUDGET	TOTAL EXPENDED	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
ELECTED SALARIES							
ELECTED SALARIES	1,500.00		1,500.00	750.00	750.00		750.00
TOTAL	1,500.00	0.00	1,500.00	750.00	750.00	0.00	750.00
SALARIES							
DIRECTOR	24,884.00	220.00	25,104.00	23,083.79	2,020.21		2,020.21
SUPERVISOR	13,411.00	50.00	13,461.00	13,211.00	250.00	528.44	(278.44)
DPW SPECIAL ASSISTANT	15,220.00	202.00	15,422.00	14,549.56	872.44		872.44
CLERICAL	38,980.00		38,980.00	37,336.69	1,643.31	1,493.47	149.84
FULL TIME	133,863.00		133,863.00	128,221.27	5,641.73	5,128.85	512.88
HEAVY EQUIPMENT OPERATOR-1/3	11,967.00		11,967.00	3,841.86	8,125.14		
INSPECTOR	3,500.00		3,500.00	5,730.00	(2,230.00)		(2,230.00)
OVERTIME	11,000.00		11,000.00	10,979.53	20.47	389.81	(369.34)
PART TIME LABORERS	1,000.00		1,000.00	1,290.34	(290.34)	1,307.31	(1,597.65)
CLERICAL PART TIME	10,800.00	50.00	10,850.00	9,749.92	1,100.08	356.36	743.72
LONGEVITY	2,184.00		2,184.00	2,091.75	92.25	83.67	8.58
TOTAL	266,809.00	522.00	267,331.00	250,085.71	17,245.29	9,287.91	(167.76)
OPERATIONS							
ADVERTISEMENT	750.00		750.00	0.00	750.00	1,000.00	(250.00)
TRUCK & GEN REPAIR	4,000.00		4,000.00	6,382.14	(2,382.14)	5,459.00	(7,841.14)
CONTRACTED EQUIP	6,500.00	7,000.00	13,500.00	9,657.50	3,842.50	5,468.26	(1,625.76)
PUMP STATION	80,000.00		80,000.00	57,178.82	22,821.18	32,135.85	(9,314.67)
GAS & OIL	15,000.00		15,000.00	15,000.00	0.00		0.00
OFFICE TELEPHONE	1,200.00		1,200.00	1,200.00	0.00		0.00
DUES	300.00		300.00	808.00	(508.00)		(508.00)
CONSULTANT	2,000.00		2,000.00	0.00	2,000.00	2,000.00	0.00
TESTING OF WATER	13,000.00		13,000.00	6,288.00	6,712.00	2,003.00	4,709.00
FOOD EXPENSE	300.00		300.00	0.00	300.00		300.00
POSTAGE	10,000.00		10,000.00	10,000.00	0.00		0.00
UNIFORM ALLOW.	1,200.00		1,200.00	825.06	374.94	374.94	0.00
CONF/TRAVEL/EDUC.	2,500.00		2,500.00	1,752.67	747.33		747.33
D.E.P. PERMIT FEES	3,000.00		3,000.00	2,500.00	500.00		500.00
CITY OF SPRINGFIELD	51,000.00	23,000.00	74,000.00	56,909.00	17,091.00	17,000.00	91.00
OFFICE SUPPLIES	3,000.00		3,000.00	2,357.40	642.60	742.91	(100.31)
STOCK SUPPLIES	40,000.00		40,000.00	11,008.43	28,991.57	26,764.06	2,227.51
SURFACE MATERIAL	5,000.00	16,000.00	21,000.00	12,229.68	8,770.32	4,207.20	4,563.12
TOOLS & EQUIPMENT	2,000.00		2,000.00	394.42	1,605.58	1,200.00	405.58
SURGE RROTECTOR	8,000.00		8,000.00	0.00	8,000.00	8,000.00	0.00
DIG SAFE MEMBERSHIP	1,000.00		1,000.00	2,564.59	(1,564.59)	1,000.00	(2,564.59)
HEALTH INSURANCE	36,000.00		36,000.00	32,922.20	3,077.80		3,077.80
DEP PERMIT FILINGS FOR CAPITAL PROJECTS	20,000.00		20,000.00	0.00	20,000.00	12,067.68	7,932.32
ADMIN EXP TO TOWN	48,895.00		48,895.00	48,895.00	0.00		0.00
TOTAL	354,645.00	46,000.00	400,645.00	278,872.91	121,772.09	119,422.90	2,349.19

FISCAL 2013 DPW - WATER DIV ACCOUNT NAME	TOTAL 2013 BUDGET	SPECIAL TOWN MEETING	TOTAL 2013 BUDGET	TOTAL EXPENDED	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
CAPITAL							
SCADA SYSTEM		64,500.00	64,500.00	0.00	64,500.00	64,500.00	0.00
TOTAL	0.00	64,500.00	64,500.00	0.00	64,500.00	64,500.00	0.00
PRINCIPLE							
PUMP STATION	35,000.00		35,000.00	35,000.00	0.00		0.00
WATER LINE REPLACE-COLLEGE HWY	110,000.00		110,000.00	110,000.00	0.00		0.00
WATER LINE REPLACE-CONGAMOND ROAD	65,000.00		65,000.00	65,000.00	0.00		0.00
DPW SITE & GARAGE	25,000.00		25,000.00	25,000.00	0.00		0.00
NEW TANK	7,955.00		7,955.00	7,952.50	2.50		2.50
NEW WELL	40,000.00		40,000.00	40,000.00	0.00		0.00
TOTAL	282,955.00	0.00	282,955.00	282,952.50	2.50	0.00	2.50
INTEREST							
PUMP STATION	20,169.00		20,169.00	20,169.59	(0.59)		(0.59)
WATER LINE PROJECT-CONGAMOND	15,096.00		15,096.00	15,096.25	(0.25)		(0.25)
WATER LINE REPLACE-COLLEGE HWY	9,100.00		9,100.00	9,097.50	2.50		2.50
DPW SITE & GARAGE	13,167.00		13,167.00	13,166.66	0.34		0.34
WATER TANK 2012	19,727.00		19,727.00	19,727.50	(0.50)		(0.50)
NEW WELL	12,700.00		12,700.00	12,700.00	0.00		0.00
TOTAL	89,959.00	0.00	89,959.00	89,957.50	1.50	0.00	1.50
SALARY RESERVE							
SALARY RESERVE	5,000.00	(522.00)	4,478.00	0.00	4,478.00		4,478.00
TOTAL	5,000.00	(522.00)	4,478.00	0.00	4,478.00	0.00	4,478.00
EMPLOYEE BENEFITS							
MEDICARE	4,100.00	0.00	4,100.00	4,100.00	0.00		0.00
TOTAL	4,100.00	0.00	4,100.00	4,100.00	0.00	0.00	0.00
GRAND TOTAL WATER DEPARTMENT	1,004,968.00	110,500.00	1,115,468.00	906,718.62	208,749.38	193,210.81	7,413.43

PRIOR YEAR DPW - WATER DIV ACCOUNT NAME	TOTAL FY13 CARRYOVER	SPECIAL TOWN MEETING	BUDGET FY 2013	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
ELECTED SALARIES							
ELECTED SALARIES	750.00		750.00	750.00	0.00		0.00
TOTAL	750.00	0.00	750.00	750.00	0.00	0.00	0.00
SALARIES							
DIRECTOR	947.61		947.61	947.61	0.00		0.00
CLERICAL	1,471.40		1,471.40	1,471.40	0.00		0.00
FULL TIME	5,107.03		5,107.03	5,107.03	0.00		0.00
SUPERVISOR	520.63		520.63	520.63	0.00		0.00
DPW SPECIAL ASSISTANT	582.28		582.28	582.28	0.00		0.00
OVERTIME	530.37		530.37	530.37	0.00		0.00
CLERICAL PART TIME	355.59		355.59	355.59	0.00		0.00
LONGEVITY	83.67		83.67	83.67	0.00		0.00
TOTAL	9,598.58	0.00	9,598.58	9,598.58	0.00	0.00	0.00
OPERATIONS							
CONTRACTED EQUIPMENT	3,475.32		3,475.32	1,039.62	2,435.70		2,435.70
PUMP STATION	22,326.77		22,326.77	6,584.79	15,741.98		15,741.98
TESTING OF WATER	5,073.00		5,073.00	1,892.00	3,181.00		3,181.00
UNIFORMS	140.50		140.50	114.00	26.50	377.26	(350.76)
CITY OF SPRINGFIELD	8,620.00		8,620.00	4,425.00	4,195.00		4,195.00
OFFICE SUPPLIES	497.32		497.32	185.68	311.64		311.64
STOCK SUPPLIES	3,494.03		3,494.03	661.75	2,832.28		2,832.28
HAND TOOLS & EQUIPMENT	231.01		231.01	25.17	205.84		205.84
TOTAL	43,857.95	0.00	43,857.95	14,928.01	28,929.94	377.26	28,552.68
CAPITAL							
REBUILD EX. WELL	43,400.00		43,400.00	8,681.72	34,718.28	34,718.20	0.08
SCADA SYSTEM	60,000.00		60,000.00	0.00	60,000.00	60,000.00	0.00
DESIGNING/PERMIT NEW TANK	55,000.00		55,000.00	38,113.42	16,886.58	16,886.58	0.00
GATEBOX/CURB STOP VAC	10,000.00		10,000.00	0.00	10,000.00		10,000.00
REBUILD EX. WELL	7,622.67		7,622.67	7,461.15	161.52	161.52	0.00
REFURBISH GRANVILLE ROAD	50,000.00		50,000.00	4,418.89	45,581.11	45,581.11	0.00
TOTAL	226,022.67	0.00	226,022.67	58,675.18	167,347.49	157,347.41	10,000.08
GRAND TOTAL WATER DEPARTMENT	280,229.20	0.00	280,229.20	83,951.77	196,277.43	157,724.67	38,552.76

60440 SEWER ACCOUNT NAME	FY13 BUDGET	SPECIAL TOWN MEETING	RESERVE FUND TRANSFER	TOTAL BUDGET FY 2013	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
SALARIES								
SEWER SUPERVISOR	13,431.00	50.00		13,481.00	13,211.00	270.00	528.44	(258.44)
DPW SPECIAL ASSISTANT	15,194.00	230.00		15,424.00	14,543.69	880.31	660.71	219.60
MAINTENANCE STAFF	43,667.00			43,667.00	41,827.20	1,839.80	1,673.09	166.71
OVERTIME	9,700.00		10,000.00	19,700.00	23,128.51	(3,428.51)	310.20	(3,738.71)
LONGEVITY	452.00			452.00	380.82	71.18	17.31	53.87
CLERICAL PART-TIME	4,750.00	50.00		4,800.00	3,156.34	1,643.66		1,643.66
HEAVY EQUIPMENT OPERATOR-1/3	11,967.00			11,967.00	9,967.00	2,000.00		2,000.00
TOTAL	99,161.00	330.00	10,000.00	109,491.00	106,214.56	3,276.44	3,189.75	86.69
OPERATIONS								
SEWAGE FLOW FEES	218,000.00			218,000.00	96,385.70	121,614.30	141,422.43	(19,808.13)
IMA-CITY OF WESTFIELD / LOCAL SHARE	255,190.00			255,190.00	235,360.49	19,829.51		19,829.51
STOCK SUPPLIES	10,000.00			10,000.00	10,316.60	(316.60)	3,910.00	(4,226.60)
TELEPHONE MONITORING	3,000.00			3,000.00	1,803.66	1,196.34		1,196.34
TESTING AND SAMPLING	1,000.00			1,000.00	0.00	1,000.00		1,000.00
PUMP STATIONS	27,000.00			27,000.00	20,867.41	6,132.59	5,283.77	848.82
UNIFORMS	1,000.00			1,000.00	664.75	335.25	623.87	(288.62)
CONTRACTED EQUIPMENT / SVCS	12,000.00	20,000.00		32,000.00	14,339.50	17,660.50	18,470.21	(809.71)
OFFICE SUPPLIES / SERVICES	200.00			200.00	0.00	200.00	150.00	50.00
CONFERENCE EDUCATION	1,500.00			1,500.00	0.00	1,500.00		1,500.00
SEWER MISC. EQUIP. REPLACEMENT	1,000.00			1,000.00	2,254.28	(1,254.28)	956.82	(2,211.10)
ODOR CONTROL PRODUCT	12,500.00			12,500.00	7,200.00	5,300.00	3,800.00	1,500.00
VEHICLE REPAIR	2,000.00			2,000.00	905.50	1,094.50		1,094.50
EMPLOYEE HEALTH INSURANCE	10,000.00			10,000.00	9,665.53	334.47		334.47
TOTAL	554,390.00	20,000.00	0.00	574,390.00	399,763.42	174,626.58	174,617.10	9.48
CAPITAL								
GRINDER PUMP MAINT. EQUIP.	15,000.00			15,000.00	10,978.71	4,021.29	3,936.45	84.84
PARALLEL INTERCEPTOR		50,000.00		50,000.00	0.00	50,000.00	50,000.00	0.00
PUMP STATION ROTATING ASSEMBLY T- SERIES				0.00	0.00	0.00		0.00
TOTAL	15,000.00	50,000.00	0.00	65,000.00	10,978.71	54,021.29	53,936.45	84.84
SALARY RESERVE								
SALARY RESERVE	2,000.00	(330.00)		1,670.00	0.00	1,670.00		1,670.00
TOTAL	2,000.00	(330.00)	0.00	1,670.00	0.00	1,670.00	0.00	1,670.00
PRINCIPLE								
SEWER DEBT	194,430.00			194,430.00	194,425.12	4.88		4.88
TOTAL	194,430.00	0.00	0.00	194,430.00	194,425.12	4.88	0.00	4.88
INTEREST								
SEWER INTEREST	372,430.00			372,430.00	372,426.65	3.35		3.35
TOTAL	372,430.00	0.00	0.00	372,430.00	372,426.65	3.35	0.00	3.35
GRAND TOTAL SEWER DEPARTMENT	1,237,411.00	70,000.00	10,000.00	1,317,411.00	1,083,808.46	233,602.54	231,743.30	1,859.24

60401 PRIOR YEAR SEWER ACCOUNT NAME	FY13 BUDGET	SPECIAL TOWN MEETING	AMENDMENTS	TOTAL BUDGET FY 2013	EXPENDED TO DATE	BALANCE TO DATE	Carried Forward	to RETAINED EARNINGS
SALARIES								
SEWER SUPERVISOR	520.63			520.63	520.63	0.00		0.00
DPW SPECIAL ASSISTANT	582.03			582.03	582.03	0.00		0.00
MAINTENANCE STAFF	1,648.36			1,648.36	1,648.36	0.00		0.00
OVERTIME	594.81			594.81	594.81	0.00		0.00
LONGEVITY	11.54			11.54	11.54	0.00		0.00
TOTAL	3,357.37	0.00	0.00	3,357.37	3,357.37	0.00	0.00	0.00
OPERATIONS								
SEWAGE FLOW FEES	58,879.50			58,879.50	58,879.50	0.00		0.00
STOCK SUPPLIES	817.42			817.42	0.00	1,099.93		1,099.93
TELEPHONE MONITORING	443.96			443.96	424.05	19.91		19.91
TESTING AND SAMPLING				0.00	0.00	0.00		0.00
PUMP STATIONS	6,779.86			6,779.86	1,306.03	5,473.83		5,473.83
UNIFORMS	39.25			39.25	0.00	39.25	288.62	(249.37)
CONTRACTED EQUIPMENT / SVCS	13,112.79			13,112.79	7,866.85	5,245.94		5,245.94
OFFICE SUPPLIES / SERVICES	89.53			89.53	23.28	66.25		66.25
CONFERENCE EDUCATION	225.00			225.00	0.00	225.00		225.00
SEWER MISC. EQUIP. REPLACEMENT	328.02			328.02	36.89	291.13		291.13
VEHICLE REPAIR	261.00			261.00	66.58	194.42		194.42
TOTAL	80,976.33	0.00	0.00	80,976.33	68,603.18	12,655.66	288.62	12,367.04
GRAND TOTAL SEWER DEPARTMENT	84,333.70	0.00	0.00	84,333.70	71,960.55	12,655.66	288.62	12,367.04



Commonwealth of Massachusetts

Town of Southwick

454 College Highway, Southwick, MA 01077

Phone (413) 569-5504

BOARD OF REGISTRARS

As required by the laws of Massachusetts, an annual street listing of the town was conducted as of January 2013. The street listing is a list of residents in the Town of Southwick that have responded to the annual census mailing.

The current total number of residents of the town consists of 5,470 registered voters, 975 inactive voters, 1,668 non-voters for a total of 8,113 as of December 31, 2013.

Inactive Voter list is the name and address's of voters that have not returned the annual census. Pursuant to Mass General Laws section thirty-seven of Chapter 51, the voter shall be maintained on the inactive voters list until such voter has failed to vote in two consecutive state elections. In which, the voter will then be removed.

The Board of Registrars rely on the Town Clerk's office employees to examine, certify or reject signatures on all nomination papers and petitions presented for their signatures. The office employees also certify signatures and qualification to vote of all applicants for absentee ballots.

The Town Clerk's office held evening hours during the year for persons to register to vote prior to all primaries, elections, town meetings and special meetings. A resident may register to vote at the Town Office during office hours throughout the year.

In calendar Year 2013 the town held five elections, to include the Annual Town Election on May 14, 2013 with 1,279 participants and 2 special elections and the primaries. There were two Special Town Meetings, May 21, 2013 with 125 in attendance, November 18, 2013 with 65 in attendance and one Annual Town Meeting on May 21, 2013 with 125 in attendance.

In closing the Board of Registrars would like to thank all our election workers for the excellent job that they do at our elections and we look forward to working with them again in 2014.

Respectfully submitted,

Shirley Mae Morris, Chairperson

John "Jack" Sinico

Don Morris

Michelle L. Hill, Town Clerk

DOINGS AT THE SPECIAL TOWN MEETING
COMMONWEALTH OF MASSACHUSETTS
Tuesday, May 21, 2013

The Special Town Meeting was called to order by the Moderator, James Putnam at 6:32 PM on Tuesday, May 21, 2013 Southwick Tolland Regional High School, Feedings Hills Road, in the Auditorium, with approximately 63 registered voters in attendance at the start of the meeting.

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

ARTICLE 1. The Town of Southwick voted to appropriate and transfer from available funds the sum of \$28,576.00 for the following salary accounts:

Selectmen's Administrative Assistant	\$675	DPW Special Assistant Highway	\$190
Selectmen's Clerical	\$100	Sewer Clerical	\$50
Finance Committee Clerical	\$ 50	Director of Health Service	\$625
Assistant Town Accountant	\$675	Board of Health Clerical	\$50
Director of Assessments	\$178	Council on Aging Clerical Staff	\$100
Town Clerk/Treasurer/Collector	\$1,015	Library Director	\$1,050
Asst Town Clerk/Treasurer/Collector	\$675	Assistant Library Director	\$803
Conservation Coordinator	\$ 50	Library Part Time Staff	\$1300
Planning Board Planner	\$ 50	Park & Recreation Clerical	\$50
Planning Board Clerical	\$135	Emergency Management	\$150
Board of Appeals Clerical	\$ 50	Emergency Management Asst. Director	\$20
Building & Grounds Supervisor	\$758	TOTAL	\$27,724
Custodial	\$1,000		
Town Hall Part Time	\$2,000	DPW Special Assistant Sewer	\$230
Town Hall Overtime	\$2,500	DPW Supervisor Sewer	\$50
Police Department Secretary	\$630	DPW Part Time Clerical Sewer	\$50
Police Department Records Clerk	\$ 50	TOTAL	\$330
Dispatcher Salaries	\$4420		
Fire Chief	\$515	DPW Special Assistant Water	\$202
Fire Department Secretary.	\$ 50	DPW Supervisor Water	\$50
Building Inspector	\$680	DPW Director water	\$220
Animal Control	\$6,400	DPW Part Time Clerical Water	\$50
DPW Director Highway	\$630	TOTAL	\$522
DPW Supervisor Highway	\$50		

The Finance Committee recommends that the Town vote to appropriate and transfer the sum of \$20,000 from General Fund Salary Reserve and the sum of \$330 from the Sewer Fund Salary Reserve and the sum of \$522 from the Water Reserve and the sum of \$7,724 from Free Cash for a total of \$28,576 for the Salary Accounts as read by the Moderator.

PASSED
UNANIMOUS

ARTICLE 2. The Town of Southwick voted to appropriate and transfer the sum of \$120,000 from available funds (Free Cash) for the following Operational Line items or take any other action relative thereto.

Snow/Ice Removal Expenses	\$100,000
Finance Committee Reserve Fund	\$20,000

**PASSED
UNANIMOUS**

ARTICLE 3. The Town of Southwick voted to appropriate and transfer the sum of \$23,000 from available funds in water retained earnings for the payment of the bills from the Springfield Water and Sewer Commission for payments for purchased water in fiscal year 2013, or to take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 4. The Town of Southwick voted to appropriate and transfer the sum of \$16,000 from water retained earnings to the water department line item for road resurfacing or to take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 5. The Town of Southwick voted to appropriate and transfer the sum of \$20,000 from sewer available funds to the sewer department line item for contracted equipment or take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 6. The Town of Southwick voted to appropriate and transfer the sum of \$7,000 from available funds in water retained earnings to the water department line item for contracted equipment or take any other action relative thereto.
controls.

**PASSED
UNANIMOUS**

ARTICLE 7. The Town of Southwick voted to appropriate and transfer from sewer available funds the sum of \$50,000 in order to increase the construction contingency account for the Sewer Parallel Interceptor Project or take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 8. The Town of Southwick voted to appropriate and transfer from available funds (\$15,000 Water Retained Earnings, \$15,000 Sewer Retained Earnings, \$15,000 Free Cash) the sum of \$45,000 for the following activities related to the Planning Board Special Permit compliance for the DPW Garage at 661 College Highway or take and other action relative thereto.

Signage	\$15,000
Fencing	\$15,000
Landscaping	\$15,000

**PASSED
MAJORITY**

ARTICLE 9. To see if the Town will vote to appropriate and transfer from Free Cash the sum of \$10,000 to the Other Post Employment Benefits Trust fund established under the provisions of M.G.L. Chapter 32B, Section 20 or take any other action relative thereon.

**PASSED
UNANIMOUS**

A Motion was made and seconded to dissolve the Special Town Meeting at 7:00 PM.

UNANIMOUS

A TRUE COPY OF ATTEST:

Michelle L. Hill, Town Clerk
Doings STM 05.21.13

DOINGS AT THE ANNUAL TOWN MEETING
COMMONWEALTH OF MASSACHUSETTS
May 21, 2013

The Annual Town Meeting was called to order by the Moderator, James Putnam at 7:10 PM on Tuesday, May 21, 2013 Southwick Tolland Regional High School, Feedings Hills Road, in the Auditorium, with approximately 125 registered voters in attendance.

The following registered voters were appointed as tellers for the meeting:

Paul Connolly Joseph Impoco David Gunn

A Pledge Allegiance to the Flag of the United States was recited.

A moment of silence was observed for: *(reflects those who have passed away since October 10, 2012)*

*Merton G. Seibert- Cemetery Sexton, Superintendent for Highway, Water and Transfer Station
Winifred E. Zarichak – Volunteered Southwick Public Library
Henry C. “Bud” Engelhardt III – Southwick Housing Authority Executive Director
Peter Jakobowski – Selectman, Planning Board Member, Southwick Cemetery and Volunteer Fire Commissioner
George L. Nicoletta – Southwick Fire Commissioner
Raymond Reardon – Planning Board, Conservation Commission and Lake Management
Dorothy M. Leavitt – Member of Senior Center*

All US Servicemen and Women

Advancement Placement United States Government Class.
(Assistance with microphones and lighting)

Mariah Collins	Felicia Creswell	Nicole Davis
Billy Deidolori	Taryn Egerton	Ryan Harper
Zachary Hersey	Joe Impoco	Allee Platanitis
Sam Power	Tim Reardon	Olivia White
Lindsey Wilcox	Alex Blackburn	

A motion was made and seconded to allow the following non-voters on to the town meeting floor:

Michelle L. Hill, Town Clerk, Treasurer, Collector	Jeff Neece, DPW Director
Benjamin Coyle, Town Counsel Attorney	Russell Dupere, School District Counsel
Linda Carr, Town Accountant	Dr. John Barry, Superintendent
Carol DellaGiustina, Assistant Town Accountant	Stephen Presnal, Business Manager
Michael Solek, Representative for Solek APR Department Lieutenant	David Ricardi, Swk Police

UNANIMOUS

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

ARTICLE 1. In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said town qualified to vote in elections and town affairs to meet and assemble at the TOWN HALL, 454 COLLEGE HIGHWAY, PRECINCTS I, II, & III, in said Southwick on Tuesday, May 14, 2013 between the hours of 7:00 A.M. and 8:00 P.M. to elect on one ballot the following officers: One Selectman for a three-year term. Two Regional School District Committee members for three-year terms. One Assessor for a three-year term. One Cemetery Commissioner for a three-year term. One Dickinson School Trustee for a three-year term. Two Library Trustees each for a three-year term. One Park and Recreation Commission member for a three-year term. One Planning Board member for a five-year term. One Water Commissioner for a three year term. One Board of Health member for a three-year term. One Housing Authority member for a five-year term and Two Constables for a three-year term.

A motion was made and seconded to combine articles 2 through 5 under one vote as they are considered housekeeping articles.

ARTICLE 2. The Town of Southwick voted to accept the reports as published in the Annual Town Report of the Selectmen, Assessors, Town Accountant, Town Clerk, Water Commissioners and all others to be acted thereon, or take any other action thereon.

ARTICLE 3. The Town of Southwick voted to instruct the Selectmen to appoint minor officers or to take any other action relative thereon.

ARTICLE 4. The Town of Southwick voted to authorize the Board of Selectmen to sell or trade obsolete equipment or take any action relative thereon.

ARTICLE 5. The Town of Southwick voted to authorize the Board of Selectmen to apply for and accept any and all grants from private entities, the Federal Government or the Commonwealth of Massachusetts for the purposes for which said grants are authorized, or to take any other action relative thereon.

Articles 2-5

**PASSED
UNANIMOUS**

ARTICLE 6. The Town of Southwick voted to authorize the Town Treasurer, with the approval of the Board of Selectmen, to issue bonds, notes, and certificates of indebtedness for a period of not more than two years in accordance with M.G.L. Chapter 44, Section 17 or take any other action relative thereon.

**PASSED
UNANIMOUS**

ARTICLE 7. The Town of Southwick voted to appropriate \$170,000 to pay costs of purchasing a large dump truck with plow, for use of the Department of Public Works, including the payment of all costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 8. The Town of Southwick voted to appropriate \$100,000 to pay costs of purchasing and installing above ground storage tanks, including the payment of all costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 9. The Town of Southwick voted to appropriate \$145,000 to pay costs of insulating and installing HVAC enhancements at the Library, including the payment of all costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

**PASSED
DECLARED 2/3**

ARTICLE 10. The Town of Southwick voted to fix the compensation of elected officers and town employee salaries where stipulated, provide for a reserve fund, provide a sum of money for Capital Outlay for the following Town Departments: Dispatch, Emergency Management, Park and Recreation, Computer, Town Hall, Library, Police, Fire, Lake Management, DPW (various divisions), and EMS and determine the sum of money the Town will raise and appropriate including appropriations from available funds to defray charges and expenses of the Town including debt and interest for the ensuing FY July 1, 2013 to June 30, 2014 or to take any other action relative thereon.

**PASSED
UNANIMOUS**

ARTICLE 11. DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION. The Town of Southwick voted to authorize revolving funds for certain town departments under M.G.L. C. 44 § 53E½ for the fiscal year beginning July 1, 2013, or take any other action relative thereto.

MOTION: That the Town reestablish revolving funds for certain town departments under M.G.L. C. 44 § 53E½ for the fiscal year beginning July 1, 2013, with the specific receipts credited to each fund, the purposes for which each fund may be spent and the maximum amount that may be spent from each fund for the fiscal year as follows:

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	Spending Limit	Disposition of Fund Balance
Inspector's Revolving	Inspectors	Inspection permits	Inspectors salaries	\$40,000	Balance available for expenditure in following fiscal year
HAZ-MAT Revolving	Police & Fire	HAZ-MAT fines	Personnel training, purchasing supplies & equip, maint & repair of equip & vehicles & anything related to HAZ-MAT response	\$40,000	Balance available for expenditure in following fiscal year
Boat Ramp Revolving	Lake Mgmt	Boat Ramp access	Salaries & boat ramp expenses	\$32,000	Balance available for expenditure in following fiscal year
Harbormaster Revolving	Police	Fines for Lake removals	Salaries & expenses regarding removal & storage of items removed from lake	\$20,000	Balance available for expenditure in following fiscal year

Local Lake Permitting Revolving	Police & Conservation	Lake permitting fees	Salaries & expenses regarding DEP regulations for lake structures	\$40,000	Balance available for expenditure in following fiscal year
TOTAL SPENDING				\$172,000	

**PASSED
UNANIMOUS**

ARTICLE 12. The Town of Southwick voted to act on the report of the Community Preservation Committee on the Fiscal Year 2014 Community Preservation Budget and to set up a budgeted reserve for later appropriation of monies from the Community Preservation Fund annual revenues or available funds for the undertaking of Community Preservation Projects and all other necessary and proper expenses for the year. Pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2014 Community Preservation Fund, appropriation to be set aside as follows.

MOTION: To see if the town will vote to set up a budgeted reserve from the Community Preservation Fund annual revenues the amounts recommended by the Community Preservation in Fiscal Year 2014 with each item to be considered a separate reserve.

Proposed Fiscal Year 2014 Community preservation Reserves

- ♦ To reserve \$36,000 from FY2014 Community Preservation Fund revenues for Open Space.
- ♦ To reserve \$36,000 from FY2014 Community Preservation Fund revenues for Historic Resources.
- ♦ To reserve \$36,000 from FY2014 Community Preservation Fund revenues for Community Housing.
- ♦ To reserve \$252,000 from FY2014 Community Preservation Fund revenues for Community Preservation General Unreserved Fund.

Reserves	
Open Space	\$36,000
Historic Resources	\$36,000
Community Housing	\$36,000
General unreserved	<u>\$252,000</u>
Total	\$360,000

Estimated FY2014 revenues = State match to be received on 10/15/13	\$120,000
+ estimated new surcharge collections for FY2014	<u>\$240,000</u>
Total	\$360,000

State match = FY2013 CPA commitments minus abatements
Estimated new surcharge collections for FY2014 = FY2013 collections
10% of estimated FY2014 revenues equal the amount reserved for each CPA purpose, Historical, Open Space and Community Housing, as required by law.
70% of estimated FY2014 revenues equal the amount reserved for the Community Preservation General Unreserved Fund

**PASSED
UNANIMOUS**

ARTICLE 13: The Town of Southwick voted to act on the report of the Community Preservation Committee on the Fiscal Year 2014 Community Preservation Budget and appropriate 4% (\$10,080), of the monies from the Community Preservation General Unreserved Fund for the administrative and operating expenses of the Community Preservation Committee, or take any other action relative thereto.

MOTION: To see if the Town will vote to appropriate from the Community Preservation General Unreserved Fund \$10,080 as recommended by the Community Preservation Committee.

**PASSED
UNANIMOUS**

ARTICLE 14: The Town of Southwick voted to appropriate and transfer from FY2014 estimated revenues the sum of \$36,000 from the Historical Community Preservation Historical fund and the sum of \$43,510 from the Community Preservation General Unreserved Fund for a total of \$79,510 for Phase III of the Preservation/Archival of the Town of Southwick Historical documents or take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 15. The Town of Southwick voted to appropriate and transfer the sum of \$100,500.00 from the Community Preservation Unreserved Funds for a portion of the 10% local match towards the purchase of an Agricultural Preservation Restriction of 128+/- acres of farmland located on Granville Road and South Longyard Road. The APR is valued at \$1,325,000.00. The State of Massachusetts APR program is paying \$1,192,500.00. Project Site Hampden County Registry of Deeds, Book 3357/ Page 412, Book 3357/ Page 412, Book 4670 / Page 001, Book 3557 / Page 412 and Book 4604 / Page 226 known as part of Assessors Map/Parcels 61/21/, 62/07, 116/01, 61/02 and 98/77, recorded at the Hampden County Registry of Deeds, or take any other action relative thereto.

“MOTION: To see if the Town will vote to appropriate the sum of \$100,500.00 in accordance with the recommendation of the Community Preservation Committee.”

**PASSED
UNANIMOUS**

ARTICLE 16: The Town of Southwick voted to raise and appropriate or appropriate and transfer from available funds the sum of \$8,729,654 for the Southwick-Tolland-Granville Regional School District assessment for Fiscal Year 2014 commencing July 1, 2013 and ending on June 30, 2014, or take any other action thereon.

I, James Vincent, do hereby make a motion to Amend Article 16 to delete “the sum of \$8,729,654” and insert “the sum of \$9,739,044” and request that the remaining portions of the article remain the same.

**PASSED
UNANIMOUS**

A motion was made and seconded to move the question for vote after articles 17 and 18.

**PASSED
UNANIMOUS**

ARTICLE 17: The Town of Southwick voted not to disapprove certain additional debt authorized by the Southwick-Tolland-Granville Regional School Committee under a vote dated April 2, 2013, which reads as follows:

“Voted: approve authorization to incur debt by the issuance and sale of bonds or notes for the amount of \$350,000 for the purchase of all items specified in the attached School District’s Fiscal Year 2014 Capital Improvement Plan,” or take any other action relative thereon.

**PASSED
UNANIMOUS**

ARTICLE 18: The Town of Southwick voted to raise and appropriate or appropriate and transfer the sum of \$1,009,390.00 which represents the FY2014 principle and interest payment on the first loan for the School Construction Project or take any other action relative thereon.

I, Arthur Pinell, do hereby make a motion to Amend Article 18 as follows:

Delete: “to raise and appropriate” from the first line

And replace: “1,009,390.00 which represents the FY2014 principle and interest payment on the first loan for the School Construction Project”

With the following: “\$34,000 from the School Capital Projects Stabilization Fund in accordance with M.G.L. c.40, § 5B, to help defray the cost to the Town of Southwick for the School Construction Project”

Amended as follows: “To see if the town will vote to appropriate and transfer the sum of \$34,000 from the School Capital Projects Stabilization Fund in accordance with M.G.L. c. 40, §5B, to help defray the cost to the Town of Southwick for the School Construction Project or take any other action relative thereon.”

**PASSED
UNANIMOUS**

A motion was made and seconded to bring Article 16 back for discussion.

ARTICLE 19: The Town of Southwick voted to accept a donation of a new, fully permitted, Animal Control Facility from Robert J. Polverari and Barbara A. Polverari to be known as the “Polverari – Southwick Animal Control Facility”. The donation shall include a fully permitted and constructed concrete building approximately 34 feet by 68 feet, which will include a lobby, nine interior and exterior kennels, a feline room, a kitchen, a lavatory, a quarantine room, an adoption area, storage rooms, a carport, a paved parking lot, fenced in area and landscaping at no cost to the Town. The new Animal Control Facility will be constructed on land owned by the Town of Southwick located behind the Police Station bordering Prifiti Park on land identified on the Town of Southwick Assessors Map 88, Parcel 1, and acceptance of such donation remains contingent upon compliance with all municipal, state and federal laws as approved by Town Counsel or take any other action relative thereto.

**PASSED
UNANIMOUS**

ARTICLE 20: The Town of Southwick voted to amend the Chapter 185 of the Code of the Town of Southwick Article IV Use and Regulations as follows, and further that non-substantive changes to the numbering and letter of the Code be permitted in order that it be in compliance with the Code of the Town of Southwick:

(1). By adding a Section 185-23.2 to be known as “**Small Scale and Large Scale, Ground Mounted, Photovoltaic System**” and to add new language that will allow the installation and maintenance of Small Scale and Large Scale, Ground Mounted, Photovoltaic Systems under the specific conditions as follows.

185-23.2.1 **Small Scale and Large Scale, Ground Mounted, Photovoltaic Systems**

A. Purpose

The purpose of this subsection of the Zoning Bylaw is to establish appropriate criteria and standards for the placement, design, construction, operation, monitoring, modification, removal and/or repair of Small Scale and Large Scale, Ground Mounted, Photovoltaic Systems. These standards will address public safety, minimize impact on the scenic, natural, and historic resources and provide adequate financial assurance for the eventual decommissioning of such systems.

B. Applicability

This section applies to Small Scale and Large Scale, Ground Mounted, Photovoltaic Systems proposed to be constructed after the effective date of this section. This section also pertains to physical modifications that materially alter the type, configuration, or size of existing systems or related equipment. Building mounted, photovoltaic systems are exempt from the provisions under this bylaw but shall comply with the building code and obtain a building permit from the Building Inspector.

C. Location

Small Scale and Large Scale, Ground Mounted, Photovoltaic Systems shall be allowed in the districts identified in the table below:

**Table 1
Solar Energy
Town of Southwick Table of Principal Uses**

Land Use Clarification	Standards & Conditions	ZONE			
		AC	R40 R20 R-20A R-20B	B BR	I IR
Small Scale Ground Mounted Photovoltaic Systems	Consolidated Less than 1,000 Square Feet	Site Plan Review	Site Plan Review	Site Plan Review	Site Plan Review
Large Scale Ground Mounted Photovoltaic Systems	Consolidated 1000 Square Feet or greater	Not Allowed	Not Allowed	Special Permit & Site Plan Approval	Special Permit & Site Plan Approval

D. Definitions for This Article:

APPURTENANT STRUCTURES: Adjacent or accessory structures.

AS-OF-RIGHT SITING: As-of-Right siting shall mean that development may proceed without the need for review by the Planning Board.

BUILDING-MOUNTED PHOTOVOLTAIC SYSTEMS: A photovoltaic installation that is structurally mounted on a building's footprint.

CONTACT INFORMATION: Any and all information necessary to make contact under both normal and emergency conditions. This information shall include but not be limited to: names, addresses, telephone and fax numbers, as well as email addresses. This information shall be kept up to date.

LARGE SCALE, GROUND MOUNTED PHOTOVOLTAIC SYSTEM: A photovoltaic installation that is structurally mounted on the ground and is one thousand square feet (1000) or greater in consolidated size of panels.

PHOTOVOLTAIC (PV) INSTALLATION: A series of components which use one or more panels to convert sunlight into electricity including all appurtenant structures, wiring and accessory use.

SMALL SCALE, GROUND MOUNTED PHOTOVOLTAIC SYSTEM: A photovoltaic installation that is structurally mounted on the ground and is less than one thousand square feet (1000).

TRANSMISSION LINES: Those conductors and their necessary supporting or containing structures which are located entirely outside of buildings and are used for transmitting electrical energy which is not connected solely to individual users/property owners who generate Such Electricity.

E. General Requirements

1. Building mounted, photovoltaic systems are exempt from the provisions under this bylaw and shall be consider as-of-right development. They shall comply with the building code and obtain a building permit from the Building Inspector.
2. No building permit, for construction, installation or modification shall be issued for a Small Scale, Ground Mounted, Photovoltaic System without first submitting a plan of the proposed work to the Planning Board for Site Plan Review in accordance with 185-37 and 185-10 of this chapter and receiving site plan approval.
3. No building permit, for construction, installation or modification shall be issued for a Large Scale, Ground Mounted, Photovoltaic System without first submitting a plan of the proposed work to the Planning Board for Special Permit and Site Plan Approval in accordance with 185-37, 185-9 and 185-10 of this chapter and receiving and obtaining site plan approval.
4. The construction and operation of all Small Scale and Large Scale, Ground Mounted, Photovoltaic Systems and all appurtenant structures shall be consistent with all applicable local, state and federal requirements including but not limited to all safety, construction, electrical and communications requirements. All buildings and fixtures forming part of a Small Scale and Large Scale, Ground Mounted, Photovoltaic Systems and all appurtenant structures shall be constructed in accordance with the Building Code.
5. Building Permits issued for the construction, alteration, enlargement or demolition of Small and Large Scale Ground Mounted, Photovoltaic System shall be subject to permit fees, as established by the Town of Southwick. No building permit shall be deemed valid until such fee is paid.

F. Application Process

1. All applications for Small Scale and Large Scale, Ground Mounted, Photovoltaic Systems will be made and filed in compliance with the Southwick Planning Board rules and zoning bylaw regulations and accompanied by fees as set by the Town.
2. All applications for Large Scale, Ground Mounted, Photovoltaic Systems will include six copies of a plan which include all requirements of 185-10. In addition, the following documents are required specifically for Large Scale, Ground Mounted, Photovoltaic systems.
 - a. Documentation of the major system components to be used, including the photovoltaic panels, mounting system and inverter.
 - b. Contact information for the proposed system installer
 - c. Contact information and signature of the project proponents as well as all listing of photovoltaic systems components, if any, and all property owners.
 - d. Contact information and signature of agents representing the project proponents, if any.
 - e. Contact information and person(s) responsible for public inquiries throughout the life of the system.
 - f. Blueprints of the photovoltaic systems showing the proposed layout of the system and proposed shading for nearby structures, natural features and landscaping.
 - g. Three lined electrical diagrams detailing the photovoltaic systems, any associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices.
 - h. All Plans and maps associated with Large Scale, Ground Mounted, Photovoltaic Systems shall be prepared, stamped and signed by a Professional Engineer licensed to practice in the Commonwealth of Massachusetts.
 - i. Documentation of actual or perspective access and control of the project site sufficient to allow for construction and operation of the proposed photovoltaic system.

- j. An operations and maintenance plan which shall include measures for maintaining safe access to system, storm water controls, and general procedures for operational maintenance of the system and keeping system on operation and in compliance with all Governmental Regulations
- k. Proof of liability insurance that meets the state requirements.
- l. Description of financial security that satisfies section L.
- m. Utility Notification. No large scale, ground mounted, photovoltaic system shall be constructed until evidence has been given to the Planning Board that the utility company that operates the electrical grid where the system is to be located has been informed of the owners or operator's intent to install an interconnected customer-owned generator. Off grid systems shall be exempt from this requirement.

G. Design Standards

1. DIMENSIONAL AND DENSITY REQUIREMENTS

All construction of Small Scale and Large Scale, Ground Mounted, Photovoltaic Systems and the appurtenant structures shall comply with the yard space and height requirements of the zoning districts in which the system is located as per 185 Attachment 3 - Height, Area and Yard Requirements Chart, Town of Southwick. In cases where the parcel abuts agricultural zones, residential zones, park land, or conservation land, the setback shall be a minimum of 50 feet unless waived by the Planning Board.

2. LIGHTING

Lighting of the Large Scale, Ground Mounted, Photovoltaic Systems and any appurtenant structure be directed downward and inwards and shall incorporate full cut off fixtures to reduce light pollution. Lighting shall be limited to that which is required for safety and operational purposes and shall be shielded from abutting properties.

3. SIGNAGE

For Large Scale, Ground Mounted, Photovoltaic Systems an Identification sign shall be no larger than two feet by two feet, shall identify the owner and provide a 24 hour emergency contact phone number. The sign shall be made visible from a right of way where the property has frontage. Large scale, ground mounted, photovoltaic systems shall not be used for displaying any advertising except for identification of the manufacturer or operator of the system. All signs require a Building Permit and will comply with the signage provisions in Southwick's Zoning bylaw.

4. UTILITY CONNECTIONS

For Large Scale, Ground Mounted, Photovoltaic Systems reasonable efforts, as determined by the Planning Board shall be made to place all utilities connections from the Large Scale, Ground Mounted, Photovoltaic Systems installation underground, depending on appropriate soil conditions, shape and topography of the site, and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

H. Safety and Environmental Standards

1. EMERGENCY SERVICES

The Large Scale, Ground Mounted, Photovoltaic Systems' owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to local Fire Chief or the Chief's designee. Upon request the owner or operator shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the Large Scale, Ground Mounted, Photovoltaic Systems' shall be clearly marked.

2. LAND CLEARING, SOIL EROSION AND HABITAT IMPACT

Clearing of natural vegetation shall be limited to what is necessary for the construction operation and maintenance of the Small Scale and Large Scale, Ground Mounted, Photovoltaic Systems and shall be installed on surfaces, as approved by the Planning Board during the Site Plan Review.

3. LANDSCAPING AND LANDSCAPE BUFFER STRIP

A landscaped buffer strip is intended to provide, within five years of installation, a visual barrier between the Large Scale, Ground Mounted, Photovoltaic Systems and neighboring properties. Except for vehicular and pedestrian passways and permitted signs, these areas shall be used only for an interplanting of deciduous or evergreen trees, shrubs and other vegetative ground cover that can be appropriately create a visual barrier.

The buffer must provide landscaping coverage as required by the Planning Board. Where considered appropriate in the judgment of the Planning Board walls and fences may be used in addition to or in lieu of planting.

All structures (including appurtenant structures) shall have a landscape plan. Vegetation screening shall reach a mature form to effectively screen the installation within five years of installation

A planting plan showing the types, sizes and locations of material to be used shall be subject to the approval of the Planning Board.

The Planning Board may waive the requirements of the visual barrier when it is deemed advisable.

I. Waivers

1. The Planning Board may waive strict compliance with any requirement of this bylaw, or rules and regulations promulgated hereunder, where:

- a. Such action is allowed by federal, state and local statues and/or regulations.
- b. Is in the public interest.
- c. Is not inconsistent with the purpose and intent of this bylaw.

2. Any applicant may submit a written request to be granted such a waiver. Such a request shall be accompanied by an explanation or documentation supporting the waiver request and demonstrating that strict application of the bylaws does not further the purposes or objectives of this bylaw and why it is believed that the waiver meets the criteria in I.-1.

3. All waiver requests shall be discussed at the Public Hearing for the project.

4. If in the Planning Board's opinion, additional time or information is required for review of a waiver request, the Board may continue the hearing to a date announced at the meeting. In the event the applicant objects to a continuance, or fails to provide requested information, the waiver request shall be denied.

J. Monitoring and Maintenance

1. INSTALLATION CONDITIONS

The Small Scale and Large Scale, Ground Mounted, Photovoltaic Systems' owner or operator shall maintain the facility in good condition and in compliance with all Governmental Regulations. Maintenance shall include, but not limited to: planting, structural reports and integrity of security measures. Site access shall maintain to a level acceptable to the Planning Board, and Emergency Management Services and the Department of Public Works.

The owner or operator shall be responsible for the cost of maintaining the large scale, ground mounted, photovoltaic system and any access roads unless accepted as a public way.

2. MODIFICATION CONDITIONS

Any material modifications to a Small Scale or Large Scale, Ground Mounted, Photovoltaic Systems made after issuance of the building permit shall require approval by the Planning Board and repairs will require Planning Board approval.

K. Abandonment or Decommissioning

1. ABANDONMENT

Absent notices of decommissioning or written notice of extenuating services, a Large Scale, Ground Mounted, Photovoltaic Systems shall be considered abandoned when it fails to operate for a year or more without written consent of the Planning Board. If the owner or operator of the Large Scale, Ground Mounted, Photovoltaic Systems fails to remove the installation in accordance with the requirements of this section within one hundred and fifty feet (150) days of abandonment or the proposed date of decommissioning, the Town may enter the property and physically remove the installation utilizing the surety provided in section L. If such funds are insufficient, any additional costs will be the responsibility of the systems owner and owner of property which system is on. Such extra cost shall constitute a lien where the system is located.

2. REMOVAL REQUIREMENTS

Any Large Scale, Ground Mounted, Photovoltaic Systems which has reached the end of its useful life or has been abandoned consistent with section K-1 of this bylaw shall be removed. The owner or operator shall physically remove the installation no more than one hundred and fifty (150) days after the date of discontinued operations. The owner or operator shall notify the Planning Board by certified mail of the proposed date of discontinued operations and plan for removal.

Decommissioning shall consist of:

- a. Physically removal of all Large Scale, Ground Mounted, Photovoltaic Systems and all related structures, equipment, security barriers and transmission lines from the site.
- b. Disposal of all solid and hazardous waste in accordance with local and state regulations.
- c. Stabilization or re-vegetation of the site as necessary to minimize erosion.
- d. Return of land area to conditions prior to installation of photovoltaic systems.

L. Financial Surety

The owner or operator of a proposed Large Scale, Ground Mounted, Photovoltaic Systems project shall provide a form of surety through an escrow account or bond, as determined by the Town Treasurer, to cover the cost of removal in the event the Town must remove the installation and remediate the landscape. The surety account or bond will be managed by the Town Treasurers office.

The amount of financial surety will be determined to be reasonable by the Planning Board, but in no event to exceed one hundred and twenty five percent (125) of the cost of removal and compliance with the additional requirements set forth herein. The project owner or operator shall submit

a fully detailed and inclusive estimate for all costs associated with the removal to the Planning Board. This estimate must be prepared by a qualified engineer.

The amount shall include a mechanism for calculating increased removal costs due to inflation and other causes of the life of the system. Such surety will not be required for municipally or state owned facilities.

- (2). Amend Article 185-11(B) by adding subparagraph (7) to read as follows:

“(7) For Small Scale, Ground Mounted, Photovoltaic Systems see Article 185-23-2.”

- (3). Amend Article 185-11 by adding a new subparagraph C as follows:

“(C) Large Scale, Ground Mounted, Photovoltaic Systems are not an allowed use in this zoning district. See Article 185-23.2 Table 1.”

- (4). Amend Article 185-12(A) by adding subparagraph (13) to read as follows:

“(13) For Small Scale, Ground Mounted Photovoltaic Systems see Article 185-23.2. Large Scale, Ground Mounted, Photovoltaic Systems are not allowed in this zoning district. See Article 185-23.2 Table 1.”

- (5). Amend Article 185-13(A) by adding subparagraph (5) to read as follows:

“(5) For Small Scale, Ground Mounted Photovoltaic Systems see Article 185-23.2. Large Scale, Ground Mounted, Photovoltaic Systems are not allowed in this zoning district. See Article 185-23.2 Table 1.”

- (6). Amend Article 185-14(A) by adding subparagraph (3) to read as follows:

“(3) For Small Scale, Ground Mounted Photovoltaic Systems see Article 185-23.2. Large Scale, Ground Mounted, Photovoltaic Systems are not allowed in this zoning district. See Article 185-23.2 Table 1.”

- (7). Amend Article 185-15(A) by adding subparagraph (3) to read as follows:

“(3) For Small Scale, Ground Mounted Photovoltaic Systems see Article 185-23.2. Large Scale, Ground Mounted, Photovoltaic Systems are not allowed in this zoning district. See Article 185-23.2 Table 1.”

(8). Amend Article 185-16(A) by adding subparagraph (18) to read as follows:

“(18) For Small Scale and Large Scale Ground Mounted Photovoltaic Systems see Article 185-23.2 which requires site plan approval for Small Scale, Ground Mounted, Photovoltaic Systems and special permit or Large Scale Ground Mounted Photovoltaic Systems and site plan approval for Large Scale Ground Mounted Photovoltaic Systems.”

(9). Amend Article 185-17(B) by adding at the end of the paragraph a new sentence as follows:

“ For Large Scale, Ground Mounted Photovoltaic Systems a special permit is required as set forth under Article 185-23.2. Also, site plan approval is also required for Large Scale, Ground Mounted Photovoltaic Systems. For Small Scale and Ground Mounted Photovoltaic Systems a site plan approval is required as set forth in Article 185-23.2.”

(10). Amend Article 185-18(A) by adding subparagraph (16) to read as follows:

“(16) For Small Scale and Large Scale, Ground Mounted Photovoltaic Systems see Article 185-23.2 which requires both Large Scale and Small Scale Ground Mounted Photovoltaic Systems to obtain site plan approval and a special permit for Large Scale Ground Mounted Photovoltaic Systems.”

(11). Amend Article 185-19(A) by adding subparagraph (8) to read as follows:

“(8) For Small Scale and Large Scale, Ground Mounted Photovoltaic Systems see Article 185-23.2 which requires the issuance of site plan approval pursuant to Article 185-23.2.”

(12). Amend Article 185-19(B) by adding a sentence at the end of the article as follows:

“Large Scale, Ground Mounted Photovoltaic Systems special permit and site plan approval is required under Article 185-23.2 in accordance with the terms of Article 185-23.2”

**ARTICLE PASSED
DECLARED 2/3 VOTE
45- Yes
14- No**

ARTICLE 21: The Town of Southwick voted to amend the Town of Southwick Zoning Bylaw referenced in Section 185-5D of the Code of the Town of Southwick by amending the existing date July 16, 1984 for “Flood Insurance Rate Maps Town of Southwick, Massachusetts Hampden County” to July 16, 2013, or take any other action relative there to.

**PASSED
UNANIMOUS**

ARTICLE 22: The Town of Southwick voted to amend the Code of the Town of Southwick, Chapter 69 “Animals” including the sections enumerated as follows, and further that nonsubstantive changes to the numbering and letter of the Code be permitted in order that it be in compliance with the Code of the Town of Southwick:

§69-1. Authority.

Delete: “M.G.L. c. 140, §147A” and

Replace with: "M.G.L. c. 140, §136 to §174E, inclusive."

§69-2. Definitions.

Add the following definitions in alphabetical order:

"Adoption", the delivery of a cat or dog to a person 18 years of age or older for the purpose of taking care of the dog or cat as a pet.

"Animal control officer", an appointed officer authorized to enforce sections 136A to 174E, inclusive.

"Attack", aggressive physical contact initiated by an animal.

"Commissioner", the commissioner of agricultural resources.

"Domestic animal", an animal designated as domestic by regulations promulgated by the department of fish and game.

"Euthanize", to take the life of an animal by the administration of barbiturates in a manner deemed acceptable by the American Veterinary Medical Association Guidelines on Euthanasia.

"Hearing authority", the selectmen of a town, mayor of a city, the officer in charge of the animal commission, the chief or commissioner of a police department, the chief or commissioner's designee or the person charged with the responsibility of handling dog complaints in a town or city.

"Keeper", a person, business, corporation, entity or society, other than the owner, having possession of a dog.

"License period", the period of time for which a municipal licensing authority prescribes the validity of a dog license, including the date of issuance of the license through the date on which the license expires, inclusive.

"Licensing authority", the police commissioner of the city of Boston and the clerk of any other municipality.

"Livestock or fowl", a fowl or other animal kept or propagated by the owner for food or as a means of livelihood, deer, elk, cottontail rabbit, northern hare, pheasant, quail, partridge and other birds and quadrupeds determined by the department of fisheries, wildlife and environmental law enforcement to be wild and kept by, or under a permit from, the department in proper houses or suitable enclosed yards; provided, however, that "livestock or fowl" shall not include a dog, cat or other pet.

"Nuisance dog", a dog that: (i) by excessive barking or other disturbance, is a source of annoyance to a sick person residing in the vicinity; or (ii) by excessive barking, causing damage or other interference, a reasonable person would find such behavior disruptive to one's quiet and peaceful enjoyment; or (iii) has threatened or attacked livestock, a domestic animal or a person, but such threat or attack was not a grossly disproportionate reaction under all the circumstances.

Amend the definition of "Dangerous Dog"

Delete: Entire current definition

Replace with: "Dangerous dog", a dog that either: (i) without justification, attacks a person or domestic animal causing physical injury or death; or (ii) behaves in a manner that a reasonable person would believe poses an unjustified imminent threat of physical injury or death to a person or

to a domestic or owned animal; or (iii) unprovoked, in an aggressive manner, inflicts severe injury upon or kills a human being; or (iv) unprovoked, on two separate occasions within the prior twelve-month period has killed, seriously bitten, inflicted injury, or otherwise caused injury attacking a companion animal, pet or farm animal off the property of the owner of the dog; or (v) was previously determined to be an currently listed as a potentially dangerous dog which, after its owner or keeper has been notified of this determination, continues the behavior that caused it to be listed as a potentially dangerous dog, or is found to be in violation of orders placed upon it in a previous hearing; or (vi) that has been used for the purpose of dog fighting or a dog trained for dog fighting

§69-4 Licensing fees.

Delete: “fine of \$45” and

Replace with: “fine of \$50”

Add the following to the end of §69-4

“No fee shall be charged for a license issued under this section for a service animal as defined by the Americans with Disabilities Act or regulations promulgated thereunder. No fee shall be charged for a license for a dog owned by a person aged 70 years or over in a city or town that accepts this provision. No license fee or portion thereof shall be refunded because of the subsequent death, loss, spaying or removal from the commonwealth or other disposal of the dog, nor shall a license fee or portion thereof paid by mistake be paid or recovered after it has been paid over to a city or town under section 147.”

§69-5. Vaccination of dogs and cats against rabies.

Delete: “find \$45” and

Replace with: “fine of \$50”

§69-10. Payments to veterinarians for emergency treatment of dog or cat injured on ways.

Delete: “not to exceed \$100” and

Replace with: “not to exceed \$250”

§69-13. Fee for reclamation of impounded dog or cat; failure to claim impounded dog or cat.

Delete: “\$25 plus \$10” and

Replace with: “\$30 plus \$15”

§69-15. Failure to provide adequate food, water and shelter.

Add the following to the end of the first paragraph:

“In addition any person owning, keeping, in control of or otherwise responsible for a companion animal, pet, farm animal or any other dog or cat who, in the opinion of the animal control officer, is treating the aforementioned animal in an inhumane manner (such treatment may include, but not be limited to: prolonged chaining or tethering of animals; extended outdoor confinement; lack of access to food, water or shelter; exposure to hazardous conditions) the animal control officer or police officer shall issue the a notice and fine in accordance with this section for any person who violates the provisions contained herein.”

§69-16. Dangerous and Potential Dangerous Dogs.

§§B(4)

Delete: "removal from the town"

Add new §§B(4)(iii) as follows:

"(iii) that when removed from the premises of the owner or the premises of the person keeping the dog, the dog shall be securely and humanely muzzled and restrained with a chain or other tethering device having a minimum tensile strength of 300 pounds and not exceeding 3 feet in length."

Add a new §69-17. Tethering or Chaining Dog: Penalties.

(a) No person owning or keeping a dog shall chain or tether a dog to a stationary object including, but not limited to, a structure, dog house, pole or tree for longer than 24 consecutive hours. A tethering employed shall not allow the dog to leave the owner's, guardian's or keeper's property. The tether shall be designed for dogs and no logging chains or other lines or devices not designed for tethering dogs shall be used. No chain or tether shall weigh more than 1/8 of the dog's body weight. Nothing in this section shall be construed to prohibit a person from walking a dog on a hand-held leash. No dog under the age of 6 months shall be tethered outside for any length of time.

(b) A person owning or keeping a dog may confine such dog outside, subject to the restrictions in this section, through the use of any of the following methods:

(1) inside a pen or secure enclosure, if the following conditions are met:

(i) the pen or secure enclosure shall have adequate space for exercise with a dimension of at least 100 square feet; provided, however, that commercial dog kennels with pens intended for the temporary boarding of dogs shall be exempt from this requirement;

(ii) the pen or secure enclosure is constructed with chain link or other similar material as determined by the Building Inspector, with all 4 sides enclosed; and

(iii) the minimum height of the fence shall be adequate to successfully confine the dog;

(2) a fully fenced, electronically fenced or otherwise securely enclosed yard, wherein a dog has the ability to run but is unable to leave the enclosed yard; or

(3) a trolley system or a tether attached to a pulley in a cable run, if the following conditions are met:

(i) only 1 dog shall be tethered to each cable run;

(ii) the tether shall be attached to a properly fitting collar or harness worn by the dog, with enough room between the collar and the dog's throat through which 2 adult fingers may fit; provided, however, that a choke collar and a pinch collar shall not be used to tether a dog to a cable run;

(iii) there shall be a swivel on at least 1 end of the tether to minimize tangling of the tether;

(iv) the tether and cable run must each be at least 10 feet in length. The cable must be mounted at least 4 feet but not more than 7 feet above ground level; and

(v) the length of the tether from the cable run to the dog's collar or harness shall allow continuous access to clean water and appropriate shelter at all times as described in subsection (c); provided, however, that a trolley system or tether shall be of appropriate configuration to confine the dog to the owner's, guardian's or keeper's property, to prevent the trolley system or tether from extending over an object to an edge that could result in injury to or strangulation of the dog and to prevent the trolley system or tether from becoming tangled with other object or animals.

(c) A person owning or keeping a dog confined outside in accordance with subsection (b) shall provide the dog with access to clean water and appropriate dog shelter. The dog shelter shall allow

the dog to remain dry and protected from the elements and shall be fully enclosed on at least 3 sides, roofed and have a solid floor. The entrance to the shelter shall be flexible to allow the dog's entry and exit, and sturdy enough to block entry of weather elements. The shelter shall contain clean bedding and shall be small enough to retain the dog's body heat and large enough to allow the dog to stand, lie down and turn comfortably. The enclosure shall be structurally sound and in good repair. Suitable drainage shall be provided so that water, ice or waste is not standing in or around the shelter.

(d) No person owning or keeping a dog shall leave a dog chained or tethered outside for longer than 24 consecutive hours.

(e) Exceptions to the above restrictions on outdoor confinement shall be made for dogs actively engaged in conduct directly related to the business of shepherding or herding cattle or other livestock or engaged in conduct that is directly related to the business of cultivating agricultural products, if the restraint is reasonably necessary for the safety of the dog.

(f) No person owning or keeping a dog shall subject the dog to cruel conditions or inhumane chaining or the tethering at any time. For the purposes of this subsection, "cruel conditions and inhumane chaining or tethering" shall include, but not be limited to, the following conditions:

(1) filthy and dirty confinement conditions including, but not limited to, exposure to excessive animal waste, garbage, dirty water, noxious odors, dangerous objects that could injure or kill a dog upon contact or other circumstances that could cause harm to a dog's physical or emotional health;

(2) taunting, prodding, hitting, harassing, threatening or otherwise harming a tethered or confined dog; and

(3) subjecting a dog to dangerous conditions, including attacks by other animals.

(g) A person who violates this section shall, for a first offense, be issued a written warning or punished by a fine of not more than \$50, for a second offense, be punished by a fine of not more than \$100 and for a third or subsequent offense, be punished by a fine of not more than \$300, and be subject to impoundment of the dog in a local shelter at the owner's or guardian's expense pending compliance with this section, or loss of ownership of the dog.

PASSED UNANIMOUS

ARTICLE 23: The Town of Southwick voted to accept, by gift or otherwise, a perpetual drainage easement including stormwater flowage rights from Michael Charest and Marianne Charest of a parcel of land shown as "Easement 'B'" on a plan entitled "Drainage Easement Southwick, Massachusetts" prepared for the Town of Southwick dated December 21, 2012 by R. Levesque Associates, Inc. on or near Gloria Drive, Southwick, bounded and described as follows:

Beginning at a point on the southwesterly line of land N/F D. Davis; thence running N79-08-18W for a distance of 39.78 feet to a point; thence running N56-45-30W for a distance of 41.45 feet to a point; thence running N53-52-12W for a distance of 82.21 feet to a point; thence running S67-47-08W for a distance of 13.35 feet to a point; thence running N28-26-45W for a distance of 16.81 feet to a point; thence running N65-25-58E for a distance of 4.47 feet to a point on the southwesterly line of land N/F D. Davis, the last six courses running through land N/F M. & M. Charest; thence running S67-49-03E along the southwesterly line of land N/D D. Davis for a distance of 84.01 feet to a point; thence running S53-52-12E for a distance of 20.17 feet to a point; thence running S56-45-30E for a distance of 36.98 feet to a point; thence running S79-08-18E for a distance of 5.40 feet to a point on the southwesterly line of land N/F D. Davis, the last three courses running through land N/F M. & M. Charest; thence running S45-49-02D along the southwesterly line of land N/F D. Davis for a distance of 36.41 feet to the point and place of beginning. Also granting stormwater flowage rights across land N/F M. & M/ Charest. Said described easement contains 2,602 square feet.

**PASSED
MAJORITY**

ARTICLE 24: The Town of Southwick voted to accept, by gift or otherwise, a perpetual easement to drain surface water from Donna P. Davis of two (2) parcels of land shown as "Easement 'A' and Easement 'C'" on a plan entitled "Drainage Easement Southwick, Massachusetts" prepared for the Town of Southwick dated December 21, 2012 by R. Levesque Associates, Inc. on or near Gloria Drive, Southwick, bounded and described as follows:

Easement "A"

Beginning at a point on the westerly sideline of Gloria Drive at land N/F D. Davis; thence running N82-50-23W for a distance of 13.91 feet to a point; thence running N83-31-24W for a distance of 54.13 feet to a point; thence running N79-08-18W for a distance of 17.22 feet to a point at land N/F M. & M. Charest; the last three courses running through land N/F D. Davis; thence running N45-49-02W along land N/F M.&M. Charest for a distance of 36.41 feet to a point; thence running S79-08-18E for a distance of 46.87 feet to a point; thence running S83-31-24E for a distance of 53.49 feet to a point; thence running S82-50-23E for a distance of 7.67 feet to a point on the westerly sideline of Gloria Drive, the last three courses running through land N/F D. Davis; thence running S10-28-44E along the westerly sideline of Gloria Drive for a distance of 20-99 feet to the point and place of Beginning. Said Described easement contains 1,933 square feet.

Easement "C"

Beginning at a point bearing N67-49-03W and a distance of 34.19 feet from an iron pipe found at land N/F D. Davis and land N/F M. & M. Charest; thence running N67-49-03W along land N/F D. Davis and land N/F M. & M. Charest; for a distance of 84.01 feet to a point; thence running N65-25-59E for a distance of 23.22 feet to a point; thence running S53-52-12E for a distance of 70.17 feet to the point and place of beginning, the last two courses running through land N/F D. Davis Said described easement contains 710 square feet.

**PASSED
UNANIMOUS**

A Motion was made and seconded to dissolve the Annual Town Meeting at 9:03 PM.

UNANIMOUS

A TRUE COPY ATTEST:

Michelle L. Hill, Town Clerk
Doings ATM 5.21.13

TOWN OF SOUTHWICK													
OFFICIAL RESULTS OF THE SPECIAL STATE PRIMARY ELECTION													
DEMOCRATS													
TUESDAY October 8, 2013													
OFFICIAL RESULTS													
		Party	Inc.	PCT 1	PCT 2	PCT 3					TOTALS		
SENATOR IN CONGRESS													
BLANKS									0	0	0		0
DAVID K. BARTLEY							D	X	27	30	27		84
MICHAEL A. TAUTZNIK							D		32	21	20		73
WRITE IN									0	0	0		0
TOTALS									59	51	47		157
VOTER REGISTRATION 9/18/2013									474	464	435		1373
UNENROLLED VOTED AS DEMOCRAT									10	11	20		41
TOTAL VOTED October 8, 2013									59	51	47		157
% VOTED October 8, 2013									12.19%	10.74%	10.33%		11.10%
A TRUE COPY ATTEST:													
Michelle L. Hill													

TOWN OF SOUTHWICK																
OFFICIAL RESULTS OF THE SPECIAL STATE PRIMARY ELECTION																
REPUBLICANS																
TUESDAY October 8, 2013																
OFFICIAL RESULTS																
			Party	Inc.	PCT 1	PCT 2	PCT 3	TOTALS								
SENATOR IN CONGRESS																
BLANKS							0	0	0	0						
MICHAEL FRANCO							R		3	7	7	17				
DONALD F. HUMASON, JR.							R	X	127	77	101	305				
WRITE IN							0	0	0	0						
TOTALS									130	84	108	322				
VOTER REGISTRATION 9/18/2013									574	410	475	1459				
UNENROLLED VOTED AS REPUBLICAN									64	35	60	159				
TOTAL VOTED October 8, 2013									130	84	108	322				
% VOTED October 8, 2013									20.38%	18.88%	20.19%	19.90%				
A TRUE COPY ATTEST:																
Michelle L. Hill																

DOINGS AT THE SPECIAL TOWN MEETING

COMMONWEALTH OF MASSACHUSETTS

Monday, November 18, 2013

The Special Town Meeting was called to order by the Moderator, James Putnam at 6:32 PM on Monday, November 18, 2013 at the Powder Mill School, in the auditorium, 94 Powder Mill Road, with approximately 65 registered voters in attendance at the start of the meeting.

The following registered voters were appointed as tellers for the meeting:

Marcus Phelps Mike McMahon

A Pledge Allegiance to the Flag of the United States was recited.

A moment of silence was observed for: *(reflects those who have passed away since May 21, 2013)*

Kenny Strong – Planning Board

Roderick H. Fletcher – past Charter Member of Swk. Fire Dept.

Clovis G. Goyette, Jr. - Board of Assessors

Dante L. Molta – long time Southwick resident

All US Servicemen and Women

Advancement Placement United States Government Class.

(Assistance with microphones and lighting)

Alex Blackburn Corey Scott Joseph Frasco

A motion was made and seconded to allow the following non-voters on to the town meeting floor:

Michelle L. Hill, Town Clerk, Treasurer, Collector

Benjamin Coyle, Town Counsel Attorney

David Ricardi, Chief - Swk Police Department

Carol DellaGuistina, Accountant

Dan Holmes, Tighe & Bond

Dr. John Barry, Superintendent

Stephen Presnal, Business Mgr

Mike McManus, Tighe & Bond

Peter Valinski, Tighe & Bond

UNANIMOUS

A motion was made and seconded to dispense with the reading of the warrant in its entirety and to act upon each Article separately

Article 1 The Town of Southwick voted to appropriate and transfer from available funds (FY14 General Salary Reserve, FY13 EMS Prior Salary Reserve and FY14 EMS Current Year Salary Reserve) the sum of \$7,800 for the following salary accounts:

FF/EMT Salary Reserve	\$4,250
FF/EMT Salary Reserve	\$1,267
FF/EMT overtime	\$ 433
Library Director	\$1,340
Asst. Library Director	\$ 510

The Finance Committee recommends that the Town vote to appropriate and transfer the sum of \$4,250 from Prior Year EMS Salary and the sum of \$1,700 from the EMS Salary Reserve and the sum of \$1,850 from the General Fund Salary Reserve.

UNANIMOUS

Article 2 The Town of Southwick voted to appropriate and transfer the sum of \$61,000 from Water Retained Earnings to the following water division line items for the purpose of replenishing line items due to water line breaks.

Contracted equipment	\$10,000
Stock Supplies	\$36,000
Surface Material	\$15,000

UNANIMOUS

Article 3 The Town of Southwick voted to appropriate \$160,000 to pay costs of constructing a new water tank, including the payment of all costs incidental and related thereto, which amount shall be expended in addition to the \$1,200,000.00 previously appropriated for this project under Article 7 of the Warrant at the Special Town Meeting held on October 10, 2012, to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or take any other action relative thereto.

UNANIMOUS

Article 4 The Town of Southwick voted to appropriate \$150,000 to pay costs of constructing a new sewer interceptor main, including the payment of all costs incidental and related thereto, which amount shall be expended in addition to all other amounts previously appropriated by the Town for this project, to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or take any other action relative hereto.

UNANIMOUS

Article 5 The Town of Southwick voted to petition the General Court for passage of a Special Act reading substantially as follows:

Notwithstanding the provisions of any general or special law to the contrary, Richard L. Cross, retired Sergeant of the Police Department of the Town of Southwick, may be reinstated in as a Reserve Police Officer in such position until he reaches 70 years of age; provided however, that he is mentally and physically capable of performing the duties of such office. Said Richard L. Cross shall, at Town's expense, be examined by an impartial physician designated by said Town to determine such capability.

UNANIMOUS

Article 6 The Town of Southwick voted to petition the General Court for passage of a Special Act reading substantially as follows:

Notwithstanding the provisions of any general or special law to the contrary, Kenneth G. Laxton, retired Reserve Officer of the Police Department of the Town of Southwick, may be reinstated in as a Reserve Police Officer in such position until he reaches 70 years of age; provided however, that he is mentally and physically capable of performing the duties of such office. Said Kenneth G. Laxton shall, at Town's expense, be examined by an impartial physician designated by said Town to determine such capability. No further deductions shall be made from the regular compensation of said employee under the provisions of Chapter 32 of the General Laws for service subsequent to July 31, 2013, and upon retirement, said employee shall receive a superannuation retirement allowance equal to that which he was entitled to receive as of July 31, 2013.

UNANIMOUS

Article 7 The Town of Southwick voted to acquire for the sum of \$1.00 a permanent easement for construction, access and maintenance of a sign from TJ Welch, Inc. over a portion of the property located at 622 College Highway as more fully set forth on a Plan dated September 22, 2013 consisting of approximately 1,000 square feet and on file with the Southwick Planning Board and attached to an Application for Permit to Erect a Sign; and further to see if the Town will vote to appropriate the sum of \$1.00 to acquire said permanent easement, or take any other action relative thereto.

UNANIMOUS

Article 8 The Town of Southwick voted to appropriate and transfer the sum of \$100,000.00 from the FY2014 Community Preservation General Unreserved Fund for the purpose of rehabilitating the running track on the grounds of the Southwick-Tolland-Granville Regional High School, said grounds are owned by the Town of Southwick.

MOTION: To see if the Town will vote to appropriate and transfer the sum of \$100,000.00 from FY 2014 Community Preservation General Unreserved Fund for the purpose of rehabilitating the running track on the grounds of the Southwick-Tolland-Granville Regional High School.

UNANIMOUS

A Motion was made and seconded to dissolve the Special Town Meeting at 7:06 PM.

UNANIMOUS

A TRUE COPY ATTEST:

Michelle L. Hill, Town Clerk
Doings STM 11.18.13